



City Hall Commission Chambers
1100 Park Lane East
Oakland Park, Florida 33334

CITY COMMISSION AGENDA
JUNE 17, 2026 6:30 PM

NOTE: CRA MEETING - There will be a CRA Meeting prior to Public Comments. At that time, the Mayor will call for a recess of the City Commission meeting, open the CRA Meeting to conduct CRA business, close the CRA meeting and reconvene the City Commission meeting.

ROLL CALL

MOMENT OF SILENCE

PLEDGE TO THE FLAG

PROCLAMATIONS

Juneteenth - June 19, 2026

Oakland Park's 97th Birthday (July 1)

Heidi Burnett Day - July 3, 2026

ADDITIONS / CHANGES / DELETIONS

At this time, any member of the City Commission or the City Manager may request to add, change, or delete items from the agenda.

PRESENTATIONS

*** Solid Waste Rate Study Presentation**

*** Environmental Stewardship and Sustainability Update**

**CITY COMMISSION RECESS FOR COMMUNITY REDEVELOPMENT
AGENCY MEETING**

1. PUBLIC COMMENTS

At this time any person will be allowed to speak on any matter that pertains to City Business for a length of time not to exceed four minutes per person.

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory, and are not expected to require review or discussion. Items will be enacted by one Motion; however, if discussion of an item is requested by the City Commission, that item may be removed from the Consent Agenda and considered separately.

2. **Approval of Minutes - April 15, 2026**

Recommendation:

Strategic Performance Area - Oakland Park Identity

Motion to Approve

3. **Final Renewal of Agreement for School Crossing Guard Services (ITB #063020)**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE FINAL RENEWAL OF THE AGREEMENT WITH WATERFORD FLORIDA STAFFING, LLC D/B/A STAFFING CONNECTION FOR CROSSING GUARD SERVICES FOR THE PERIOD AUGUST 1, 2026, THROUGH JULY 31, 2028, AT THE RATES STATED IN THE AMENDED AGREEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Public Safety and Community Integrity

Motion to Adopt Resolution

4. **Children's Services Council M.O.S.T. (Maximizing Out of School Time) Grant Award Acceptance.**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE GRANT AGREEMENT AND ALL REQUISITE GRANT-RELATED DOCUMENTS BETWEEN THE CITY OF OAKLAND PARK AND THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY FOR ACCEPTANCE OF THE M.O.S.T. GRANT; PROVIDING FOR A PROPOSED BUDGET AMENDMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Recommendation:

Strategic Performance Area - Community Wellness and Recreation

Motion to Adopt Resolution

5. **Renewal of Banking Services Agreement with Wells Fargo**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE RENEWAL OF THE BANKING SERVICES AGREEMENT WITH WELLS FARGO FOR A ONE-YEAR TERM, BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, AND GRANTING AUTHORITY TO THE CITY MANAGER AND DIRECTOR OF FINANCIAL SERVICES TO APPROVE AMENDMENTS TO THE CONTRACT, AS APPROPRIATE, TO MEET FUTURE TREASURY OPERATIONAL NEEDS OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Financial Stability and Sustainability

Motion to Adopt Resolution

6. **Agreement with Amici Engineering Contractors LLC for Galvanized Water Service Line Replacements.**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIAL TO EXECUTE AN AGREEMENT WITH AMICI ENGINEERING CONTRACTORS LLC FOR GALVANIZED POTABLE WATER SERVICE LINE REPLACEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$497,188.80, PIGGYBACKING THE SEACOAST UTILITY AUTHORITY PIPELINE CONTINUING CONTRACTORS PROGRAM CONTRACT; PROVIDING FOR

CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Infrastructure Needs

Motion to Adopt Resolution

7. **Authorization to Purchase and Install Window Tinting at the New City Hall Building**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PURCHASE AND INSTALLATION OF WINDOW TINTING FROM CAROLINA PREMIER WINDOW FILMS, INC., PIGGYBACKING THE SCHOOL BOARD OF BREVARD COUNTY CONTRACT NO. 25-0767-B-HD FOR WINDOW TINTING & GRAPHIC LAMINATION SERVICES, IN THE AMOUNT OF \$41,669.31 ; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Infrastructure Needs

Motion to Adopt Resolution

8. **Resolution of Support for FY27 Florida Cultural Facilities Grant Application**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE ALL APPROPRIATE DOCUMENTS TO SUBMIT A GRANT APPLICATION TO THE FLORIDA DIVISION OF ARTS AND CULTURE CULTURAL FACILITIES PROGRAM REQUESTING \$500,000.00 FOR THE CONSTRUCTION OF THE CENTENNIAL PARK PERFORMANCE SPACE PROJECT AND FURTHER AUTHORIZING AN AMOUNT OF \$1,000,000.00 AS THE CITY'S MATCHING FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Infrastructure Needs

Motion to Adopt Resolution

9. **Approval to Enter into an Agreement with Advance Roofing, Inc. Utilizing City of Cape Coral Contract No. RPW22137MM-A.**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH ADVANCED ROOFING, INC., PIGGYBACKING THE CITY OF CAPE CORAL CONTRACT NO. RPW22137MM-A FOR ROOFING MAINTENANCE AND REPAIR SERVICES, IN AN AMOUNT NOT TO EXCEED BUDGETED AVAILABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Infrastructure Needs

Motion to Adopt Resolution

RESOLUTIONS AND MISCELLANEOUS

10. **Unsafe Structures Board - Two (2) Members**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA APPOINTING TWO (2) MEMBERS TO SERVE ON THE UNSAFE STRUCTURES BOARD FOR A THREE (3) YEAR TERM; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Recommendation:

Strategic Performance Area - Oakland Park's Identity

Motion to appoint two (2) members

Discussion

Vote on Motion

City Attorney Introduce Resolution

Motion to Adopt Resolution

Discussion

Vote on Motion

11. City Manager Performance Evaluation 2026

Recommendation:

City Commission Discussion and Direction

12. REPORTS FROM THE CITY COMMISSION

REPORTS FROM THE CITY MANAGER

13. Financial Activity Report for the Period Ended April 30, 2026

Report

REPORTS FROM THE CITY ATTORNEY

14 City Attorney Report - June 3, 2026

ADJOURN

This meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's Office by telephone: 954.630.4300, or via Fax: 954.630.4302 for information or assistance.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of proceedings, and that, for such purpose, the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

I, the undersigned authority, certify the above Notice of Meeting of the City Commission is a true copy of the Notice posted on the outdoor bulletin board at the main entrance of City Hall, a place convenient and readily accessible to the general public at all times.

Español - Por favor llame al 954-630-4300, o envíe un correo electrónico a publiccomments@oaklandparkfl.gov para recibir esta información en español.

Kreyòl ayisyen - Tanpri rele 954-630-4300, oswa voye yon imèl bay publiccomments@oaklandparkfl.gov pou resevwa enfòmasyon sa yo an kreyòl ayisyen.

Posted: _____ By: Renee M. Shrout
Renee M Shrout, CMC
City Clerk

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM No.

