City Hall Commission Chambers
3560 NE 12 Avenue
Oakland Park, Florida 33334

MINUTES
CIVIL SERVICE BOARD MEETING
MAY 13, 2025, 6:00 P.M

The regular meeting of the Civil Service Board of the City of Oakland Park, Florida was called to order at 6:00 p.m. by Chair Buchta.

ROLL CALL

ROLL CALL

Present:
Board Member Buchta
Board Member Pensabene
Board Member Stupi
Board Member Banks
Board Member Nicotera

Also Present:
Lillian Rosa, Board Liaison
Uma DeBarros, Board Secretary
Joanne Perez, Board Secretary
Rhea Rivera, Director of Financial Services

PLEDGE TO THE FLAG

1. **Civil Service Board Minutes 3-11-25**

Board Member Banks moved to approve Civil Service Board Minutes 3-11-25 Board Member Nicotera seconded the motion, which prevailed by the following vote:

YES: Board Member Buchta, Board Member Pensabene, Board Member Stupi, Board Member Banks, Board Member Nicotera

2. **PUBLIC COMMENTS: At this time any person will be allowed to speak on any matter that pertains to City Business for a length of time not to exceed four minutes per person. ITEMS TO CONSIDER**
At this time any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.

3. **Assistant Financial Services Director STAFF LIAISON REPORT REPORTS FROM THE BOARD OTHER BUSINESS**

This item was presented by Rhea Rivera, the Director of Financial Services.

The Assistant Director of Financial Services position is currently vacant, and the predecessor did the added functions that is being proposed. The city would like to formalize the job functions in the job description so that the new occupant of this position will perform these functions.

Lillian Rosa: The additions to the job description are in red, and we would like to formalize to recruit for the position.

Board Member Banks moved to approve Assistant Financial Services Director. Board Member Nicotera seconded the motion, which prevailed by the following vote:

YES: Board Member Buchta, Board Member Pensabene, Board Member Stupi, Board Member Banks, Board Member Nicotera

ADJOURN

Board Member Banks moved to adjourn Board Member Nicotera seconded the motion, which prevailed by the following vote:

YES: Board Member Buchta, Board Member Pensabene, Board Member Stupi, Board Member Banks, Board Member Nicotera

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DENNIS BUCTHA , CHAIR

ATTEST:

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UMA DEBARROS, BOARD SECRETARY