



City Hall Commission Chambers  
3650 NE 12 Avenue  
Oakland Park, Florida 33334

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MINUTES  
CITY COMMISSION MEETING  
MAY 5, 2021, 6:30 P.M.

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The regular meeting of the City Commission of the City of Oakland Park, Florida was called to order at 6:30 p.m. by Mayor Bolin.

Mayor Bolin stated due to COVID-19, precautionary safety measures were in place and access to city facilities were limited to ensure social distancing. The opportunity of public participation has been provided by email or by calling the City Clerk's office. Public comments received were read in the record during that portion of the agenda.

**ROLL CALL**

Present:

Mayor Jane Bolin

Vice Mayor Michael Carn

Commissioner Aisha Gordon

Commissioner Mitch Rosenwald

Commissioner Matthew Sparks\*

Also Present:

Assistant City Manager Jennifer Frastai

City Attorney D J Doody

City Clerk Renee M. Shrout

\* Commissioner Sparks attended remotely.

**PLEDGE OF ALLEGIANCE**

A moment of silence was followed by the Pledge of Allegiance.

The pledge was led by Northeast High School Sophomores and Junior ROTC Cadet of the Quarter Cadet Master Sergeant Shyla Torres.

**PROCLAMATIONS/KEY TO THE CITY**

**Caryl R. Stevens Day - May 5, 2021**

Vice Mayor Carn moved to publish the proclamation. Commissioner Sparks seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

Commissioner Sparks moved to award Caryl Stevens the key to the City. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The proclamation and key were awarded to Caryl Stevens who provided a few words of appreciation for the honor.

**Kids to Parks Day - May 15, 2021**

Commissioner Rosenwald moved to publish the proclamation. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The proclamation was provided to Parks and Leisure Services Department.

**Municipal Clerks Week: May 2 - May 8, 2021**

Vice Mayor Carn moved to publish the proclamation. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The proclamation was provided to the City Clerk's office.

**Asian American and Pacific Islander Heritage Month**

Vice Mayor Carn moved to publish the proclamation. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The proclamation is to be provided to Tama Leap, President of the Polynesian Cultural Association.

**Mental Health Awareness Month**

Vice Mayor Carn moved to publish the proclamation. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The proclamation is to be provided to Christine Disbrow, National Alliance of Mental Illness, Broward County.

**ADDITIONS / CHANGES / DELETIONS At this time, any member of the City Commission or the City Manager may request to add, change, or delete items from the agenda.**



- Vice Mayor Carn pulled Items 5, Code Lien Settlement 1598 NE 36 Street, Case #189966, Item 7, Implementation of an Asset Management System (AMS), and Item 8, Solid Waste Container Repair and Maintenance Contract Renewal from the Consent Agenda to be discussed under Resolutions and Miscellaneous.
- Jennifer Frastai, Assistant City Manager, requested Item 12, Proposed Temporary Access Easement Agreement between Wood-DWG, LLC and The City of Oakland Park, be heard after Item 1 because they were related.
- Vice Mayor Carn requested hearing Debbie Hixson's introduction before the Coronavirus presentation.

Commissioner Rosenwald moved to approve the amended agenda. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

## **PRESENTATIONS**

### **Broward County School Board Member Debbie Hixon Introduction**

Ms. Hixon, County-wide Broward County School Board member, introduced herself and encouraged the Commission member to contact her.

### **Coronavirus Presentation**

Dr. John Cunha, Medical Director of the Emergency Medical Services, provided the following COVID-19 update: The recent up-tick in cases may be caused by the new variant of the virus, but is still not as high as past peaks. This also shows the progress made by social distancing as well as the vaccination starting to take effect. Vaccination data through May 2, 2021, shows 8.9 million Floridians have been vaccinated. Broward County has vaccinated 825,880 people or 42.9% of the county's population. The State is administering over 1 million shots a day.

The original virus that came out of Wuhan has mutated causing other variants to occur. This changed the DNA and the spike protein of the virus which has twisted a little and changed shape. This new variant evades the immunity of those who had the original virus and more people are now getting the new variant – the British variant.

