

Chapter 18 - RESIDENTIAL TRAFFIC CALMING AND STREET CLOSURES

*Footnotes:**--- (1) ---*

Editor's note— Ord. No. O-2000-022, § 2, adopted Nov. 1, 2000, amended Ch. 18 of this Code in its entirety to read as herein set out. Prior to amendment, Ch. 18, §§ 18-1—18-5, pertained to residential street modification and derived from Ord. No. O-92-2, § 2, adopted Feb. 5, 1992.

Cross reference— Street, sidewalk and subdivision standards, § 24-93 et seq.

Sec. 18-1. - Purpose.

The procedures outlined herein for administering, evaluating, and implementing applications for residential traffic calming and street closures apply to the proposed modification of local streets within residential neighborhoods submitted by a neighborhood group. It has been found that limiting traffic through residential neighborhoods alleviates traffic congestion, reduces excessive noise, trash and refuse, reduces traffic conditions hazardous to the health, safety and welfare of persons within residential neighborhoods and helps to limit the opportunity for criminal activity within the neighborhood, all factors which contribute to the deterioration of residential neighborhoods within the city.

The procedures set forth herein are intended to apply only for residential local streets and are not intended to cover the following:

- (1) The modification of any arterial street, a county collector road or state highway;
- (2) The modification of local streets within other than a residential neighborhood.

This section is not intended to limit the city commission from authorizing the implementation of any street closure and traffic calming within the city boundaries upon its own initiative for the health, safety and welfare of the public in accordance with such procedures it so adopts.

(Ord. No. O-2000-022, § 2, 11-1-00)

Sec. 18-2. - Definitions.

The following words, when used in this chapter, shall mean the following:

Affected area: The area within the neighborhood petitioning for residential street closures and traffic calming that is impacted by overall traffic flows and daily driving patterns.

Arterial street: A major roadway primarily for through traffic, usually on a continuous route.

Collector: A public street intended to collect roadway traffic from several residential neighborhoods and carry it to arterials.

Cut-through traffic: Vehicles which neither have their origin or destination in the area through which they are traveling.

Emergency services: Fire-rescue services, which includes medical response, paramedic response, ambulance, hazardous materials response, fire suppression, and police services.

Local street: A public street intended to serve residential properties located adjacent to the street and not functionally classified as an arterial road, collector or a state highway. Typically the posted speed limit is twenty-five (25) miles per hour.

Neighborhood group: A group of residents or homeowners, or condominium association residing or located within the City of Oakland Park.

Neighborhood traffic committee (N.T.C.): Committee consisting of a member of the city's public works department, Broward Sheriff's Office, city manager's office, community development department, and a traffic engineer or traffic planner. Its duty is to review all proposals for the installation of traffic calming techniques requested by a neighborhood group and provide its written recommendation to the city commission.

Public service vehicle: Those vehicles which are used to provide services to the general public. The services which are provided utilizing such vehicles shall include but not be limited to fire police, medical emergency, postal services, utilities, and sanitary services.

Residential neighborhood: A contiguous or nearly contiguous area or areas containing local streets where more than fifty (50) percent of the land is used for residential purposes.

Speed tables: A speed hump designed with a flat surface and two sloped sides. May be constructed with textured material such as pavers or stamped concrete to improve its appearance and serve as a raised pedestrian crosswalk.

Temporary street closure: The temporary closure of a local street, whereas, a section of the street is closed to through traffic by means of a treatment acceptable to the city commission for not less than one hundred eighty (180) days as a trial period.

Traffic calming: The combination of mainly physical measures that reduce the negative effects of motor vehicle traffic use such as cut through traffic, to alter driver behavior and improve conditions for pedestrian and other non-motorized street users.

Traffic calming techniques: A "toolbox" of techniques which may be employed to reduce vehicular speed on residential street, i.e: speed tables, roundabouts, and channelization are examples.

Traffic speed and volume study: An appraisal of traffic conditions and the development of a plan for implementing traffic calming techniques.

(Ord. No. O-2000-022, § 2, 11-1-00)

Sec. 18-3. - Temporary and permanent closure of a local street.

A neighborhood group may, upon submission of an application in compliance with the provisions herein, initiate the review and consideration of a street closure within a residential neighborhood.