MEETING DATE: 6/17/2026

PREPARED	City Clerk's	DEPARTMENT HEAD	CITY CLERK
BY:	office	APPROVAL:	

SUBJECT: Juneteenth - June 19, 2026

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

ATTACHMENTS:

Proclamation

PROCLAMATION

WHEREAS, on June 19, 1865 — months after the Civil War ended and more than 2 years after President Lincoln signed the Emancipation Proclamation freeing enslaved people — Union troops arrived in Galveston, Texas, to free 250,000 people still held in bondage. The arrival of Major General Gordon Granger and his troops signaled that the Federal Government would not relent until the last enslaved people in America were free; and

WHEREAS, Juneteenth, also known as Emancipation Day, is the oldest known celebration commemorating the end of enslavement in America; and

WHEREAS, we honor the generations of activists who have advanced the need for our Nation to recognize Juneteenth to reconcile our past as we build a new American future together; and

WHEREAS, the City of Oakland Park recognizes this celebration by providing a paid legal holiday for employees on Friday, June 19, 2026; and

WHEREAS, on this Juneteenth Day of Observance, we commemorate America's dedication to the cause of freedom, embracing this day where we take one step closer together to ensure the promise of a free and just society is guaranteed for all.

NOW THEREFORE, the City Commission of the City of Oakland Park, Florida, by virtue of the authority vested in it by the Charter, hereby authorizes Mayor Steven R. Arnst to proclaim June 19, 2026, as

JUNETEENTH

in the City of Oakland Park, and we encourage all citizens, young and old, to celebrate Juneteenth and recommit to working together to eradicate systemic racism and inequity in our society.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Oakland Park, Florida, to be affixed this 17th day of June 2026.

BY: _____
STEVEN R. ARNST, MAYOR

ATTEST _____
RENEE M. SHROUT, CMC, CITY CLERK

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM No.

MEETING DATE: 6/17/2026

PREPARED	City Clerk's	DEPARTMENT HEAD	CITY CLERK
BY:	office	APPROVAL:	

SUBJECT: Oakland Park's 97th Birthday (July 1)

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

ATTACHMENTS:

Proclamation

PROCLAMATION

WHEREAS, July 1 remains a historical moment as it commemorates the incorporation of the City of Oakland Park 97 years ago; and

WHEREAS, the City's history began as the City of Floranada in 1925 and was reincorporated in 1929 as the City of Oakland Park, led by Joseph Dewey Hawkins, a native of Live Oak, Florida, who arrived in Oakland Park in 1922 when the City consisted of six families. Hawkins, a natural leader, united the community, served as the City's first Mayor, and continued to serve for more than 28 years; and

WHEREAS, today, covering more than eight square miles, Oakland Park is a diverse community of over 47,000 residents who enjoy special events, beautiful parks and recreation opportunities, and high-quality City services; and

WHEREAS, Oakland Park is a City on the move, making incredible progress through smart infrastructure investments, strong support for local businesses and residents in need, and a growing spirit of volunteerism that continues to shape our bright future; and

WHEREAS, this past year, the City celebrated the relocation of City Hall into the new and beautiful Sky Building and paved the way for the redevelopment of six acres of City property into high-quality residential, retail, open space, and a future platform for a commuter rail stop, supporting long-term economic sustainability and offering inviting amenities to the community; and

WHEREAS, as the City looks ahead to its centennial celebration, we approach the completion of the new City library at Centennial Park, the new Greenleaf Park, with a new playground, shaded pavilion, basketball court, tennis and pickleball, and lighting; enhancements to Veterans Park, Royal Palm Park, Stevens Field, Lady Lake Trail, Richard E. Giusti Park, J Dewey Hawkings Landing Canoe and Boat launch and Fire Station 20.

NOW THEREFORE, the City Commission of the City of Oakland Park, Florida, by virtue of the authority vested in it by the Charter, hereby authorizes Mayor Steven R. Arnst to proclaim July 1, 2026, as

CITY OF OAKLAND PARK'S 97TH BIRTHDAY

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Oakland Park, Florida, to be affixed this 17TH day of June 2026.

BY: _____
STEVEN R. ARNST, MAYOR

ATTEST _____
RENEE M. SHROUT, CMC, CITY CLERK

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM No.

MEETING DATE: 6/17/2026

**PREPARED
BY:**

**DEPARTMENT HEAD CITY CLERK
APPROVAL:**

SUBJECT:

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

ATTACHMENTS:

Proclamation

PROCLAMATION

WHEREAS, Heidi Burnett has dedicated more than three decades of exemplary service to the library profession and the residents of the City of Oakland Park, demonstrating an unwavering commitment to lifelong learning, public service, and community enrichment; and

WHEREAS, Heidi began her distinguished library career serving as a Technical Services Assistant and later as Assistant Director of the Library from 1983 through 1992, helping to advance library operations and services for the community; and

WHEREAS, In December 2009, Heidi returned to public service with the City of Oakland Park, serving first as Library Manager and subsequently as Director of Library and Cultural Services, where she has provided visionary leadership, strengthened library programs and services, and championed cultural initiatives that have enhanced the quality of life for residents of all ages; and

WHEREAS, In addition to her professional accomplishments, Heidi has generously dedicated her time and talents to numerous community and civic organizations, serving as a member of the Rotary Club, and as a liaison to the School Board, the Art and Cultural Board, and the Local Government Academy, thereby strengthening partnerships that benefit the residents of Oakland Park; and

WHEREAS, throughout her tenure, Heidi has fostered a culture of innovation, accessibility, and excellence, ensuring that the library remains a welcoming center for education, engagement, and community connection; and

WHEREAS, Heidi Burnett's leadership, integrity, and dedication to public service have left an enduring legacy on the City of Oakland Park and have positively impacted countless residents, colleagues, students, artists, and community partners throughout her distinguished career.

NOW THEREFORE, the City Commission of the City of Oakland Park, Florida, by virtue of the authority vested in it by the Charter, hereby authorizes Mayor Steven R. Arnst to proclaim July 3, 2026, as

"HEIDI BURNETT DAY"

to recognize and celebrate Heidi Burnett's extraordinary contributions, remarkable leadership, and steadfast commitment to advancing literacy, culture, education, and civic engagement within the community

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Oakland Park, Florida, to be affixed this 17th day of June 2026.

BY: _____
STEVEN R. ARNST, MAYOR

ATTEST _____
RENEE M. SHROUT, CMC, CITY CLERK

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM No.

MEETING DATE: 6/17/2026

PREPARED BY:	Julie Leonard Public Works Director	DEPARTMENT HEAD APPROVAL:	PUBLIC WORKS
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SUBJECT: Solid Waste Rate Study Presentation

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM No.

MEETING DATE: 6/17/2026

PREPARED BY: Molly Ferch
Environmental Sustainability Manager

DEPARTMENT HEAD APPROVAL: PUBLIC WORKS

Julie Leonard
Public Works
Director

SUBJECT: Environmental Stewardship and Sustainability Update

1. BACKGROUND/HISTORY

Annual update

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

N/A

4. RECOMMENDATION

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM No. 2

MEETING DATE: 6/17/2026

PREPARED BY:	City Clerk's office	DEPARTMENT HEAD APPROVAL:	CITY CLERK
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SUBJECT: Approval of Minutes - April 15, 2026

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

ATTACHMENTS:

Minutes



City Hall Commission Chambers
1100 Park Lane East
Oakland Park, Florida 33334

**DRAFT MINUTES
CITY COMMISSION MEETING
APRIL 14, 2026, 6:30 P.M.**

The regular meeting of the City Commission of the City of Oakland Park, Florida, was called to order at 6:30 p.m. by Mayor Arnst.