The British variant is #1.1.7 has now become the dominant strain. The original virus that came last year has now been overtaken by the #1.1.7 called the British variant. The highest variant cases in Florida is 5,177 with 987 cases in Broward County. The other two variants are the Brazil variant or the P1 variant, South African variant. The South African variant is the least circulating in the United States and Florida, but is the most dangerous one. This variant has the power to evade your own immune system. People who had the original strain do not seem to have immunity to this strain. It also evades some of the current vaccinations. The British strain is powerful, spreads more easily than others, is up to 60% more spreadable than the other variants and seems to be crowding

out the other variants. Once the British variant goes through and the vaccinations take effect we should start to see lower numbers. The vaccines from all five companies will protect against the British variant. Pfizer and AstraZeneca will protect against the Brazilian variant. All five companies will reduce the antibody levels in the South African variant.

Current vaccines have been proven to be safe and very effective. Some side effects after vaccination is normal. It takes two weeks after vaccination for the body to build up immunity. Full vaccination occurs two weeks after the second dose of a two-dose vaccine or one-dose vaccine. The COVID-19 vaccine is a safer way to build up immunity or antibody protection; however, experts do not know how long the protection lasts. The vaccination will help protect you by building immunity without the risk of severe illness. Israeli vaccination data is encouraging. They vaccinated over 60% of the nation and after a year have seen almost no repeat cases. Out of the 715,425 vaccinated people only 317 caught COVID. None those getting COVID were severely ill requiring to be hospitalized or died. This is tremendous news and hopefully we will get this in Broward and the United States.

Anyone over the age of 18 and older are currently eligible to receive the vaccine in Florida. Ages 16-17 must be accompanied by a guardian to receive the Pfizer vaccine. Pfizer has requested FDA approval of the COVID vaccine for children ages 12-15.

The CDC released a new flyer on what you can, and cannot do, for those who are vaccinated and those who are not. Fully vaccinated people can do most daily activities without a mask. Indoor activities you should still wear a mask and socially distance yourself. Herd immunity occurs when a large group of people are vaccinated or had the virus and are now immune to the virus. When this occurs many less people are susceptible to catch the virus. There is no magic number to achieve herd immunity.

The Pfizer vaccine study came out this week regarding people who got pregnant while receiving the vaccine and showed no difference between pregnancy with complications and miscarriages before COVID and after receiving the vaccination. This is the first concrete evidence of people who were vaccinated and pregnant, showing the vaccine did not cause any problems to their pregnancy. Now the babies born to the vaccinated women actually carry some of the antibodies and are protected after birth. It has been disproved that the vaccine causes infertility.

Dr. Cuna confirmed that vaccination does not mean immunization it is the two-week period after the vaccination that you should have immunity to the virus.



**Comprehensive Annual Financial Report (CAFR) as of September 30, 2020**

Andrew Thompson, Director of Financial Services, introduced Carshena Allison of BCA Watson Rice LLP, Auditor, to provide the presentation.

Ms. Allison reviewed the independent auditor's report; management's discussion & analysis; basic financials; notes to financials; budgetary comparison schedules; combining non-major governmental fund, and statistical data. She reported no instance of non-compliance was found and no adverse matters to report to the commission.

**Countywide Solid Waste Management Governance Review**

Albert Carbon, Public Works Director, stated Broward County and cities were working on a plan for Solid Waste Disposal since 2018. In 2019, the Memorandum of Understanding was completed with Broward County and 30 of the Municipalities created the Task Force to review the Governance options. Mayor Bolin was appointed as the city's representative to the Solid Waste and Recycling Task Force and a nine-member Working Group and Technical Advisory (Staff) Committee was established as a subcommittee of the Task Force.

Three options for the solid waste disposal governance were suggested: Interlocal agreement (ILA), Dependent Special District, and an Independent Special District. In March 2021 the Working Group voted 6 to 3 to recommend an independent district. The County Commission on April 6, 2021, voted in favor of an ILA. The Task Force meet April 13, 2021, and requested members to return to their elected body for a consensus recommendation on a preferred governance structure.

Mr. Carbon reviewed the needs; the costs; the assessments and the benefits and drawbacks of solid waste governing structures. The presentation was concluded with the next steps.

