



**To: Peter Schwarz, Community & Economic Development Director**  
**From: Kerri Anne Fisher, Purchasing Manager**  
**Date: November 1, 2021**  
**Re: RFP-092721, Affordable Housing & Economic Development Planning Consulting Services Ranking**

On September 3, 2021, the City released Request for Proposals RFP-092721, Affordable Housing & Economic Development Planning Consulting Services. Proposals were due at 2:30 PM, September 27, 2021, and were opened shortly thereafter. The following four (4) firms responded:

- Asakura Robinson Company
- East to West Development Corporation
- Lambert Advisory
- The Corradino Group

On October 20, 2021, the Evaluation Committee, Dr. Steven Tinsley, Community and Economic Development Assistant Director; Lauren Pruss, Planning & Zoning Assistant Director; and Andre Eugent, Engineering and Building Services Project Manager met to review and discuss the proposals. The Committee ranked the proposals based on criteria defined in the RFP and deemed the top 3 ranked firms the most responsible and responsive proposers. Out of 100 points total, the firms ranked as follows:

<b>Firm</b>	<b>Points</b>
The Corradino Group	91.33
Lambert Advisory	89.67
East to West Development Corporation	79.33
Asakura Robinson Company	75.33

Attached is the Evaluation Committee Ranking sheet that provides the detailed scores for each firm. Please proceed with submitting your recommendation of award to the top 3 ranked firms based on the Committee's ranking.



**City of Oakland Park  
RFP 092721**

**Affordable Housing & Economic Development Planning Consulting Services**

**Evaluation Committee Ranking**

		Asakura Robinson Company	East to West Development Corporation	Lambert Advisory	The Corradino Group
<b>Evaluation Criteria</b>	<b>Max Points</b>				
<i>Qualifications:</i> <ul style="list-style-type: none"> <li>• Background &amp; history of firm</li> <li>• Firm's years of experience</li> </ul>	25	18.33	20.33	23.00	24.67
<i>Past Experience &amp; Performance</i> <ul style="list-style-type: none"> <li>• Experience of key individuals who are assigned to City's project</li> <li>• References from previous clients of similar engagements</li> </ul>	25	16.00	18.67	21.33	22.00
<i>Proposed Cost</i>	20	18.33	18.33	18.33	18.33
<i>Quality of Proposal</i> <ul style="list-style-type: none"> <li>• Completeness of Proposer's submittal</li> <li>• Degree to which it complies with all the requirements and requests for information</li> </ul>	30	22.67	22.00	27.00	26.33
<b>TOTAL</b>	<b>100</b>	<b>75.33</b>	<b>79.33</b>	<b>89.67</b>	<b>91.33</b>