ROLL CALL

Present:

Mayor Steven R. Arnst
Vice Mayor Aisha Gordon
Commissioner Letitia Newbold
Commissioner Fitz Budhoo
Commissioner Tim Lonergan

Also Present:

City Manager David Hebert
City Attorney DJ Doody
City Clerk Renee M. Shrout

MOMENT OF SILENCE

A moment of silence was held in memory of Battalion Chief Kevin Fornash, who recently passed away. He extended condolences to Chief Fornash's relatives, loved ones, and the Fire Rescue family.

PLEDGE OF ALLEGIANCE

The Pledge was led by Kenneth Roberts, Director, Paralyzed Veterans of America Florida Chapter.

Mayor Arnst lauded BSO Lt. Peter Geary, who was leaving Oakland Park District 12 for another assignment in Broward County. BSO Captain Anna Murillo Quigley thanked Lt. Geary for his dedicated service.

PROCLAMATIONS

Paralyzed Veterans of America Awareness Month

Commissioner Lonergan moved to publish the proclamation. Commissioner Budhoo seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

The proclamation was presented to Kenneth Roberts, Director, Paralyzed Veterans of America Florida Chapter.

Oakland Park Elementary School Centennial

Commissioner Lonergan moved to publish the proclamation. Commissioner Newbold seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

The proclamation was presented to Michelle Garcia, Principal of Oakland Park Elementary School.

National Volunteer Week - April 19-25?

Commissioner Lonergan moved to publish the proclamation. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

The proclamation was presented to Carrie Mahadeo, Volunteer Program Manager.

Child Abuse Prevention Month

Vice Mayor Gordon moved to publish the proclamation. Commissioner Newbold seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

The proclamation was presented to a representative from the Children's Services Council of Broward County.

Earth Day - April 22 - Arbor Day April 24

Commissioner Newbold moved to publish the proclamation. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

The proclamation was presented to Molly Ferch, Environmental Sustainability Manager.

Water Conservation Month

Vice Mayor Gordon moved to publish the proclamation. Commissioner Newbold seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

The proclamation was presented to Julie Leonard, Public Works Director.

ADDITIONS / CHANGES / DELETIONS

Commissioner Lonergan pulled Items 5 and 8 from the Consent Agenda, to be heard under Resolutions and Miscellaneous, and added Supplemental Agenda Items 1 and 8A.

Commissioner Lonergan moved to amend the Agenda as discussed. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

Commissioner Lonergan moved to approve the amended Agenda. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon,
Commissioner Newbold, Mayor Arnst

PRESENTATIONS

City Projects Update & Preview

Sierra Marrero, Assistant City Manager, and Chris Casale, Parks and Leisure Services Director, provided the presentation, including capital projects: the library relocation at the former Collins Community Center, Giusi Park Phase 2, and Royal Palm Park Trail are under construction with an estimated completion in the summer of 2026. Veterans Park Trail is under construction with an estimated completion in Fall 2006. Lady Lake Trail pedestrian crossing is in design with an estimated completion in the 4th quarter of 2026; Stevens Field Improvements and Greenleaf Park are under construction with an estimated completion in the summer of 2026.

Not part of the CIP, but impactful to the downtown, the Horizon Project is scheduled to commence on August 5, 2026, with completion in October 2028. The Glenwood Garden is estimated to have a construction start in the 4th quarter of 2026.

City Centennial Park is estimated to begin construction in the 1st quarter of 2027. During the construction of these projects, there will be impacts on the Downtown and City Centennial Park, including reduced parking, temporary road closures, and event restructuring. Staff is also researching shuttle and rideshare strategies during this time.

To recap the 2026 project update, there will be a library ribbon-cutting event, and Veterans Park and Greenleaf Park will reopen. In August, the Horizon Project will have its groundbreaking, and Stevens Field will celebrate with a ribbon-cutting event. In September, the Royal Palm Park will reopen, and in October, the Glenwood Garden will have a groundbreaking. In November, the former public works facility will be demolished, and in late December or early January, the City Centennial Park site preparation will begin. Ms. Marrero announced that the city's library ribbon-cutting will be held on July 3rd, coinciding with the Penultimate Semi-Quincentennial All-American Picnic Event.

Commissioner Budhoo expressed his appreciation for Ms. Marrero and the staff and inquired whether the shuttle program would include the downtown area. Ms. Marrero responded that they were currently exploring opportunities for event-related shuttles and rideshares. Commissioner Lonergan thanked residents for voting for the bonds and staff for acquiring grants for City projects. Commissioner Newbold asked about a walkway over Dixie Highway, and Ms. Marrero said they had received a grant for it and that staff would begin work on it in 2026. Ana Alvarez, Chief Planning Officer, said staff would bring an agreement to the City Commission in the next couple of months. Vice Mayor Gordon asked about the library, and Ms. Marrero said it was being completely remodeled. Mayor Arnst stated the playground equipment in Veterans Park was in need of replacement.

PUBLIC HEARINGS

(Item 1 was amended on the Supplemental Agenda)

<u>1. Resolution of Support for a Grant Application to Broward County for the 52nd Year CDBG Program</u>

Sierra Marrero, Assistant City Manager and Claudelle Rose, Program Manager, provided the presentation.

Public hearing

Sandra Lozano-Berry, president and CEO, Light of the World Clinic, described their work and requested the City Commission to consider their application for funding.

Commissioner Lonergan moved to provide \$15,000 to Light of the World Clinic and \$15,000 to Women in Distress. Commissioner Budhoo seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

Commissioner Budhoo moved to adopt the resolution. Commissioner Newbold seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-047

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE ALL APPROPRIATE DOCUMENTS TO SUBMIT THE 52ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO BROWARD COUNTY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

2. PUBLIC COMMENTS

At this time, any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.

Robin Bodiford, 1520 NE 32nd Street, discussed the negative ramifications of the sidewalk project on the neighborhood.

Wallis Peterson, 1941 NW 36th Street, thanked staff and BSO deputies who attended the Westside Neighborhood Alliance meeting, where they discussed issues on the main corridors in west Oakland Park, such as traffic, lack of community resources, and trash. They had also hoped that the community outreach in West Oakland Park would happen soon, and discussed a possible task force to solidify the vision for West Oakland Park. One immediate need was food options, and a full-service grocery store in the area.

Chris Fisher, 3711 NE 13th Avenue, president of the Corals of Oakland Park Neighborhood Association, said ongoing construction projects on 13th Avenue were making it impossible to negotiate the neighborhood. He said the crews were not communicating with each other. He encouraged the City to pay its firefighters better. He spoke of the recent exit of City employees and said City officials needed to “figure that out.”

Eric Peterson, 1941 NW 36th Street, discussed the City Manager’s compensation and employment agreement. He asked the City Commission to conduct the City Manager’s next performance review in public and to make any salary modification in conjunction with the performance review, as required by the employment agreement, rather than as part of a cost-of-living increase granted to all City employees.

Steve Martony, 1577 NE 32nd St., expressed his support for the sidewalk and drainage project, which would serve the community as a whole. He was concerned that if the project was delayed or stopped, it could jeopardize the funding and future grant opportunities.

Jack Doren, 4529 Pinehurst Trail West, expressed his support for the sidewalk and drainage project, noting that it was an important safety issue for pedestrians. He also feared the possible issues that any delay or cancellation could cause for future grant applications.

Nick Sotis, 1560 NE 35th St., discussed the negative impact the sidewalk project would have on his property and that there would be lawsuits later regarding this, and asked that the project be paused.