Mayor Bolin did not agree with an ILA, which she felt did not provide accountability. She preferred an independent district, as recommended by the Arcadia Study.

Vice Mayor Carn requested time to review the information and decide at the next meeting. Ms. Frastai requested Commission members submit questions through City Manager Hebert's office.

**PUBLIC HEARING Quasi-Judicial Hearings**

1. **Case #CD20-01DMUD "Wood-DWG New 2-Story Downtown Building at 3557 North Dixie Highway" An application by Wood-DWG, LLC requesting Development Review and Modification of Required Yards in the DMUD District to construct a two-story mixed use building with commercial space, proposed as a restaurant bar, on the ground floor and a residential unit above to be located at 3557 North Dixie Highway in the Downtown Mixed Use District-Park Place subarea.**

City Attorney Doody swore in witnesses.

Mayor Bolin disclosed her legal partner worked with the applicant on Item 12 and would abstain from Items 1 and 12.

Peter Schwarz, Director of Engineering and Community Development, provided staff's presentation. The Development Review Committee reviewed the application and found it met the modification criteria for continuity of yards with adjacent properties; it met the continuity of architectural features with adjacent properties; it met the requirements of the Land Development Code if the setback modification was granted and an agreement with the City for access through the City-owned parcel to the west would be necessary.

Dean Sirulnik – 3557 N. Dixie Highway, applicant, stated he supported the vision of the City and creating activity on the west side of Dixie Highway, which this building would help.

Public Hearing was held as advertised.

City Clerk ShROUT read comments that had been received:

- Joshua Yurote - 401 NW 51<sup>st</sup> Street – Stated his support for the project.
- David Bowles – 3944 NE 5<sup>th</sup> Ave. – In support of this project and encouraged others.
- Jack Doren – Encouraged support for approval of this request. He noted the yard modification had been determined to meet the criteria; parking requirements would be met and the residential unit was considered a best practice. He believed some creativity and flexibility were needed to adapt current properties to meet current codes.

Mr. Schwarz explained "Continuity of Yards," i.e., that the buildings would front and continue in the same manner as to the north and south.

Commissioner Sparks moved to approve the request, finding that the requirements of Land Development Code Section 24-78(c)2 were satisfied and those findings were applicable. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald,  
Commissioner Sparks

**ABSTAIN:** Mayor Bolin

<p><b><u>12. Proposed Temporary Access Easement Agreement between Wood-DWG, LLC and The City of Oakland Park to access the property located at 3557 North Dixie Highway through a City of Oakland Park-owned parcel located in the 3500 block of Northeast 11 Avenue.</u></b></p>
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Peter Schwarz, Director of Engineering and Community Development explained the terms of the easement agreement.

Commissioner Rosenwald inquired about trash pickup and deliveries timings. Mr. Carbon explained commercial trash pickups began very early in the morning and were completed by 3 PM. Mr. Sirulnik stated he was working with the tenant on scheduling deliveries in the early morning. He indicated there was already a dumpster enclosure in the rear of the property.



Mr. Sirulnik stated he anticipated patrons would park in the nearby street parking areas.

Commissioner Sparks moved to adopt the resolution. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald,  
Commissioner Sparks  
**ABSTAIN:** Mayor Bolin

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-055**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A TEMPORARY ACCESS EASEMENT BETWEEN THE CITY OF OAKLAND PARK AND WOOD-DWG, LLC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**PUBLIC HEARING: Ordinance on First Reading**

2. Case #CD21-09T “Electric Vehicle Charging” -An Ordinance to Amend the City of Oakland Park Code of Ordinances, Chapter24, Land Development Code to Require Electric Vehicle Charging Infrastructure For All Newly Constructed Residential Buildings and Charging Stations at Newly Constructed Multi-family and Mixed-use Residential Projects. Advertising for this public hearing appeared in the Sun-Sentinel April 25, 2021.

Peter Schwarz, Director of Engineering and Community Development provided staff's presentation.

Public Hearing was held as advertised.