(1) *Initiation of process for temporary closure of a local street.*

a. The following guidelines shall apply:

1. A neighborhood group shall submit to the community development department a proposal for the area of the street it is proposing to close. The neighborhood traffic committee will then determine the boundaries of the area which is affected by the proposed change based upon trafficways and other geographical considerations. The neighborhood traffic committee will provide a map and list of property owners, as determined by folio numbers from the current Broward County tax roll within the area to the neighborhood group. The neighborhood traffic committee shall provide a blank application form to the neighborhood group.
2. Each folio number listed on the tax roll within the identified area shall count as one (1) signature on the application.
3. The neighborhood group shall return the application with signatures from a minimum of sixty-seven (67) percent of the property owners as determined by reference to the persons identified as owners

on the Broward County tax roll and the folio numbers within the area, evidencing the consent of those signing to the contents of the application and to their willingness to assume the cost of all proposed street closures.

- b. An application submitted by a neighborhood group for street closure shall contain the following:
 1. Identification of the problems experienced in the residential neighborhood which have caused the neighborhood group to propose a street closure.
 2. Identification of the local streets proposed to be closed and the proposed means of accomplishing the street closure.
 3. Signatures of sixty-seven (67) percent of the property owners of the affected area consenting to the proposed street closure.
 4. The submission of an application fee to be utilized by the city relative to cost and expenses associated with the application. The amount of the fee will be as determined by the neighborhood traffic committee.
- c. Upon receipt of a valid application submitted by a neighborhood group, the neighborhood traffic committee shall evaluate and prepare a written recommendation to the city manager regarding the proposed street closure. The evaluation of the application and the report shall include the following:
 1. Recommendations from those city departments, and other governmental entities, whose functions and activities may be impacted by the proposed street closure.
 2. A study of areas outside the residential neighborhood, as well as within, which may be impacted by the proposed street closure.
 3. A determination whether there exists a violation of the function of local streets within the residential neighborhood.
 4. Identification of possible alternative actions which would alleviate the problems identified in the application.
 5. The results of a traffic speed and volume study conducted in the affected area over a span of thirty (30) days.
 6. Identification of any adverse impact which the street closure would have on the delivery of service by public service vehicles. The neighborhood traffic committee shall submit the application for street closure to the operator of those public service vehicles which provide services within the residential neighborhood and request their review and recommendation with regard to the proposed street closure and the impact such street closure would have on the provision of services to the residences located within the residential neighborhood.
 7. Identification of any adverse impact which the proposed street closure would have on surrounding rights-of-way.
 8. An estimated cost of completing the proposed street closure.
- d. An advertised public hearing before city commission on the proposed street closure shall be scheduled. Based on a review of the report prepared by the neighborhood traffic committee and the input of the public at such hearing, the city commission may:
 1. Approve a temporary street closure, or
 2. Amend the request for a temporary street closure, or
 3. Disapprove the proposed temporary street closure.

Such public hearing shall be held after 5:00 p.m. on a weekday.

- e. If the request for temporary street closure is approved, the community development department shall notify the property owners in the affected area, in writing, that a temporary street closure has been approved and will be implemented upon receipt of payment in an amount equal to the estimated cost for the street closure.

(2) *Initiation of process for permanent closure of a local street.*

- a. Upon completion of a temporary street closure, an application for a permanent street closure maybe submitted by the neighborhood group. Signatures of sixty-seven (67) percent of the property owners as determined by folio numbers, contained in the identified neighborhood area, evidencing the consent of those signing to the contents of the application for permanent street closure and their willingness to assume the cost of such a permanent street closure, must accompany the application. No application will be accepted for a permanent street closure if all costs associated with a temporary street closure have not been recovered by the city.
- b. Upon submission of an application for a permanent street closure, a public hearing to determine whether to approve a permanent street closure shall be held and the city commission shall determine whether to approve a permanent street closure. Such public hearing shall be held after 5:00 p.m. on a weekday.
- c. If an application for a permanent street closure is not filed within thirty (30) calendar days after completion of the one hundred eighty-day period, the temporary street closure shall be null and void and such temporary street closure shall be removed.