Jacqueline McNichols, 1499 NE 36th St., stated she had a disability protected by the Americans with Disabilities Act (ADA) and claimed that City staff had engaged in “Federal civil rights violations” and the City was in a state of “massive legal exposure.”

Gordon McNichols, 1499 NE 36th St., discussed the “weaponization of City Hall against its own residents.” He said he intended to file a public records request for internal communications

regarding the coordination of BSO and reports filed on residents, as well as for some City Commission agenda modifications.

Angela Minamenci, 1523 NE 33rd St., discussed her request for reasonable accommodation under the ADA for her daughter, which the City had not honored, and the impact this had on her daughter's health. She asked the City to immediately halt the sidewalk project.

CONSENT AGENDA

Commissioner Budhoo moved to approve the Consent Agenda, consisting of Items 3, 4, 6, 7, and 8A. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

3. Code Lien Settlement for 4517 N Andrews Ave

Approved on consent to approve the proposed settlement offer of \$47,880 plus \$175 in recording and processing fees for Code Enforcement Lien Code Case # CODE202407000012532 for Matias Neto, owner of 4517 N Andrews Ave, a residential property.

4. Renewal of Dumpster/Container Repair and Maintenance Services with GT Supplies, Inc.
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Adopted on consent

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-048

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE FIRST ONE-YEAR RENEWAL PERIOD WITH GT SUPPLIES, INC., FOR DUMPSTER REPAIR AND MAINTENANCE SERVICES, IN ACCORDANCE WITH THE CITY OF WEST PALM BEACH CONTRACT, FOR THE PERIOD OF APRIL 19, 2026, THROUGH APRIL 18, 2027 AND AUTHORIZING EXPENDITURES UP TO THE BUDGETED AVAILABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

(Item 5 was pulled from the Consent Agenda under Additions/Changes/Deletions)

5. Purchase of Nine (9) Two-Way Radios from Motorola Solutions, Inc. for the Public Works Department

6. Renewal of ITB Bid #030623 - Plant & Landscape Materials with Installation

Adopted on consent.

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-050

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE FIRST RENEWAL OF AGREEMENT WITH RUNWAY GROWERS, INC., AND LANDSCAPE SERVICE PROFESSIONALS, LLC., TO PROVIDE THE SUPPLY, DELIVERY, AND INSTALLATION OF PLANT AND LANDSCAPE MATERIALS ON AN AS-NEEDED BASIS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

7. Purchase of One (1) Kubota KX040-5R3 Excavator

Adopted on consent.

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-051

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) KUBOTA EXCAVATOR FROM FLORIDA COAST EQUIPMENT, LLC, THROUGH SOURCEWELL COOPERATIVE AGREEMENT NO. 112624-KBA AND APPROVING THE PROPOSED BUDGET AMENDMENT IN THE AMOUNT OF \$70,253.00; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

(Item 8 was pulled from the Consent Agenda under Additions/Changes/Deletions)

8. Purchase of One (1) Starcraft Allstar F650 Gas 40+2-Passenger Bus from Model 1

(Item 8A was added from the Supplemental Agenda)

Item 8A - Acceptance of Florida Power & Light Easement for the NAG Pump Station

Adopted on consent.

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-055

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA APPROVING THE GRANTING OF A PERMANENT EASEMENT TO FLORIDA POWER & LIGHT (FPL) FOR THE INSTALLATION AND MAINTENANCE OF ELECTRICAL SERVICE TO THE NORTH ANDREWS GARDENS STORMWATER PUMP STATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY, PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTIONS AND MISCELLANEOUS

5. Purchase of Nine (9) Two-Way Radios from Motorola Solutions, Inc. for the Public Works Department

Commissioner Lonergan inquired if there were more affordable options. Sierra Marrero, Assistant City Manager, responded that cell phones could not be relied upon after a serious storm and also presented safety concerns. Julie Leonard, Public Works Director, added that radios would also allow them to communicate with other public safety agencies.

Commissioner Budhoo moved to adopt the resolution. Commissioner Newbold seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-049

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIAL TO APPROVE THE PURCHASE OF NINE (9) TWO-WAY RADIOS FROM MOTOROLA SOLUTIONS, INC., INCLUDING PROGRAMMING, ACCESSORIES, AND WARRANTIES, IN THE AMOUNT OF \$32,773.05, AND APPROVING THE PIGGYBACKING OF THE STATE OF FLORIDA ALTERNATIVE CONTRACT SOURCE (ACS) CONTRACT NO. 43190000-22-NASPO-ACS, AND APPROVING THE PROPOSED BUDGET AMENDMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

8. Purchase of One (1) Starcraft Allstar F650 Gas 40+2-Passenger Bus from Model 1

Commissioner Lonergan moved to adopt the resolution. Commissioner Newbold seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-052

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) STARCRAFT ALLSTAR F-650 GAS 40+2 BUS FROM MODEL 1, PIGGYBACKING FLORIDA SHERIFFS ASSOCIATION CONTRACT NO. 25-VEH-23.0, IN THE AMOUNT OF \$214,642, FOR USE BY THE PUBLIC WORKS DEPARTMENT AND THE PARKS AND LEISURE SERVICES DEPARTMENT AND APPROVING THE PROPOSED BUDGET AMENDMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

NOTE: The Commission took a brief recess.

9. Code Enforcement Board Appointments - One (1) Regular Member and One (1) Alternate Member

Commissioner Budhoo moved to appoint Felicia Strode as a regular member and DJ Karni as an alternate. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

Commissioner Budhoo moved to adopt the resolution. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-053

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA APPOINTING ONE (1) MEMBER TO FILL THE VACANT SEAT WITH A TERM ENDING APRIL 30, 2028 AND ONE (1) ALTERNATE TERM ENDING APRIL 30, 2028 TO SERVE ON THE CODE ENFORCEMENT BOARD; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

10. Planning and Zoning Board Appointments - Five (5) Members and One (1) Alternate Member

Commissioner Lonergan appointed Nicholas Hessing; Commissioner Budhoo appointed Wallis Peterson; Commissioner Newbold appointed Coby King; Vice Mayor Gordon appointed Desiree Avila; Mayor Arnst appointed Patrick Gross.

Commission Budhoo moved to accept the appointments. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

Commissioner Budhoo moved to appoint Patricia Crowley as alternate. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

Commissioner Budhoo moved to adopt the resolution. Vice Mayor Gordon seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

The resolution, as adopted, carried the following title:

RESOLUTION R-2026-054

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA APPOINTING FIVE (5) MEMBERS, ONE (1) BY EACH MEMBER OF THE CITY COMMISSION, AND BY CONSENSUS, APPOINT ONE (1) ALTERNATE TO SERVE ON THE PLANNING AND ZONING BOARD FOR A ONE (1) YEAR TERM ENDING APRIL 30, 2027; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

(Item 11 was amended on the Supplemental Agenda)

11. City Commission Discussion Item NE 13 Avenue Sidewalk Project - Commissioner Budhoo

City Attorney Doody described the process for discussion items. Sierra Marrero, Assistant City Manager, provided a presentation. Commissioner Budhoo discussed neighbors' concerns about the impact on their properties and ADA issues, and asked that the project be paused at the homes of residents who had expressed concerns to consider reconfiguring the sidewalks. Commissioner Lonergan clarified some of his previous comments and addressed accusations made by certain public speakers. He discussed the safety that sidewalks would provide for pedestrians. Commissioner Newbold discussed her own interactions with residents regarding the project and her own experience with sidewalks at her home. She asked Ms. Marrero to explain the mitigation that some properties would receive. Ms. Marrero described situations in which mitigation would be appropriate and how adjustments to one property necessarily affected another. She then described how the staff met with residents to discuss the project and potential mitigation measures.