- Steve Arnst - 1860 NE 40 Court – He spoke against the ordinance stating this amounted to an unfunded mandate on construction of a home. It required different electrical service than was normally required and would cost the builder more. He added that in a multi-family unit, there must be extra parking because the charging spot could not be used for a non-electric car.

City Clerk ShROUT read comments received in writing:

- Jack Doren – He supported the ordinance noting the cost of including this at construction was less than retrofitting afterwards. He noted the anticipated upward trend in electric vehicle sales.

After discussion, Ms. Frastai stated staff would research the Commission's questions and feedback and then bring the ordinance back for a second reading.

Commissioner Sparks moved to pass the ordinance on first reading, to be effective on January 1, 2022. Vice Mayor Carn seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The ordinance, as passed on first reading, carried the following title:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, AMENDING CHAPTER 24-LAND DEVELOPMENT CODE, SPECIFICALLY ARTICLE V-SUPPLEMENTAL REGULATIONS, TO CREATE SECTION 24-74.1, TO BE TITLED "ELECTRIC VEHICLE CHARGING STATIONS REQUIRED" TO ADD A REQUIREMENT THAT NEW RESIDENTIAL BUILDINGS CONSTRUCTED AFTER THE DATE OF ADOPTION SHALL BE REQUIRED TO PROVIDE ELECTRIC VEHICLE CHARGING AT A PORTION OF ALL PROVIDED ON-SITE PARKING SPACES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.

The Commission took a brief break.

**3. PUBLIC COMMENTS**  
**Public Comments may be sent (250 word maximum) to public comments@oaklandparkfl.gov, or by registering with the city clerk's office at 954-630-4300, no later than 5:00 p.m. the day of the meeting to receive Zoom meeting log-in information for verbal comments no longer than 4 minutes.**  
**At this time, any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.**

- Steve Arnst - 1860 NW 40 Court – He spoke about electric car charging needs and uses; He recognized Caryl Stevens for receiving the Key to City and shared their history. He thanked her for being a mentor to him. He also thanked City Manager Hebert and the City for honoring Caryl Stevens.
- Alex Gardner – 1598 NE 56<sup>th</sup> Street – He noted he was standing by for any questions regarding Item 5 code lien negotiation regarding his property.

City Clerk ShROUT read comments received in writing:

- Robert Rutherford – 590 NW 41<sup>st</sup> Street – He discussed the acquisition of park space in Prospect Gardens with City Manager Hebert who he said supports the request. He hoped a reasonable property would become available and perhaps the County and/or State could assist in the purchase. He asked the City to consider a public/private partnership. Mr. Rutherford asked the Commission to consider revisiting the structure of the CRA so it could benefit areas in need of assistance.



- Jack Doren – He congratulated City Clerk ShROUT and Deputy City Robin Greco on the recognition for the great work they do. He stated they were always dedicated, competent and responsive to inquiries. He also thanked Michelle Fletcher in the City Clerk's office. Mr. Doren thanked Caryl Stevens for her work on the Planning and Zoning Board. Mr. Doren stated he supported approval of Item 12.

Vice Mayor Carn indicated he had meant to pull Items 5, 6, and 7 (and not Item 8) from the Consent Agenda and requested this amendment.

Commissioner Rosenwald moved to amend the agenda: to pull Items 5, 6, and 7, but *not* Item 8 from the Consent Agenda. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

**CONSENT AGENDA** Those matters included under the Consent Agenda are self-explanatory, and are not expected to require review or discussion. Items will be enacted by one Motion; however, if discussion of an item is requested by the City Commission, that item may be removed from the Consent Agenda and considered separately.

Commissioner Sparks moved to approve the Consent Agenda, consisting of Items 4, 8, 9 and 10. Items 5, 6 and 7 have been pulled for discussion under Resolutions and Miscellaneous. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

**4. Approval of Minutes -April 7, 2021**

Approved on consent.

(Item 5 was pulled from the Consent Agenda)

**5. Code Lien Settlement 1598 NE 36 Street, Case #189966**

(Item 6 was pulled from the Consent Agenda)

**6. Purchase of an Asset Management System (AMS)**

(Item 7 was pulled from the Consent Agenda)

**7. Implementation of an Asset Management System (AMS).**

**8. Solid Waste Container Repair and Maintenance Contract Renewal**

Adopted on consent.

