



CITY OF OAKLAND PARK

AUDITOR SELECTION COMMITTEE APPLICATION

Duties of the Auditor Selection Committee

Florida Statutes requires municipal governments to have an independent, external audit of their financial statements conducted in accordance with Government Auditing Standards and performed by an independent Certified Public Accountant. The Auditor Selection Committee is responsible for the solicitation of these audit services, including the approval of the request-for-proposals (RFP) document, evaluation of responses, and the ranking and recommendation of proposals.

Auditor Selection Committee Membership & Responsibilities

The Auditor Selection Committee consists of five members. One must be a City Commissioner who serves as chair of the Committee. Two members must be residents of Oakland Park with a background in accounting, bookkeeping, auditing, or related experience. Two members must be employed, or have been employed, in the public sector with professional experience related to governmental accounting, auditing, financial reporting, budgeting, or financial services. Employees of the City of Oakland Park may not serve as members of the committee.

The Auditor Selection Committee is an evaluation committee of the City and members are responsible for abiding by all State requirements and City policies and practices as related to the procurement of services, such as public records, Sunshine law, etc. The Auditor Selection Committee shall be directly assisted in the fulfillment of all duties by the City's purchasing staff, who shall perform all administrative and operational work required.

Please complete all application sections. A resume may also be attached for reference.

Application Type (Select One) ___ Oakland Park Resident Member ___ Public Sector Financial Professional Member

Personal Information (Complete All Sections)

Name: _____ E-mail: _____ Phone Number: _____

Home Street Address: _____ City: _____ ZIP Code: _____

Educational Background

Institution	Years of Attendance	Did you graduate?	Degree Earned/Field of Study
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Employment Background

Employer	Title	Years of Employment	Duties

Other Qualifications (briefly describe any specific expertise or background that would pertain to your service on the audit selection committee)

Acknowledgements (Check Each Box)

- ☐ I understand that in accordance with the Florida Sunshine Law, this information will be available for public review and I waive any objections to such publication.
- ☐ I understand that appointment to any of the positions indicated above is a voluntary service.
- ☐ If appointed, I agree to faithfully and fully perform the duties of the committee and comply with all laws or ordinances of the City, County, and State of Florida, particularly those pertaining to procurement standards, disclosure requirements, and public records as relates to my position.

Signature of Applicant: _____ **Date:** _____

Please completely fill out & return this application to City of Oakland Park Department of Financial Services via e-mail to andrewt@oaklandparkfl.gov.