Vice Mayor Gordon discussed the possible risk to breaching the contract by stopping the project. Ms. Marrero described the relationships between the property slope, the sidewalks, and the drainage swales. She then explained project management and coordination.

Commissioner Budhoo and Mayor Arnst were in favor of placing this on a future agenda for action. Commissioner Lonergan, Commissioner Newbold, and Vice Mayor Gordon were opposed.

12. REPORTS FROM THE CITY COMMISSION

Commissioner Budhoo commented as follows:

- 1) He thanked staff for what they did for the meeting and asked them to continue to listen to residents' concerns. He thanked residents for expressing their opinions.
- 2) He thanked City Attorney Doody for his counsel through the discussion. He also thanked Robin Bodiford for her assessment of the NE 13th Sidewalk project.
- 3) He announced he was working through the private sector on things he would announce in the future.
- 4) He was looking forward to his trip to Tampa to discuss policy issues that affected the African American community.

- 5) He had attended the memorial for Coral Springs Vice Mayor Nancy Metayer, who had been slain recently. She was the first Haitian American woman elected to public office in Coral Springs.
- 6) He thanked BSO officers, firefighters, and members of the armed forces for their service.
- 7) Looking forward to the Taste of Oakland Park event.

Commissioner Lonergan commented as follows:

- 1) He thanked residents who continue to advocate for the neighborhoods and the City.
- 2) He noted the Dancing in the Streets had been a great event and thanked staff and all the volunteers who donated their time. Along with BSO and Fire Rescue for keeping everyone safe.
- 3) He congratulated Kathie, Abbey, and the family on the grand reopening of Fat Freddie's Subs and wish them much success.
- 4) He reminded everyone that Taste of Oakland Park was on Friday, April 17. Only 1,000 tickets available – almost sold out. He said 32 restaurants would participate, along with breweries and wine companies.
- 5) He confirmed the Community Budget Zoom meeting on April 21, from 6:00 to 7:30 p.m.
- 6) He announced the Free Tree giveaway would be held on April 25th

Vice Mayor Gordon commented as follows:

- 1) She thanked everyone who had attended the meeting and said their input helped guide the Commission members' decisions.
- 2) She extended condolences to the families of Battalion Chief Kevin Fornash
- 3) She also extended condolences to the family of Coral Springs Vice Mayor Nancy Metayer Owen. She shared that Nancy was a young, positive, and ambitious person, and that just a week before she passed, she had a heart-to-heart with her, during which they expressed their mutual respect and admiration for one another.

NOTE: Commissioner Newbold moved to extend the meeting. Commissioner Lonergan seconded the motion, which prevailed by the following vote:

YES: Commissioner Budhoo, Commissioner Lonergan, Vice Mayor Gordon, Commissioner Newbold, Mayor Arnst

Commissioner Newbold commented as follows:

- 1) She thanked residents for attending tonight's meeting to share their concerns.
- 2) She offered her condolences to the families of Battalion Chief Kevin Fornash and Coral Springs Vice Mayor Nancy Metayer, a very humble and kind individual.
- 3) She congratulated the owners of the newly reopened Fat Freddie's Subs.
- 4) She had attended the volunteer appreciation dinner, which had been very well attended.
- 5) She was looking forward to the Taste of Oakland Park and the Free Tree giveaway.
- 6) She thanked her fellow Commission members and staff for all their assistance.

Mayor Arnst had no comments.

REPORTS FROM THE CITY MANAGER

13. **Financial Activity Report for the Period Ended February 28, 2026**

14. **Community Enhancement Division 1st Quarter Update**

REPORTS FROM THE CITY ATTORNEY

City Attorney Doody requested a shade session regarding the Oakland Park Dixie LLC v. Broward County and the Broward County School Board and the City of Oakland Park case.

[15 City Attorney's Report 041426](#)

ADJOURN

The meeting was adjourned at: 10:05 PM,

CITY OF OAKLAND PARK, FLORIDA

STEVEN R. ARNST, MAYOR

ATTEST:

RENEE M. SHROUT, CMC, CITY CLERK

CITY OF OAKLAND PARK, FLORIDA CITY COMMISSION AGENDA ITEM REPORT

AGENDA ITEM NO. 3

MEETING DATE: 6/17/2026

PREPARED BY: Chris Casale, **DEPARTMENT HEAD** PARKS & LEISURE
Director of Parks & Leisure Services
APPROVAL:

SUBJECT: Final Renewal of Agreement for School Crossing Guard Services (ITB #063020)

1. BACKGROUND/HISTORY

Issue Statement: On September 3, 2020, the City Commission awarded Invitation to Bid #063020 to Waterford Florida Staffing, LLC D/B/A Staffing Connection for an initial contract term of two (2) years beginning August 1, 2020, and ending July 31, 2022, with an option to renew for three (3) additional 2-year periods (R-2020-105).

The second 2-year renewal is set to expire July 31, 2026 (Exhibit A). Staffing Connection and the City now wish to renew the contract with amended contract rates for the third, and final, 2-year renewal period beginning August 1, 2026, through July 31, 2028.

Due to the State of Florida mandated minimum wage increase for fiscal year 2027 from \$14.00 to \$15.00 per hour, adopted by the State in November 2020, the vendor is requesting an increase for the first year of this renewal, with the rates remaining the same for the second year (Exhibit B).

Recommended Action: Staff recommends that the City Commission adopt a resolution authorizing the appropriate City officials to execute the third and final renewal and amendment of the agreement for school crossing guard services for the period August 1, 2026 through July 31, 2028, at the rates stated in the amended agreement.

Background: In November 2020, Florida Minimum Wage was adjusted pursuant to the passage of Amendment 2. The approved Constitutional Amendment was designed to progressively increase the state minimum wage from \$8.56/hour in 2020 to \$15.00/hour by September 2026, through annual increases of \$1.00/hour. The first wage adjustment became effective September 30, 2021, establishing a \$10.00/hour minimum wage, and each year since Florida's Minimum Wage has increased by \$1.00/hour.

2. CURRENT ACTIVITY

Staffing Connection was awarded Invitation to Bid #063020 for school crossing guard services. This amendment renewal is the third and final 2-year contract.

Due to the minimum wage increase, the vendor is requesting an increase in the billing rate for the first of the two years included in this renewal. Staffing Connection currently has a markup factor of 1.38. Florida State minimum wage increases to \$15.00/hour on September 30, 2026, the last of the increases to minimum wage. As a result of the change, Staffing Connection is requesting, as part of the renewal, a new hourly rate in the amount of \$20.70/hour beginning September 30, 2026. This rate will remain the same throughout this 2-year renewal as long as minimum wage does not increase.

3. FINANCIAL IMPACT

The City utilizes approximately 24,000 service hours annually. The proposed renewal has a billing rate of \$20.70. The estimated annual cost for FY27 is \$496,800. This will be the same estimated cost for FY28 barring any mandated minimum wage increases.

The funding for this service during FY27 has been included in the proposed FY27 operating budget of the Parks & Leisure Services Department. Funding will be available once the proposed budget is approved in September.

4. RECOMMENDATION

Staff recommends that the City Commission adopt a resolution authorizing the appropriate City officials to execute the third and final renewal and amendment of the agreement for school crossing guard services for the period August 1, 2026 through July 31, 2028, at the rates stated in the amended agreement.