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-051**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE FIRST EXTENSION TO THE CITY'S CONTAINER REPAIR AND MAINTENANCE CONTRACT WITH GT SUPPLIES, INC. TO PROVIDE DUMPSTER REPAIR AND MAINTENANCE SERVICES; A COPY OF THE FIRST EXTENSION IS ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**9. Broward County– Fifth Cent Additional Local Option Gas Tax**

Adopted on consent.

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-052**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE 2021 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY PROVIDING FOR THE DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE COUNTY FIFTH CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL FOR TRANSIT ORDINANCE FOR FISCAL YEAR 2022; A COPY OF THE INTERLOCAL AGREEMENT IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**10. Broward County–Additional Local Option Gas Tax**

Adopted on consent.

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-053**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE 2021 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY PROVIDING FOR THE DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE COUNTY ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL ORDINANCE FOR FY 22; A COPY OF THE INTERLOCAL AGREEMENT IS ATTACHED HERETO AS EXHIBIT A; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**RESOLUTIONS AND MISCELLANEOUS**

**5. Code Lien Settlement 1598 NE 36 Street, Case #189966**

Ms. Frastai explained they had taken onto consideration the fact that Mr. Gardner had been on active duty during the fine accumulation.

Mr. Schwarz explained the City's \$2,500 offer did not include hard costs to the City, such as paying a contractor to bring a property into compliance. There was a set \$150 fee included in the settlement. The fee for Orange Lien was 20% of the negotiated settlement, which was \$500.



After discussion, Commissioner Rosenwald moved to reduce the lien settlement amount to \$650.00 Commissioner Sparks seconded the motion, which **failed** by the following vote:

**YES:** Commissioner Rosenwald, Commissioner Sparks

**NO:** Vice Mayor Carn, Commissioner Gordon, Mayor Bolin

Vice Mayor Carn moved to approve staff's recommendation to reduce the lien to \$2,500. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Mayor Bolin

**NO:** Commissioner Rosenwald Commissioner Sparks

**6. Purchase of an Asset Management System (AMS)**

Vice Mayor Carn moved to adopt the resolution. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-049**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE CITY WORKS SOFTWARE LICENSE AND MAINTENANCE AGREEMENT BETWEEN AZTECA SYSTEMS, LLC AND THE CITY OF OAKLAND PARK; A COPY OF THE AGREEMENT IS ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**7. Implementation of an Asset Management System (AMS).**

Vice Mayor Carn moved to adopt the resolution. Commissioner Rosenwald seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-050**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A STANDARD MASTER AGREEMENT WITH JONES EDMUNDS & ASSOCIATES, INC. PIGGYBACKING THE TERMS OF IT'S CONTRACT WITH PANAMA CITY BEACH TO PROVIDE OVERALL PROJECT IMPLEMENTATION AND PROJECT MANAGEMENT OF THE NEW ASSET MANAGEMENT SYSTEM; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**11. Planning and Zoning Board Appointments -Five (5) Members and One (1)Alternate Member**

Commission members made the following appointments: Commissioner Sparks appointed: Christopher Fischer; Commissioner Rosenwald appointed: Jason King; Commissioner Gordon appointed: Wallis Peterson; Vice Mayor Carn appointed: Scott Rivelli; Mayor Bolin appointed: Joseph Van de Bogart; Consensus reached to appoint Alternate member: Toby Lawrence.

Vice Mayor Carn moved to approve the appointments. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

Vice Mayor Carn moved to adopt the resolution. Commissioner Sparks seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

The resolution, as adopted, carried the following title:

**RESOLUTION R-2021-054**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA APPOINTING SIX (5) MEMBERS AND ONE (1) ALTERNATE MEMBER TO SERVE ON THE PLANNING AND ZONING BOARD; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**NOTE:** Vice Mayor Carn moved to extend the meeting. Commissioner Gordon seconded the motion, which prevailed by the following vote:

**YES:** Vice Mayor Carn, Commissioner Gordon, Commissioner Rosenwald, Commissioner Sparks, Mayor Bolin

**13. City Manager Evaluation Process -Mayor Bolin**

Mayor Bolin suggested they use the 12 Areas of Responsibility of the City Manager in Section 4.03 of the City Charter to guide the review. She read the Powers and Duties section.

