City Hall Commission Chambers
5399 N Dixie Hwy
Oakland Park, Florida 33334

MINUTES
CIVIL SERVICE BOARD MEETING
OCTOBER 14, 2025, 6:00 P.M

The regular meeting of the Civil Service Board of the City of Oakland Park, Florida was called to order at 6:00 p.m. by Chair Dennis Buchta.

ROLL CALL

ROLL CALL

Present:
Board Member Buchta
Board Member Banks
Board Member Stupi
Board Member Nicotera
Board Member Pensabene

Also Present: Lillian Rosa, Board Liaison
Uma DeBarros, Board Secretary
Joanne Perez, Board Secretary
Stephen Krivjanik, Fire Chief
Chris Lips, Asst. Public Works Director

PLEDGE TO THE FLAG

APPROVAL OF MINUTES

1. **Minutes 9-9-2025**

Board Member Nicotera moved to approve APPROVAL OF MINUTES. Board Member Pensabene seconded the motion, which prevailed by the following vote:

YES:
Board Member Buchta, Board Member Stupi, Board Member Nicotera, Board Member Pensabene, Board Member Banks

2. **PUBLIC COMMENTS:**
At this time any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.

No public comments

ITEMS TO CONSIDER

3. Assistant Director of Administrative Services, Information Technology

Presented by Lilliam Rosa, Assistant Director, Human Resources and Administrative Services.

This is an upgrade to the existing IT Manager position within the City. This upgrade comes due to all the work, development, and new initiatives the City is participating in.

Board Member Nictoera: What would the salary impact be for this position?

Lillian: For the current incumbent of the IT Manager position, this would be a 5% increase.

Board Member Banks moved to approve 3. Assistant Director of Administrative Services, Information Technology. Board Member Nicotera seconded the motion, which prevailed by the following vote:

YES:
Board Member Buchta, Board Member Stupi, Board Member Nicotera, Board Member Pensabene, Board Member Banks

4. Emergency Vehicle Technician

Presented by Stephen Krivjanik, Fire Chief.

The Emergency Vehicle Technician is a new position being created to focus on the repairs and maintenance of the Emergency Vehicles in the City. The new fire apparatus are advances with computers and currently we do not have someone that can do this; therefore, the vehicles are sent to an outside company. The City has spent $70,000 in the last six months for these maintenance and repairs.

This position will require special certifications but will allow us to get our vehicles back quicker.

Board Member Nicotera moved to approve 4. Emergency Vehicle Technician. Board Member Banks seconded the motion, which prevailed by the following vote:

YES:
Board Member Buchta, Board Member Stupi, Board Member Nicotera, Board Member Pensabene, Board Member Banks

5. Public Works Administrator

Presented by Chris Lips, Assistant Director, Public Works.

The Public Works Administrator is a new position that will oversee the day-to-day operations within Public Works. They will supervise staff, manage special projects and support to all Managers of each Division. This position will report to the Director and Assistant Directors of Public Works.

Board Member Banks moved to approve 4. Public Works Administrator. Board Member Nicotera seconded the motion, which prevailed by the following vote:

YES:
Board Member Buchta, Board Member Stupi, Board Member Nicotera, Board Member Pensabene, Board Member Banks

STAFF LIAISON REPORT

REPORTS FROM THE BOARD

OTHER BUSINESS

ADJOURN

Board Member Banks moved to adjourn. Board Member Nicotera seconded the motion, which prevailed by the following vote:

YES:
Board Member Buchta, Board Member Stupi, Board Member Nicotera, Board Member Pensabene, Board Member Banks

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DENNIS BUCHTA , CHAIR

ATTEST:

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UMA DEBARROS, BOARD SECRETARY