ATTACHMENTS:

Resolution

Current agreement

Request to Renew with Increase

3rd Renewal Agreement

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ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON
L. NEWBOLD
F. BUDHOO
T. LONERGAN
S. ARNST

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK

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RESOLUTION NO. R-2024-091

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A SECOND AMENDMENT TO AGREEMENT WITH WATERFORD FLORIDA STAFFING, LLC D/B/A STAFFING CONNECTION FOR CROSSING GUARD SERVICES FOR AN ADDITIONAL TWO YEAR TERM; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission deems it to be in the best interests of the City to approve and authorize the proper city officials to execute a Second Amendment to Agreement with Waterford Florida Staffing, LLC D/B/A Staffing Connection for crossing guard services for an additional two-year term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the City Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The City Commission of the City of Oakland Park, Florida, hereby approves and authorizes the proper city officials to execute a Second Amendment to Agreement with Waterford Florida Staffing, LLC D/B/A Staffing Connection for crossing guard services for an additional two year term for the period August 1, 2024, through July 31, 2026.

SECTION 3. The appropriate City officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 5th day of June 2024.

CITY OF OAKLAND PARK, FLORIDA

AR

MAYOR MITCH ROSENWALD

T. LONERGAN	YES
S. ARNST	YES
L. NEWBOLD	YES
A. GORDON	YES
M. ROSENWALD	YES

ATTEST:


RENEE M. SHROUT, CMC
CITY CLERK



**SECOND RENEWAL AND AMENDMENT OF AGREEMENT FOR
CROSSING GUARD SERVICES**

WHEREAS, the **City of Oakland Park**, a Florida municipal corporation (the "City") and doing business, located in Broward County, Florida entered into an Agreement for **Crossing Guard Services** on September 3, 2020, resolution R-2020-105.

NOW THEREFORE, in consideration of the mutual covenants, the City and **Waterfield Florida Staffing, LLC D/B/A Action Labor and Staffing Connection** (the "Contractor"), do agree to enter into this second 2-year renewal term providing that:

1. The Contractor will continue to provide citywide crossing guard services in accordance with the scope of work identified in Invitation to Bid (ITB) # 063020, and in Contractor's bid submittal.
2. Due to State of Florida mandated yearly minimum wage increases, the Contractor's hourly rate will increase to \$17.94 beginning September 30, 2024, and \$19.32 beginning September 30, 2025.
3. The term of the original Agreement was two (2) consecutive years with an option to renew for three (3) additional 2-year periods, unless notice of termination was provided by either party at least 60 days prior to the end of the initial contract period.
4. The first 2-year renewal period will expire July 31, 2024, and the second renewal will cover the 2-year period August 1, 2024, through July 31, 2026, after which one (1) 2-year renewal option will remain.
5. All terms, conditions, and provisions of the Invitation to Bid #063020 are incorporated herein by reference and made specific part hereof.

CITY: City of Oakland Park

CONTRACTOR: Waterfield Florida
Staffing, LLC D/B/A
Action Labor and
Staffing Connection

By:

Title:

Mayor Mitch Rosenwald

Date:

6.5.24

By:

Title:

CEO

Date:

5/21/2024

R. 2024. 091

February 26th, 2026

Bridgette Pierce
Assistant Director Parks & Leisure Services
City of Oakland Park
3650 N.E. 12th Avenue
Oakland Park, FL 33334
RE: -Bid # 063020- School Crossing Guard Services

Dear Bridgette:

Please accept this letter as a reminder that our current contract is set to expire on July 31st, 2026. The agreement is eligible for a two (2) year renewal option.

Our company remains focused on providing a cost-effective, safety-first school crossing guard program.

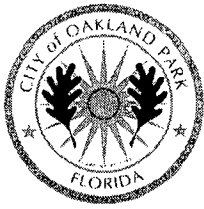
September 30th, 2026, the Florida minimum wage is scheduled to increase to \$15.00 per hour. The bill rate effective September 30th, 2026, will be \$20.70 per hour. Our markup will remain the same at **1.38** at \$15.00 per hour minimum wage pay rate. Our current pay rate is \$14.00 per hour $\times 1.38 = \$19.32$ per hour. Our markup to cover expenses remains the same with no additional cost to the city. Currently there are no other scheduled Florida Minimum Wage increases, and nothing anticipated. We will hold the bill rate of \$20.70 per hour for the upcoming two-year contract term provided there are no additional minimum wage increases.

Our team takes great pride in knowing we have provided a top-notch school crossing guard program with a 100% safety record. Looking forward to continuing to work with the City of Oakland Park.

Sincerely,



Sharron Cook
Branch Manager – School Crossing Guard Division



**THIRD RENEWAL AND AMENDMENT
OF
AGREEMENT FOR SCHOOL CROSSING GUARD SERVICES**

WHEREAS, the **City of Oakland Park**, a Florida municipal corporation (the "City") located in Broward County, Florida, entered into an Agreement for **School Crossing Guard Services** on September 3, 2020, resolution R-2020-105.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and **Waterfield Florida Staffing, LLC D/B/A Action Labor and Staffing Connection**, the "Contractor", agree to enter into this third and final 2-year renewal term as follows:

1. The Contractor shall continue to provide citywide crossing guard services in accordance with the scope of work identified in Invitation to Bid (ITB) #063020 and the Contractor's bid submittal.
2. Due to State of Florida-mandated annual minimum wage increases, the Contractor's hourly bill rate, including markup, shall increase from \$19.32 to \$20.70, effective September 30, 2026, through the expiration of the contract.
3. The term of the original Agreement was two (2) consecutive years, with the option to renew for three (3) additional two-year periods, unless notice of termination was provided by either party at least sixty (60) days prior to the end of the initial contract period.
4. The second two-year renewal period will expire on July 31, 2026, and this renewal shall cover the final two-year period, beginning August 1, 2026, and ending July 31, 2028.
5. All terms, conditions, and provisions of Invitation to Bid #063020 are incorporated herein by reference and made a specific part hereof.

CITY: **City of Oakland Park**

CONTRACTOR: **Waterfield Florida
Staffing, LLC D/B/A
Action Labor and
Staffing Connection**

By: _____

By: 

Title: _____

Title: CEO

Date: _____

Date: 6/4/2026

**AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138, FLORIDA STATUTES,
CONTRACTING WITH FOREIGN ENTITIES OF CONCERN**

BEFORE ME, the undersigned authority, personally appeared (Name of affiant) Paul C. Chase,
who, after being first duly sworn, deposes and states as follows:

1. **Affiant Identity:** Affiant is the (Title) CEO of (Business Name) Waterfield Florida Staffing, LLC which does business in the State of Florida, hereinafter called the "Contractor."
2. **Contract Purpose:** This affidavit is submitted in connection with the contract titled School Crossing Guard Services, between the Contractor and the City of Oakland Park, Florida ("City"), and is intended to comply with the requirements of Section 287.138, Florida Statutes, as amended.
3. **Statutory Background:** Section 287.138, Florida Statutes, prohibits governmental entities from entering into, extending, or renewing certain contracts with entities of concern, including:
 - Entities owned or controlled by the government of a foreign country of concern,
 - Entities organized under the laws of a foreign country of concern, or
 - Entities that are subsidiaries or affiliates of such entities, where such contracts would provide access to personal identifying information (PII) of individuals.
4. **Certification of Compliance:**
 - a. Contractor is not owned or controlled by the government of a foreign country of concern, as defined in Section 287.138(1), Florida Statutes.
 - b. Contractor is not organized under the laws of a foreign country of concern.
 - c. Contractor is not a subsidiary or affiliate of an entity described in paragraphs (a) or (b) above.
 - d. Contractor will not subcontract with, delegate to, or otherwise provide access to any entity that would violate the restrictions set forth in Section 287.138(3), Florida Statutes, in connection with this contract.
5. **Accuracy and Updates:** Contractor affirms that the representations in this affidavit are true and accurate as of the date of execution. Contractor agrees to notify the City immediately in writing if any representation becomes inaccurate during the term of the contract.

