



REQUEST FOR QUALIFICATIONS

RFQ# 122018
MASTER PLANNING, VISIONING AND
DESIGN GUIDELINES DEVELOPMENT
FOR CITY FACILITIES

CITY OF OAKLAND PARK FINANCIAL SERVICES/PURCHASING DIVISION
3650 NE 12 AVE OAKLAND PARK, FL. 33334
MAGGIE TURNER – PURCHASING MANAGER
PHONE: 954-630-4257
EMAIL: margarett@oaklandparkfl.gov

SECTION II

SCOPE OF WORK:

BACKGROUND: Oakland Park is a City of approximately 45,000 residents located in South Florida, Central Broward County. On November 6, 2018, City residents approved by a two-to-one margin \$40 million in General Obligation Bonds for the renovation and/or new construction of City Facilities. It is the City's goal to partner with a design firm with substantial experience to assist the City to create a uniform architectural aesthetic vision, master planning of different City sites to include community outreach, and provide services including, but not limited to, conceptual design, project cost estimates, construction specifications, preparation of design guideline packages and related materials for inclusion in future RFP/RFQ solicitations for City buildings. The proposer must show its firm meets all of the qualifications, ability and work experience to accomplish all tasks, individually and/or separately. The City may elect to award to one or more proposers and may divide the tasks should it be in the best interest of the City. All work shall be in compliance with the current Florida Building Code in addition to City Zoning requirements codes and City and County Ordinances. The selected consultant shall prepare all documents in the formats required by the City and adhere to all City Project deadlines.

CURRENT CONDITIONS:

Through the issuance of this RFQ, it is the City's intent to award the following tasks, selected individual tasks, or a portion of a task for award to a single firm or multiple firms. Firms should be advised that the City reserves the right to award all tasks, selected individual tasks, or a portion of a task for award, not all tasks may be selected for award.

For all tasks identified below, the consultant will need to be available with reasonable notice to appear at public outreach meetings, City Commission Meetings and other meetings as required.

1) TASK ONE – Uniform Vision and Façades for City Facilities

Create a uniform architectural aesthetic vision and façade for city facilities which may include, fire stations, community centers, and other city facilities. The consultant shall create renderings of the building to express the look, feel, and caliber of development acceptable to the City. The consultant may provide master planning of different City sites, create design guidelines for City facilities, conceptual designs, preliminary cost estimations, and provide oversight and review through design to ensure the vision and guidelines are met. Facilities may include, but are not limited to:

- Fire Station 9
- Fire Station 20
- Fire Station 87
- Collins Community Center
- Park Place at Jaco
- Ethel M. Gordon Library
- North Andrews Gardens Community Center
- Public Works Buildings
- Other City Facilities as needed

2) TASK TWO: Planning and Phasing

Consultant will assist the City in determining the design and construction phasing of the facilities and recommend construction delivery methodology in coordination with grant deadlines, projects which have an impact on the General Obligation Bond Projects, and other operational considerations needed to be accounted for in determining planning and phasing of projects and continuity of City service delivery during the construction process. This task may include community outreach and cost estimating services.

3) TASK THREE – Master Plan Central Park

The City is seeking a consultant to Master Plan a City Central Park campus for long-term implementation. The site currently comprises of several parks and municipal buildings including, the Collins Community Center, Fire Station 9, and the Public Works Operations Center. The Public Works facility at this location will be relocating thereby providing the opportunity to craft a new conceptual layout for the property limits (see map below). This may include new park amenities or community services located within the planned campus. At this time, the City does not intend to relocate any existing fields, unless additional grant funding is achieved to fund those improvements. The City does have committed grant funding to include additional amenities, such as a splash pad at this location.



The consultant shall also review other City facilities to assess possibility of incorporating services/operations within this site. The selected consultant shall perform public outreach to identify preferred park amenities, as well as, use their expertise in park planning to develop master plan documents, conceptual layouts and schematics, cost estimates and schedules. Considerations should be made for public outreach, concept layout, construction cost estimations, schedules and any other items necessary to successfully complete the project. The consultant will need to be available with reasonable notice to appear at public outreach meetings, City Commission Meetings and other meetings as required.

For all tasks, the selected consultant(s) shall prepare all documents in the formats required by the City and adhere to all City Project deadlines. A successful respondent to this RFQ should be prepared to work with multiple individuals and entities identified by staff to ensure that there is no redundancy in the work being performed and be comfortable working together as a team to ensure that plans are organized and cohesive and do not present direct or indirect conflicts for the overall goal of the City in coordination with other City development projects.

[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK]