



MEMORANDUM

Date: November 8, 2022

To: Andrew Thompson, Chief Financial Officer, Financial Services

From: Kerri Anne Fisher, Purchasing Manager

Subject: SirsiDynix – Exception to Competitive Procurement Determination

SirsiDynix software solutions have been in use in the City's library since at least 2000. SirsiDynix Integrated Library System (ILS) SaaS software is used to provide circulation, cataloging, public computer network sign-in/printing management functions, and the catalog that the public views to see library materials and negotiate online services.

The City's last Master Agreement with SirsiDynix was executed in 2013 for an initial 7-year period when the transition was made from the previous on-premise solution to the current cloud-based "software as a service" (SaaS) model (Reso R-2013-013). In accordance with that agreement, annual auto-renewals began 2020, with annual quotations for pricing. Although the existing agreement remains valid, due to the availability of various new product offerings, and the City's desire to lock in fixed annual increases in SaaS fees, the City requested a new Master Agreement from SirsiDynix to replace the nine-year old agreement.

This memorandum serves as the written determination for the record that, after appropriate review, the proposed master services agreement with SirsiDynix qualifies as an exception to competitive procurement in accordance with Sec. 2-198(4) of the Oakland Park Code of Ordinances due to the technical operational requirement of the Library and Cultural Services Department. The proposed master services agreement also functions to replace an existing master services agreement with a new, updated version that implement pricing controls and reflects the current range of services available.
