
FW: Emergency PO Request West Oakland Park Blvd NW 31st Ave Street Concrete Street Light Pole

From Sierra Marrero <sierra.marrero@oaklandparkfl.gov>
Date Tue 5/26/2026 2:23 PM
To Julie Leonard <julie.leonard@oaklandparkfl.gov>
Cc Christopher Cappiello <christopher.cappiello@oaklandparkfl.gov>; AJ Johnson <antoine.johnson@oaklandparkfl.gov>; Robin Butler <robinb@oaklandparkfl.gov>

 5 attachments (514 KB)

Estimate #44430.pdf; Outlook-2fstpu3u.png; Outlook-ha3wvpk5.png; Outlook-erlvzxn.jpg; Outlook-1flw4tw.png;

Good afternoon Julie,

Please see the below Mayor and City Manager approval for your item.

Thank you,



Sierra Marrero, AICP
Assistant City Manager
City of Oakland Park
1100 Park Lane East
Oakland Park, FL 33334
Office: (954) 630-4479
Cell: (954) 274-0581

Please Note: Florida has very broad public records law. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may, therefore, be subject to public disclosure.

From: Steve Arnst <stevena@oaklandparkfl.gov>
Sent: Tuesday, May 26, 2026 2:09 PM
To: Sierra Marrero <sierra.marrero@oaklandparkfl.gov>
Cc: David Hebert <davidh@oaklandparkfl.gov>; Robin Butler <robinb@oaklandparkfl.gov>; Renee Shrout <renees@oaklandparkfl.gov>
Subject: Emergency PO Request West Oakland Park Blvd NW 31st Ave Street Concrete Street Light Pole

Approved.

From: Sierra Marrero <sierra.marrero@oaklandparkfl.gov>
Sent: Tuesday, May 26, 2026 1:47 PM
To: Steve Arnst <stevena@oaklandparkfl.gov>
Cc: David Hebert <davidh@oaklandparkfl.gov>; Robin Butler <robinb@oaklandparkfl.gov>; Renee Shrout <renees@oaklandparkfl.gov>
Subject: FW: Emergency PO Request West Oakland Park Blvd NW 31st Ave Street Concrete Street Light Pole

Good afternoon Mayor,

I am forwarding the request below for your review and approval pursuant to the City's emergency purchasing provisions.

Public Works is requesting approval to proceed with the emergency replacement of a deteriorated concrete street light pole located on West Oakland Park Boulevard, just west of NW 31st Avenue. The pole has been identified as a potential public safety hazard, and immediate procurement is needed due to the condition of the pole and the lead time required for replacement.

The item will also be placed on the June 3 City Commission agenda for after-the-fact notification, as required.

Please confirm your approval to proceed.
Thank you,



Sierra Marrero, AICP
Assistant City Manager
City of Oakland Park
1100 Park Lane East
Oakland Park, FL 33334
Office: (954) 630-4479
Cell: (954) 274-0581

Please Note: Florida has very broad public records law. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may, therefore, be subject to public disclosure.

From: David Hebert <davidh@oaklandparkfl.gov>
Sent: Tuesday, May 26, 2026 11:24 AM
To: Julie Leonard <julie.leonard@oaklandparkfl.gov>
Cc: Sierra Marrero <sierra.marrero@oaklandparkfl.gov>; Christopher Cappiello <christopher.cappiello@oaklandparkfl.gov>; Renee Shrout <renees@oaklandparkfl.gov>; Robin Butler <robinb@oaklandparkfl.gov>
Subject: Re: Emergency PO Request West Oakland Park Blvd NW 31st Ave Street Concrete Street Light Pole

Approved.

Sierra-
Please coordinate with Mayor.

Julie-
Please as an agenda item for June 3.

Thanks.

On May 26, 2026, at 10:19 AM, Julie Leonard <julie.leonard@oaklandparkfl.gov> wrote:

David, requesting your approval for this emergency repair.

New City Hall location: 1100 Park Lane East (Sky Building South)

Click [here](#) for online services

Please Note: Florida has very broad public records law. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may, therefore, be subject to public disclosure.

From: Christopher Cappiello <christopher.cappiello@oaklandparkfl.gov>
Sent: Tuesday, May 26, 2026 7:41 AM
To: Julie Leonard <julie.leonard@oaklandparkfl.gov>
Cc: AJ Johnson <antoine.johnson@oaklandparkfl.gov>
Subject: Emergency PO Request West Oakland Park Blvd NW 31st Ave Street Concrete Street Light Pole

Please see below. Please note, the quote expires today since this was originally scheduled to be presented to Commission. I've requested a new quote from Kilowatt but they are currently awaiting updated material pricing from their supplier.

Action

Public Works requests approval for the emergency replacement of a deteriorated concrete light pole located on West Oakland Park Boulevard just west of NW 31st Avenue in the amount of \$27,252.49 through Kilowatt Electric Company, the City's current contracted electrical contractor.

Summary

Public Works identified a deteriorated concrete street light pole on West Oakland Park Boulevard just west of NW 31st Avenue that presents a potential public safety hazard. The replacement pole is a long lead item, and immediate procurement is necessary to prevent further deterioration and possible failure.

The City currently contracts with Kilowatt Electric Company for as-needed electrical services. However, individual work exceeding **\$25,000** requires City Commission approval or must qualify under an applicable procurement exception. Because this emergency replacement totals **\$27,252.49**, staff is requesting authorization to proceed under the City's emergency purchasing provisions due to the public safety concern.

Emergency Repair Purchasing Guidelines

Public Works requests permission to proceed with the emergency replacement under the City Emergency Purchasing provisions outlined in Section 2-198(2), copied below. Since the purchase exceeds twenty-five thousand dollars (\$25,000), a formal report to the City Commission will follow. Should you have any questions, please let me know.

Sec. 2-198. - Exceptions to competitive procurement requirement

(2) Emergency procurements. The city manager may make emergency procurements of supplies or contractual services where the cost exceeds twenty-five thousand dollars (\$25,000.00) when there exists a clear and present threat to public health,

property, welfare, safety or other substantial loss to the city, when joined in said action by the mayor, provided, however, that such emergency procurements shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of the emergency procurement shall be made and shall set forth the contractor's name, the amount and type of the contract, a listing of the supply or contractual service procured under this contract, and the number of the purchase order, if any. The city commission must be notified, after the fact, of such procurements in excess of twenty-five thousand dollars (\$25,000.00) at the next scheduled commission meeting. In any event any increase over the original amount of an emergency procurement reported to the city commission exceeding ten (10) percent shall be reported to the city commission to be noted for the record.

Best,

Chris Cappiello

Assistant Public Works Director

City of Oakland Park

5100 NE 12th Terr

Oakland Park, FL 33334

954-630-4432

christopher.cappiello@oaklandparkfl.gov

www.oaklandparkfl.gov

Please Note: Florida has very broad public records law. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may, therefore, be subject to public disclosure. The comments and opinions expressed herein are those of the author of this message and may not reflect the policies of the City of Oakland Park City Commissioners.