Signed and Delivered on this 4th day of JUNE, 2026.

BY:

[Signature]

Signature of Affiant

Paul C. Chase
Printed Name

State of Florida
County of Palm Beach

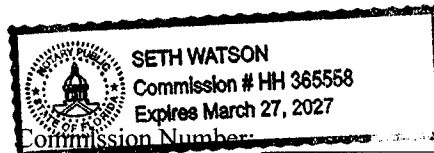
On this 4th day of JUNE, 2026, before me, the undersigned Notary Public, personally appeared Paul C. Chase [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public, State of Florida

(Print Name of Notary) Seth Watson



My Commission Expires: _____

AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: June 4th, 2026

Signed: _____

Entity: Waterfront Florida Staffing, LLC

Name: Paul C. Chase

Title: CEO

State of Florida
County of Palm Beach

On this 4th day of JUNE, 2026, before me, the undersigned Notary Public, personally appeared PAUL C. Chase [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

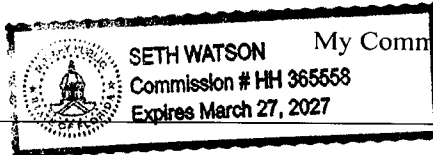
I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Seth Watson
Notary Public, State of FL

Commission Number: _____

(Print Name of Notary)
Seth Watson



My Commission Expires: _____

CITY OF OAKLAND PARK, FLORIDA

CITY COMMISSION AGENDA ITEM REPORT

AGENDA ITEM NO. 4

MEETING DATE: 6/17/2026

PREPARED BY: Chris Casale, **DEPARTMENT HEAD** PARKS & LEISURE
Director of Parks & Leisure Services
APPROVAL:

SUBJECT: Children's Services Council M.O.S.T. (Maximizing Out of School Time) Grant Award Acceptance

1. BACKGROUND/HISTORY

Issue Statement:

The City of Oakland Park has been selected to receive funding from the Children's Services Council of Broward County through the M.O.S.T. Grant, which stands for Maximizing Out of School Time. The M.O.S.T. Grant supports high-quality out-of-school-time programming for children and families, including academic support, enrichment activities, cultural experiences, and tuition assistance for eligible participants.

The grant funding will assist the City in continuing to provide structured, safe, and enriching childcare programming for students, while also helping reduce financial barriers for families in need of assistance. The first-year grant award is \$659,797. The grant agreement provides for annual renewals through September 30, 2030, subject to the availability and appropriation of funding and continued compliance with grant requirements.

Recommended Action:

Staff recommends that the City Commission adopt a resolution authorizing the proper City officials to execute an agreement with the Children's Services Council of Broward County for acceptance of the M.O.S.T. Grant, and approving the proposed Budget Amendment to recognize the additional funds from CSC for the remainder of this fiscal year.

2. CURRENT ACTIVITY

The City has successfully provided childcare services at Lloyd Estates Elementary School for the past five years, serving youth through comprehensive afterschool programming, as well as Summer, Spring, and Winter Camp services during non-school days. These programs provide a safe, structured, and enriching environment for children

and support families by offering reliable out-of-school-time care.

The M.O.S.T. Grant supports economically disadvantaged children attending Broward County Title I public schools. Through this funding, the City will continue to serve families from Lloyd Estates Elementary School, as well as eligible participants enrolled in the City's childcare programs during non-school days.

The grant allows the City to enhance its childcare services by providing additional educational, cultural, social, and physical enrichment opportunities designed to support the overall development of participating youth. Programming focuses on improving academic achievement, strengthening social skills, encouraging healthy physical activity, and exposing participants to diverse cultural experiences and learning opportunities.

Grant funding also supports the incorporation of certified teachers and qualified instructors into the daily program to provide targeted academic tutoring, homework assistance, and enrichment activities. These services help students strengthen core academic skills, improve classroom performance, and receive additional educational support in a structured afterschool setting. The program also provides youth with engaging enrichment activities that promote creativity, teamwork, leadership development, and positive peer interaction, while continuing to offer families reliable and high-quality childcare services throughout the year.

The program capacity is 140 students in the afterschool care program and 120 students in the Summer, Winter, and Spring Camp programs, allowing the City to serve a substantial number of children and families annually.

The M.O.S.T. Grant operates as an annual contract, with the ability to renew through September 30, 2030, subject to the availability and appropriation of funding and satisfactory program performance. The funding supports families in need of tuition assistance and strengthens academic tutoring, enrichment programming, and holistic youth development services provided through the City's childcare initiatives.

3. FINANCIAL IMPACT

The Children's Service Council's (CSC) funding for the MOST program is \$659,797 for the initial year, as shown below:

MOST GRANT FUNDING		
Periods	Amounts	Comments
08/1/2026 - 09/30/2026	\$77,744	Startup and initial year only
10/1/2026 - 09/30/2027	\$582,053	Annual estimated yearly funding after initial year
TOTAL	\$659,797	

A proposed Budget Amendment is attached in Exhibit A to recognize the additional funds to be provided by CSC for the months of August through September in this current fiscal year in the amount of \$77,744.

4. RECOMMENDATION

Staff recommends that the City Commission adopt a resolution authorizing the proper City officials to execute an agreement with the Children's Services Council of Broward County for acceptance of the M.O.S.T. Grant, and approving the proposed Budget Amendment.

ATTACHMENTS:

Resolution

Proposed Budget Amendment

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SECTION 7. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 8. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON _____
L. NEWBOLD _____
F. BUDHOO _____
T. LONERGAN _____
S. ARNST _____

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK

Proposed Budget Amendment

17-Jun-26

CHILDREN'S SERVICES COUNCIL M.O.S.T. (MAXIMIZING OUT OF SCHOOL TIME) GRANT AWARD ACCEPTANCE

Recommended Budget Amendment

Type	Acct. Name & Number	Revised Budget	Recommended Amendment	Adjusted Budget
Expenditure	Wages Regular 10841572.412000	\$ 132,664	\$ 65,590	\$ 198,254
Expenditure	Professional Services 10841572.431300	\$ 67,519	\$ 12,154	\$ 79,673
Revenue	Local Grant Cul Rec Op 1083050.337701	\$ 480,670	\$ 77,744	\$ 558,414
THE ABOVE LINES ARE TO RECOGNIZE ADDITIONAL FUNDING FROM THE CHILDREN SERVICES COUNCIL FOR THE MOST GRANT PROGRAM FOR FISCAL YEAR 2026.				

