



Date: September 17, 2018

To: Stephen Krivjamik, Chief of Fire Rescue

From: Maggie Turner, Purchasing Manager

Re: Medical Direction Services RFP # 072718

On June 29, 2018 the City advertised RFP # 072718, soliciting proposals for the purpose of providing Medical Direction Services to the City's Fire Rescue Department. Sealed proposals were received until 2:30 PM on July 27, 2018, and responses were opened shortly thereafter. Two proposal responses were received from:

- Dr. John Cunha
- Dr. Antonio Gandia

On September 17, 2018 the Evaluation Committee (Chief, Krivjanik. Fire Fighter / Paramedics, Chris Lunt, Kraig Zauner and Myles Anderson,) met to discuss, review and score the proposal responses based on the criteria as explained in the RFP. The criteria consisted of:

1. Experience, qualifications, and past performance of the proposing firm, including Physicians proposed for the project and facilities and resources. Max score 30
2. Understanding of the overall needs of the City and overall approach to address those needs Max score 40
3. Estimated Cost to the City Max score 30

Total points available 100

The final scores and rankings are as follows:

	1	2	3	Total Score
Dr. Cunha	30	38.75	30	98.75
Dr. Gandia	30	25	21.25	76.25