Commissioner Sparks suggested submitting a completed form with comment section at end and noting the forms would be available via public record.

City Attorney Doody explained now that they had decided on the criteria, they should consider the rating scale. He requested not to apply any subjective analysis on any staff member.



Vice Mayor Carn recommended Mayor Bolin report on the evaluations instead of discussing their evaluations separately.

Commissioner Rosenwald suggested referring to the International City Managers' Association [ICMA] sample evaluation form/process.

Mayor Bolin agreed to create an evaluation form they could review at a future meeting.

**REQUESTED CITY COMMISSION DISCUSSION ITEMS** At this time, pursuant to Resolution R-2013-154 - Rules of Procedure, City Commission consensus is requested for discussion on a future agenda.

**14. Requested City Commission discussion item: Support for Roadway Name Change - 21st Avenue to Alcee Hastings Avenue Vice Mayor Carn**

Consensus reached to discuss at a future meeting.

**15. Requested City Commission discussion item: Affordable Housing/Workforce Housing Plan-Commissioner Rosenwald**

Jennifer Frastai, Assistance City Manager stated staff was budgeting for continuing the housing study in 2022. Commissioner Rosenwald noted he is seeking a statement affirming the City's commitment to affordable and workforce housing. Consensus reached to discuss at a future meeting.

**16. Requested City Commission discussion item: Traffic Calming Devices -Mayor Bolin**

Consensus reached to discuss at a future meeting.

**17. REPORTS FROM THE CITY COMMISSION**

Vice Mayor Carn commented as follows:

- 1) Thanked staff involved in the FDOT presentation regarding the sidewalk project made to the Lakeside community. He also thanked Mr. Arnst who called in to the meeting and made a suggestion consider curb and gutter design and he asked the city if we could consider as an alternate design for those sidewalks.
- 2) He reported the Royal Palm Isles study was almost concluded.
- 3) Proposed making the I-95 underpass branding projects County-wide, through the MPO. They may be eligible for sales tax surtax funds.
- 4) Welcomed Skip Margerum, new Code Enforcement Manager, to the City and ready for him to come to the Lakeside neighborhood.
- 5) Thanked Mr. Carbon for the feedback on vegetative waste materials and would like to explore recycling the vegetative waste separately.
- 6) Thanked the Commission for agreeing to discuss the renaming of 21<sup>st</sup> Ave.
- 7) He reported to get feedback with regards to the Powerline TIGER grant FDOT said Alexander Palms are the appropriate tree due to limited space and asked if we can decline them.

- 8) Update on Community Appearance Standards we received some feedback that it is Mr. Margerum's assignment. A study is anticipated.
- 9) Requested everyone to please recycle properly.
- 10) Wished everyone a happy Mothers' Day.

Commissioner Gordon commented as follows:

- 1) Congratulated all proclamation recipients
- 2) Extended a huge thank you to City Clerk Shrout, Ms. Greco and Ms. Fletcher.
- 3) Welcomed Mr. Albert "Skip" Margerum, the new Code Enforcement Manager, and wished him much success.
- 4) Received a few messages from residents on 21<sup>st</sup> Avenue between Oakland Park Boulevard and Prospect Road who were concerned with speeding on the street. They reported vehicles using bike lanes to pass other cars and the residents were requesting the speed limit be reduced. The same residents also wanted a traffic light at 21<sup>st</sup> Avenue and Prospect Road and asked about the process.
- 5) Spoke with Summer Lake neighbors who were coming up with strategic plans on their walls and hoped there was a way the City could support them.
- 6) Stated as they celebrated Water History Month, it was important to teach children to swim.
- 7) Stated Assistant City Manager Frastai did a wonderful job in City Manager's absence tonight.
- 8) Requested everyone to be safe.

