

May 29, 2025

Lisa Bishop
City of Oakland Park
5399 N. Dixie Hwy, Suite 3
Oakland Park, FL 33334

Re: **GLENWOOD GARDEN PROJECT**
Civil Engineering Fee Proposal

Dear Lisa:

Following is an outline proposal for civil services for the above noted project. Our subconsultant, Cadence, will provide full service landscape services including site walls and misc electrical / plumbing. Our office will provide civil engineering to support their plans. The plans will be a continuation of the plans presented to the City this Spring for this native plant botanic garden, known as Glenwood Garden, a .53 acre project at 1265 & 1279 NE 35th St. For this project, we assume that DRC / site plan approval process is not required.

This proposal now covers Design and Permitting but does not include Bidding and Construction Phase services.

I. CONSTRUCTION DOCUMENTS

A. CIVIL ENGINEERING

1. Site Plan
2. Pavement Marking & Signage Plan
3. Paving, Grading, & Drainage Plan – Assumes no offsite turn lanes/bus bay, or offsite roadway improvements
4. Water and Sewer Plan
5. Paving & Drainage Details
6. Specifications
7. NPDES/SWPP Plan
8. Coordination between our consultant team and the City staff.

B. LANDSCAPE & SITE LIGHTING – By Cadence, see their attached proposal. Please note that we are billing their services as a pass thru without any mark-ups on our part.

C. TRAFFIC STUDY – Assumed not required.

D. SURVEY – Provided in ACAD, By Owner / City.

II. PERMITS

E. PERMITS - CONSTRUCTION

1. Broward County EPD – Drainage
2. City of Oakland Park Building Dept. – Our office will make the submittal to the Building Dept. and your office will assist to expedite if needed.

F. MEETINGS

Attendance at public hearings, design team meetings, conference calls, site plan reviews, Planning and Zoning, City Commission, etc., will be billed hourly with a Not to Exceed fee estimated noted.

III. CONSTRUCTION OBSERVATION – CIVIL...To be provided at a later date

1. Miscellaneous Site Visits
2. Review pay requests from Contractor related to civil engineering work
3. Final certifications to Permit Agencies listed above
4. Review as-builts supplied by contractor

Construction related activities will be invoiced hourly with a fee estimate noted below. Landscape Architect services during construction are “fixed fee / lump sum”. Civil, MEP, & Structural are all hourly, as needed.

IV. COMPENSATION

I.A. CIVIL ENGINEERING (CONST. DOCUMENTS)	\$36,000 Lump Sum
I.B. LANDSCAPE ARCHITECTURE	\$132,500 Lump Sum
I.B. STRUCTURAL	\$6,640 Lump Sum
I.B. MEP	\$13,125 Lump Sum
II.E. PERMIT #1, 2	\$6,000 Lump Sum
II.F. MEETINGS	\$5000 Hourly Not to Exceed
III. CONSTRUCTION OBSERVATION	Provided at a later date
TOTAL FEES	\$199,265. LUMP SUM

Schedule of Hourly Rates

Classification	Billing Rate \$ / Hour
1. Principal	\$325.00
2. Professional Engineer	\$275.00
3. Graduate Engineer	\$225.00
4. Computer Drafter	\$160.00
5. Clerical	\$ 80.00
6. Expert Witness/Litigation Support	\$450.00
7. Sr Planner	\$250.00
8. Planner	\$185.00
9. Intern Engineer/Planner	\$100.00

This proposal does not include City and regulatory agency building permit fees, permit application fees, project impact fees or utility connection fees. Traffic study, if required, is not included. Printing required for Agency review and contract plan sets will be billed at cost plus 10%. All normal reimbursables will also be billed at cost plus 10%.

Conceptual site plan and survey supplied by your office. Soils testing and exfiltration test supplied by others. Traffic signal design or modifications, FPL relocation, BellSouth relocation, CATV relocation, gas relocation, etc. are not included in our services. The following items are also not included:

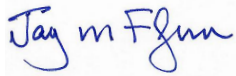
1. Assistance to the Architect/Owner in obtaining base information.
2. Revisions to plans, which deviate from the approved site plan.
3. Design and permitting of any off-site improvements, not noted herein.
4. Permitting assistance or studies of off site areas surrounding the site, not noted herein.
5. Additional construction observation services not considered normal and customary.
6. Aerial photography.
7. Surveying services for boundary, topography, platting, and record drawings.
8. Platting services.
9. Environmental pollution investigation.
10. Subsoil investigation.
11. Testing.
12. Permit extensions.
13. Easement and legal descriptions.
14. Special reports.
15. Re-inspecting for failed inspections, i.e., pressure tests, limerock inspection, etc.
16. Traffic studies, traffic signal relocations/ modifications.
17. Structural Design.
18. Landscape and Irrigation Design (coordination with Landscape architect is included)
19. Lighting Design

Please sign and return by email this proposal for us to initiate the work.

If you have any questions, please feel free to contact me.

Sincerely,

FLYNN ENGINEERING SERVICES, P.A.



Jay M. Flynn, P.E.

APPROVED: _____

PRINT NAME & TITLE: _____

DATE: _____

PURSUANT TO FLORIDA STATUTE 558.0035, A DESIGN PROFESSIONAL, AS DEFINED IN FLORIDA STATUTE 558.002, ACTING AS AN INDIVIDUAL EMPLOYEE OR AGENT OF FLYNN ENGINEERING SERVICES, PA MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.