# MEMO

Rec'd WPB City of West Palm Beach Mayor's Office

CITY OF WEST PALM BEACH City Attorney

JUL 03 2024

401 Clematis Street
West Palm Beach FL 33401

**To:** **Keith A. James, Mayor**

**From:** Samuel A. Thomas, Sr. Asst. City Attorney SAT

**Date:** July 3, 2024

**File No:** **27492.010**

**Dept.** 190 Support Svs

**Re:** **GT Supplies; Amd #1; City Dumpsters; Repair & Maintenance Svs.; Fee**

Transmitted herewith are contract documents for the Mayor's signature which have been reviewed and approved for legal sufficiency. Kindly forward the documents, along with this memo, to the City Clerk's Office.

The Mayor is authorized to execute the document in accordance with:

- ☒ Procurement Code.
- ☐ Commission Approval. Resolution No.
- ☐ City Charter Sec.

If authorized by the Procurement Code, the procurement method is:

| | | |
|---|---|---|
| ☐ Small Purchase | ☐ Quotes | ☐ Single Source |
| ☒ Competitive Solicitation | ☐ Cooperative | ☐ Sole Source |
| ☐ Emergency Procurement | ☐ Piggyback | ☐ |

Procurement No. ITB 22-23-111

Amendment Amount: $See Amended Exhibit C Est. Expiration Date: April 2026

Contract term: 3-Year ☒ Renewal available: 2-year

Applicable EEO Program: ☐ MWBE _____% commitment ☐ Living Wage
☐ Small Business _____% commitment ☐ Local Workforce

---

**To:** **Office of the City Clerk**

Please: Attest to the execution by the Mayor and insert the date.

Estimated Record Retention Review: May 2031

Please **retain one original** as a public record and **forward the other original with a copy of this memo** to:

**Adda Hernandez, Support Services**

---

To: **Adda Hernandez, Support Services**

RECEIVED

Please forward the fully-signed original contract document to the vendor/contractor.

lst

JUL 05 2024

CITY OF WEST PALM BEACH
OFFICE OF THE CITY CLERK

1 – City original; 2- Department; 3- EEO Office

WEST PALM BEACH

**CITY OF WEST PALM BEACH**

**AMENDMENT NO. 1**

Agreement Name: MASTER SERVICES AGREEMENT
[Dumpster/Containers Repair and Maintenance Services]
Contractor: GT Supplies, Inc.

Contract No.: 27492.010

THIS AMENDMENT No.1 ("Amendment") is entered into by and between the CITY OF WEST PALM BEACH ("City") and the "Contractor" identified above.

WHEREAS, City and Contractor executed the above-referenced Agreement, dated April 19, 2023 (the "Agreement"); and

WHEREAS, the parties desire to amend the Agreement, and in consideration of good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Contractor hereby agree as follows:

**1. Fee; Unit Prices.** The "Fee; Unit Prices" provision of the Agreement and Exhibit C to the Agreement is hereby amended to add the unit price for "4X4 castor pad with nut and bolt" as set forth on **Amended Exhibit C** attached here to and incorporated herein and in the Agreement.

**4. Insurance**. Contractor shall maintain insurance coverages in accordance with the Agreement and hereby confirms that Certificate(s) of Insurance evidencing *current* policies meeting the requirements of the Agreement are on file with the City as of the date of this Amendment.

**5. Effect of Amendment**. Except to the extent the Agreement is modified by this Amendment, the terms and provisions of the Agreement, as may be previously amended, shall remain unmodified and in full force and effect. In the event of a conflict between the terms of the Agreement / Contract, as amended, and this Amendment, the terms of this Amendment shall govern and prevail.

**GT SUPPLIES, INC.**

By: Don Lipinski Digitally signed by Don Lipinski DN: cn=Don Lipinski, o=GT Supplies, ou, email=don@gtsupplies.com, c=US

Print Name: Donald Lipinski

**CITY OF WEST PALM BEACH**

By: _____
Keith A. James, Mayor

Date: 7-5, 2024

ATTEST: _____
City Clerk

City Attorney's Office
Approved as to form and legality

By: Samuel A. Thomas

AMENDED EXHIBIT C

*GT Supplies, Inc.*
*Riviera Beach, FL 33407*

# Estimate

| Date | Estimate # |
|---|---|
| 5/30/2024 | 7725 |

*Bill To*

City of West Palm Beach
Accounts Payable
PO Box 3366
West Palm Beach, FL 33402-3366

*Ship To*

| P.O. # | Terms | Net 30 |
|---|---|---|

| Item | Description | Qty | Rate | Amount |
|---|---|---|---|---|
| IP CP4X4NB | 4 x 4 Caster Pad w/ Nut & Bolt | 1 | 3.67 | 3.67T |

Additional item to be included on contract.

*Please make checks payable to: GT Supplies, Inc. 7010 Barbour Rd, Riviera Beach, FL 33407*

| | |
|---|---|
| Phone #: | 561-881-8101 |
| Fax #: | 561-881-8601 |
| E-mail: | admin@gtsupplies.com |

| | |
|---|---|
| **Subtotal** | $3.67 |
| **Sales Tax (0.0%)** | $0.00 |
| **Total** | $3.67 |

*Please make checks payable to: GT Supplies, Inc. 7010 Barbour Rd, Riviera Beach, FL 33407*