



City Hall Commission Chambers
3650 NE 12 Avenue
Oakland Park, Florida 33334

MINUTES
PLANNING AND ZONING BOARD MEETING
MARCH 7, 2022, 6:30 P.M.

The regular meeting of the Planning and Zoning Board of the City of Oakland Park, Florida was called to order at 6:30 P.M.

NOTE: Due to COVID-19 precautionary safety measures were in place and access to city facilities was limited to ensure social distancing. The opportunity for public participation was provided by email or by calling the City Clerk's Office. Received public comments, if any, were read into the record during that portion of the agenda.

ROLL CALL

Regular Members:

Chair, Scott Rivelli
Vice Chair, Wallis Peterson
Board Member, Christopher Fischer
Board Member, Jason King
Board Member, Joseph Van de Bogart

Also Present:

Peter Schwarz, Director of Community & Economic Development
Sean Swartz, City Attorney
Lauren Pruss, Assistant Director of Community & Economic Development
Sierra Marrero, Assistant Director of Engineering & Building Services
Alex Dambach, Planning Supervisor
Lorraina Belle, Senior Planner
Melissa Alvarado, Recording Secretary

PLEDGE TO THE FLAG – The pledge to the flag was led by the board members

1. APPROVAL OF MINUTES – January 10, 2022

Board Member Fischer made a motion to approve the January 10, 2022 meeting minutes. Vice Chair Peterson seconded the motion which prevailed by the following vote:

YES: Board Member Fischer, Board Member King, Board Member Van de Bogart, Vice Chair Peterson, and Chair Rivelli

2.	Public Comments At this time any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.
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None

ITEMS TO CONSIDER

3.	Case #CD21-03A “North Andrews Gardens Recreation Center” A public hearing to consider the City of Oakland Park’s application for Vacation of a Public Way (Utility Easement) for construction of a new parks and recreation facility for the North Andrews Gardens Recreation Center at 250 NE 56 Court.
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Alex Dambach, Planning Supervisor, provided staff’s presentation.

Mr. Schwarz introduced Sierra Marrero, Assistant Director of Engineering and Building Services.

Public Comments:

None

Vice Chair Peterson inquired about pre-excavation of the property to locate any underground utility systems that may already exist.

Ms. Marrero stated that the only utilities that run in the area are the overhead lines and there is no record of any underground utilities. She added that Ground Penetrating Radar (GPR) would be utilized to ensure there is nothing on the site.

Vice Chair Peterson asked about the pole removal.

Ms. Marrero responded that if FPL gets the utilities off the poles, the City can have the contractor remove the poles when the building is demolished.

Member Fischer inquired about disruption to electric power for the homes near the proposed project.

Ms. Marrero stated that the power for the homes has already been transferred to the new underground line and no longer runs through the old lines. The only disruption would be to the existing community center.

Member King asked if the underground utilities will be a construction practice for the City facilities.

Ms. Marrero stated that the City makes requests and coordinates with Florida Power and Light for the installation of underground utilities. She stated that the priority is to address anything that conflicts with the new facilities. Ms. Marrero added that the goal is to try and get all the utilities underground, but this is contingent on the FPL schedule.

Vice Chair Peterson moved to recommend that the City Commission adopt a resolution to approve the Vacation of the portion of the utility easement that runs through the center of the site at 250 NE 56 Court to enable construction of the new North Andrews Gardens Recreation Center. Board Member Van de Bogart seconded the motion which prevailed by the following vote:

YES: Board Member Fischer, Board Member King, Board Member Van de Bogart, Vice Chair Peterson, and Chair Rivelli.

OTHER BUSINESS

As the first year comes to an end, Chair Rivelli commented that it has been a pleasure working with everyone on the Board. He also thanked staff for their collaboration with the Board.

Mr. Schwarz stated that the next few meetings will have agenda items related to expansion of the Oakland Park Downtown Development District, text amendment, and rezoning for those properties. He added that the City appreciates everything the Planning and Zoning Board does.

Member Fischer commented on the timing of the agenda items.

Mr. Schwarz stated that timing of the Oakland Park Downtown Development District is based on a Broward County Land Use Plan Amendment process the City entered into in April of 2021. He added that this is generally a one-year process.

Mr. Schwarz explained the County process and timing for the adoption of agenda items and stated that the Land Use Plan Amendment is expected back to the City for review in May of 2022. Additionally, the rezoning and text amendments will be coming to the Planning and Zoning Board for review in April to travel simultaneously with the Land Use Plan Amendment City Commission review in May.

He added that timing and scheduling of items is contingent on the development cycles and how the City receives them.

Assistant Director of Community and Economic Development, Lauren Pruss, informed the Board of an upcoming community meeting for the City's Comprehensive Plan Update, and upcoming meetings the City's Affordable Housing Study.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:54 P.M.

CITY OF OAKLAND PARK, FLORIDA

SCOTT RIVELLI, BOARD CHAIR

ATTEST:

MELISSA ALVARADO, BOARD SECRETARY