(3) *Public notice.* Notice of public hearings regarding proposed street closures shall be given by first class mail to owners of property within the affected area. For purposes of notification, the property owners and their addresses shall be considered to be the names and addresses shown on the tax records maintained by the Broward County property appraiser for the City of Oakland Park. The notice shall be mailed at least ten (10) days before the date of the public hearing. A public notice regarding the public hearing shall be placed in a newspaper of general circulation at least ten (10) days prior to the public hearing and shall contain the day, time and place of the public hearing and a brief description of the proposed street closure to be heard.

(4) *Recovery of costs.* All costs associated with the notification of property owners and the advertising of public hearings relative to the street closure application shall be borne by the applicants. Implementation of a street closure shall not occur until such time payment is tendered in an amount equal to the estimated cost for the street closure. Such estimated costs are to be submitted as one (1) sum to the city after city commission approval prior to any work associated with the street closure being conducted.

All costs associated with the installation of street closure techniques shall be borne by the applicants. Implementation of the street closure shall not occur until such time as payment is tendered in an amount equal to the estimated cost for the street closure. Such estimated costs are to be submitted as one (1) sum to the city after city commission approval and prior to any work associated with the street closure being conducted.

(Ord. No. O-2000-022, § 2, 11-1-00)

Sec. 18-4. - Installation of traffic calming techniques, other than speed tables.

- (a) *Initiation of process.* A neighborhood group may initiate the review and consideration of the installation of traffic calming techniques on a local street in a residential neighborhood by request through the community development department.

- (1) The request shall contain the following:
 - a. Identification of the problems experienced in the residential neighborhood which have caused the neighborhood group to propose traffic calming techniques on a local street.
 - b. Identification of the segments of local street(s) proposed for installation of traffic calming techniques.

- (2) The request should be sent to:

City of Oakland Park
Community Development Department
3650 NE 12th Avenue
Oakland Park, FL 33334

- (3) Following receipt of a request the community development department will convene a meeting of the neighborhood traffic committee. The committee will determine the boundaries of the area affected by the proposed installation of traffic calming technique(s) based on the local roadway system and other planning and engineering considerations.

- (4) The neighborhood traffic committee will then provide to the neighborhood group:

- A blank application form
- A subdivision map of the affected area
- A City of Oakland Park Traffic Calming Manual
- Information on accepted design standards regarding placement of traffic calming measures
- A list of property owners within the affected area, as determined by folio numbers, from the current Broward County tax roll

(b) *Application process.*

- (1) Using the subdivision map provided by the city, the neighborhood group will indicate the area(s) or location(s) proposed for installation of traffic calming technique(s).
- (2) Using the list of property owners provided by the city, the neighborhood group will solicit signatures on a petition indicating support for the installation of traffic calming technique(s) at the locations indicated on the subdivision map.
- (3) Each folio number listed on the tax roll within the identified area shall count as one (1) vote and only one (1) property owner per folio number will be permitted to sign the application.
- (4) The neighborhood group shall return the completed application form, with signatures from a minimum of sixty-seven (67) percent of the property owners in favor of the installation of traffic calming technique(s), to the community development department.

(c) *Approval process.*

- (1) Upon receipt of a valid application submitted by a neighborhood group, the neighborhood traffic committee shall prepare a written recommendation to the city manager regarding the proposed installation of traffic calming techniques. The evaluation of the application and the report shall include the following:
 - a. Verification of the names on the signed petitions.
 - b. Recommendations from those city departments whose functions and activities may be impacted by the proposed installation of traffic calming technique(s), and from Broward County traffic engineering.
 - c. The results of a traffic speed and volume study conducted in the affected area over a span of thirty (30) days.