Commissioner Rosenwald commented as follows:

- 1) Agreed with other Commission members' favorable remarks about the City Clerk's office.
- 2) He thanked the commission for approving his discussion item.
- 3) Thanked staff and noted Pamela Jenkins was forming a Homeowners Association in Summer Lakes. He suggested a guardrail on 44<sup>th</sup> Street.
- 4) Thanked Mr. Carbon for the FDOT meeting to discuss solutions for trash including FDOT providing trash bags to their construction crews.
- 5) Thanked staff and BSO for addressing Whispering Lakes neighborhood issues regarding excessive parking and speeding issues at the north end of Royal Palm Park.
- 6) Wished everyone a happy Mothers' Day.
- 7) Stated he had a great time at the Arbor Day celebration at Lloyd Estates Elementary School.

Commissioner Sparks commented as follows:

- 1) Congratulated Mayor Stevens and noted she had touched so many people's lives.
- 2) Recognized Ms. Shrout's City Clerk's office for doing an amazing job.
- 3) Thanked everyone who had and will be serving on the Planning and Zoning Board
- 4) Thanked everyone during a most difficult time of his life and wished all a Happy Mother's Day.

Mayor Bolin commented as follows:

- 1) Thanked staff for their responsiveness and thanked the community for reaching out.



- 2) Congratulated the City Clerk's office for Municipal Clerk's week and thanked the office for all their efforts.
- 3) Thanked Toby Lawrence, Robert Waters and Mr. Weins all the City's volunteers for their service.
- 4) Thanked Caryl Stevens was the epitome of a good friend.
- 5) Thanked Commissioner Rosenwald for standing in for her at the Arbor Day event.
- 6) Reported she was collecting dresses for Northeast High school's prom May 22<sup>nd</sup>.
- 7) She has spoken to the local 3080 the benevolent association and the teen alliance project we are already have conversations about backpacks and supplies this summer and is trying to coordinate those efforts and would like one big effort as opposed to many small ones.
- 8) Stated she would be attending the mayors' meeting the following day.
- 9) Reminded everyone of the short term 24 hour rental hotline – 954-504-6454 or email [Shorttermrentals@Oaklandparkfl.gov](mailto:Shorttermrentals@Oaklandparkfl.gov) and thanked staff for following up on the complaints and are doing what we can in the confines of our abilities.
- 10) Wished everyone a happy Mothers' Day.

## REPORTS

### 18. Utility Billing Operations Update

Assistant City Manager Jennifer Frastai summarized the report noting in February 2020 there were 180 utility accounts seriously overdue (61+ days) and this increased in one year to 670. Understanding Covid-19 issues, we were working with the utility customers on late payments. Staff had reached out to those with seriously outstanding accounts and provided them an opportunity to enter into a long term payment plan. The county offers 6 months and the City actually extended it to a 12 month plan understanding the difficult conditions our residents have been under over the past year. Notifications have been provided that the deadline was May 5<sup>th</sup> and that after today, we will move forward with the normal process for collections.

### 19. REPORTS From the City Attorney

## ADJOURN

The meeting was adjourned at: 11:00 PM.

CITY OF OAKLAND PARK, FLORIDA

  
JANE BOLIN, MAYOR

ATTEST:

  
RENEE M. SHROUT, CMC, CITY CLERK

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>BOLIN JANE F</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>CITY OF OAKLAND PARK COMMISSION</b>
MAILING ADDRESS <b>304 NW 4th COURT</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY <b>OAKLAND PARK, FL</b>	COUNTY <b>BROWARD</b>
DATE ON WHICH VOTE OCCURRED <b>MAY 5, 2021</b>	NAME OF POLITICAL SUBDIVISION:  
MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)



### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, JANE F. BOLIN, hereby disclose that on MAY 5, 20 21:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, \_\_\_\_\_;
- ☐ inured to the special gain or loss of my relative, \_\_\_\_\_;
- ☒ inured to the special gain or loss of PEYTON BOLIN, PL, by whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

MY LAW PARTNER REPRESENTS AN APPLICANT WHO APPLIED TO THE CITY. SEE ITEMS #1 AND #2 OF CITY COMMISSION AGENDA MAY 5, 2021.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/20/21

Date Filed

Signature 

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.