- d. A determination whether there exists a violation of the function of local streets within the residential neighborhood.
 - e. Identification of possible alternative actions which would alleviate the problems identified in the application.
 - f. An estimated cost of completing the proposed installation of traffic calming technique(s).
- (2) An advertised public hearing before city commission on the proposed installation of traffic calming technique(s) shall be scheduled. Notification shall be provided to any adjacent local government that also has jurisdiction over the local street if the traffic calming technique(s) are proposed to be adjacent to the location where jurisdiction for the local street changes. Such public hearing shall be held after 5:00 p.m. on a weekday. Based on a review of the report prepared by the neighborhood traffic committee and the input of the public at such hearing, the city commission may:
- a. Approve traffic calming techniques as requested by the neighborhood group;
 - b. Amend the request;
 - c. Disapprove the proposed installation of traffic calming techniques.
- (d) *Public notice.* Notice of public hearings regarding proposed installation of traffic calming technique(s) shall be given by first class mail to owners of property within the affected area as determined by the neighborhood traffic committee. For purposes of notification, the property owners and their addresses shall be considered to be the names and addresses shown on the tax records maintained by the Broward County property appraiser for the City of Oakland Park. The notice shall be mailed at least ten (10) days before the date of the public hearing. A public notice regarding the public hearing shall be placed in a newspaper of general circulation at least ten (10) days prior to the public hearing and shall contain the day, time and place of the public hearing and a brief description of the proposed street modification to be heard.
- (e) *Recovery of costs.*
- (1) All costs associated with the notification of property owners and the advertising of public hearings relative to the installation of traffic calming techniques shall be borne by the applicants. Installation of traffic calming technique(s) shall not occur until such time as payment is tendered.
 - (2) All costs associated with the speed and volume study and the installation of traffic calming shall be borne by the applicants. Installation shall not occur until such time as payment is tendered.
 - (3) Such costs are to be submitted as one (1) sum to the city after city commission approval and prior to any work associated with the installation.

(Ord. No. O-2000-022, § 2, 11-1-00)

Sec. 18-5. - Installation of speed tables.

- (a) *Initiation of process.* A neighborhood group may initiate the review and consideration of the installation of speed tables on a local street in a residential neighborhood by request through the community development department.
- (1) The request shall contain the following:
 - a. Identification of the problem(s) experienced in the residential neighborhood which have caused the neighborhood group to propose the installation of speed tables.
 - b. Identification of the segments of local street(s) proposed for installation of speed tables.
 - (2) The request should be sent to:

City of Oakland Park
Community Development Department
3650 NE 12th Avenue
Oakland Park, FL 33334

- (3) Following receipt of a request the community development department will provide to the neighborhood group:
- A blank application form and petition form(s)
 - A subdivision map of the affected street(s)
 - A list of property owners on the affected street(s), as determined by folio numbers, from the current Broward County tax roll
 - A City of Oakland Park Traffic Calming Manual
- (b) *Application process.* The neighborhood group shall return to the community development department the completed application form, and the petition form(s) with signatures from a minimum of sixty-seven (67) percent of the property owners on the block(s) where speed tables are proposed for installation. Each folio number listed on the Broward County tax roll will count as one (1) vote and only one (1) property owner per folio number will be permitted to sign the petition.
- (c) *Approval process.*
- (1) Upon receipt of a valid application submitted by a neighborhood group the neighborhood traffic committee shall prepare a written recommendation to the city manager regarding the proposed installation of speed tables. The evaluation of the application and the report shall include the following:
- a. Verification of the names on the signed petitions.
 - b. Recommendation from those city departments, and other governmental entities, whose functions may be impacted by the installation of speed tables.
 - c. Identification of alternative actions which would alleviate the problems identified by the neighborhood group.
 - d. Recommendation on the area to be provided with notices of the public hearing.
 - e. An estimated cost of completing the proposed installation of speed tables.
- (2) An advertised public hearing before the city commission on the proposed installation of speed tables shall be scheduled. Notification shall be provided to any adjacent local government that also has jurisdiction over the local street if the speed tables are proposed to be adjacent to the location where jurisdiction for the local street changes. Such public hearing shall be held after 5:00 p.m. on a weekday. Based on a review of the report by the neighborhood traffic committee and the input from the public hearing the city commission may:
- a. Approve the request;
 - b. Amend the request;
 - c. Disapprove the proposed installation.
- (3) If the request is approved the community development department shall notify the affected property owners, in writing, that speed tables have been approved and will be installed in the following thirty (30) days.
- (d) *Public notice.* Notice of public hearings regarding proposed installation of speed tables shall be given by first class mail to owners of property in the area determined by the neighborhood traffic committee to be affected by

installation of speed tables. For purposes of notification, the property owners and their addresses shall be considered to be the names and addresses shown on the Broward County tax roll. A public notice regarding the public hearing shall be placed in a newspaper of general circulation at least ten (10) days prior to the public hearing and shall contain the day, time, and place of the public hearing and a brief description of the proposal to be heard.

(Ord. No. O-2000-022, § 2, 11-1-00)