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM NO. 5

MEETING DATE: 6/17/2026

PREPARED BY:	Rhea Rivera, CGFM Director Financial Services	DEPARTMENT HEAD FINANCIAL SERVICES APPROVAL:
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SUBJECT:

Renewal of Banking Services Agreement with Wells Fargo

1. BACKGROUND/HISTORY

Issue Statement: The City of Oakland Park entered into a Treasury Management/Banking Services contract with Wells Fargo following the award of Request for Proposals (RFP) #022321. The original agreement was for an initial five-year term, with five additional one-year renewal options. The current agreement expires on June 30, 2026.

Wells Fargo has provided banking and treasury management services to the City during the initial contract term. Staff is requesting approval to renew the agreement for an additional one-year term in accordance with the renewal provisions of the agreement. Four one-year terms will remain after this renewal.

Recommended Action: Adopt a resolution approving the renewal of the banking services agreement with Wells Fargo for a one-year term, beginning July 1, 2026, and ending June 30, 2027, and granting authority to the City Manager and Director of Financial Services to approve amendments to the contract, as appropriate, to meet future treasury operational needs of the City.

2. CURRENT ACTIVITY

The City currently utilizes Wells Fargo for banking and treasury management services. These services support the City's daily financial operations, including account management, deposits, electronic payments, wire transfers, ACH services, positive pay, online banking, account analysis, and other related banking functions.

The original agreement was awarded after a competitive solicitation process. The City received proposals from Synovus, JP Morgan Chase, and Wells Fargo. The City's evaluation committee, assisted by PFM Asset Management as technical advisor,

reviewed the proposals, conducted an initial evaluation, and invited the proposers to present their online banking services platforms and answer questions. Wells Fargo was the consensus recommendation from the committee.

The agreement provided for an initial five-year term with five additional one-year renewal options. Staff has reviewed the services provided under the agreement and recommends exercising the first one-year renewal option to maintain continuity of banking services.

Staff has also reviewed the proposed renewal pricing provided by Wells Fargo. Based on the March 2026 analysis statement, the proposed contract renewal would increase monthly activity charges from approximately \$3,683 to \$3,889, or \$2,472 annually.

The renewal will allow the City to continue receiving banking and treasury management services from Wells Fargo under the terms of the existing agreement, subject to any approved renewal documents or pricing adjustments.

3. FINANCIAL IMPACT

The renewal of this agreement includes a revised pricing schedule (see Exhibit A). The City's pricing for banking services has not increased in five years. While certain individual service rates will increase under the renewal, many line-item charges remain unchanged. The average rate change across all items is approximately 5.5%.

Based on the City's current activity volume, the revised pricing is estimated to increase banking service costs by approximately \$206 per month, or \$2,472 annually. The increase is not considered material to the overall cost of banking services, and funding is available within the FY 2026 Adopted Budget of the Financial Services Department.

4. RECOMMENDATION

Adopt a resolution approving the renewal of the banking services agreement with Wells Fargo for a one-year term, beginning July 1, 2026, and ending June 30, 2027, and granting authority to the City Manager and Director of Financial Services to approve amendments to the contract, as appropriate, to meet future treasury operational needs of the City.

ATTACHMENTS:

Resolution
Agreement

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON

L. NEWBOLD

F. BUDHOO

T. LONERGAN

S. ARNST

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK



FIRST RENEWAL OF AGREEMENT FOR BANKING SERVICES

WHEREAS, the City of Oakland Park, a Florida municipal corporation (the "City") and Wells Fargo Bank, N.A. ("Bank") entered into an Agreement for **Banking Services**, Request for Proposal (RFP) #022321 dated July 1, 2021, **Resolution R-2021-076** (the "Original Agreement"), and

WHEREAS, the Original Agreement expires on June 30, 2026; and

WHEREAS, the Original Agreement's initial contract term was for five (5) years including the option to renew for five (5) additional one (1) year terms; and

WHEREAS, the parties agree to exercise the first one (1) year renewal option through June 30, 2027; and

NOW THEREFORE,

1. The Whereas clauses are hereby ratified and confirmed.
2. The Original Agreement is hereby renewed for the first one (1) year term through June 30, 2027, after which four (4) additional one (1) year terms will remain.
3. Bank re-confirms all terms, conditions, and provisions of the RFP #022321 attached in the Original Agreement. The documents set forth in section 1 of the Original Agreement are incorporated herein by reference and made a specific part hereof in accordance with the order of precedence set forth therein.
4. The Pricing Schedule attached as Exhibit A to the Original Agreement is deleted in its entirety and replaced with the attached Pricing Schedule attached hereto as Exhibit A.
5. Amendment to Section 5.4 (Termination). Section 5.4 of the Original Agreement is hereby amended by adding the following sentence to the end of the last paragraph:

For the avoidance of doubt, the Bank's rights to terminate or suspend Services as set forth in the Service Descriptions remain in full force and effect; provided, however, that such rights shall not supersede, limit, modify, or conflict with the terms of this Agreement, including, without limitation, the City's rights with respect to material changes negatively affecting the City's use of the Services, and the Bank's obligation to provide one hundred eighty (180) days' prior written notice for any termination of this Agreement for convenience."

CITY: City of Oakland Park

CONTRACTOR: Wells Fargo Bank, N.A

By: _____

Title: _____

Date: _____

By: 

Sharlene Ali-Raghuraj
Title: Vice President/Relationship Manager

Date: June 8, 2026

EXHIBIT “A”

BANK’S PROPOSAL FOR CITY OF OAKLAND PARK



CITY OF OAKLAND PARK - 2026 Contract Extension Pricing

Service Description	Price
ACH Fraud Filter	
ACH FRAUD FILTER REVIEW MO BASE	15.00000
ACH FRAUD FILTER STOP MTHLYBASE	15.00000
ACH FRAUD FILTER REVIEW - ITEM	2.00000
ACH Origination	
ACH MONTHLY BASE	30.00000
ACH FUTURE DATED ITEM	0.03000
ACH SAME DAY	0.15000
ACH ORIGINATED - ADDENDA REC	0.00000
ACH RETURN ADMIN -ELECTRONIC	2.00000
ACH RETURN ITEM-ELECTRONIC	2.00000
ACH RETURN UNAUTHORIZED -ELECTRONIC	2.00000
ACH RETURN UNAUTHORIZED QUALITY FEE	5.00000
ONLINE PAYMENTS BATCH RELEASE	7.00000
ACH TRANSMISSION CHARGE	5.00000
ACH DELETE - ITEM	5.00000
ACH REVERSAL - ITEM	5.00000
ONLINE PAYMENTS BASE FEE	30.00000
ONLINE PAYMENTS SAME DAY ITEM	0.15000
ACH NOC - ELECTRONIC	6.50000
ACH SUBSCRIPTION PER CO ID	0.00000
ACH Receive	
ACH RECEIVED ADDENDA	0.03000
ACH RECEIVED ITEM	0.00000
Account Reconciliation	
ARP PARTIAL RECONCILIATION - ITEM	0.03000
ONLINE CHECK ISSUES-ITEM	0.05000
ARP AGED ISSUE RECORDS ON FILE-ITEM	0.01000
ARP FULL RECON-ITEM	0.05000
ARP MONTHLY BASE - FULL	30.00000
ARP MONTHLY BASE - PARTIAL	25.00000
OUTGOING TRANSMISSION - PER ITEM	0.00100
Branch Services	
CASH DEPOSITED IN WF BRANCH	0.00400
CASH ORDER FEE IN A WF BRANCH	12.00000
ROLLED COIN FURNISHED BY WF BRANCH	0.70000
CURRENCY FURNISHED BY WF BRANCH	0.00600
WF CHK CASHED FOR NONACCT HOLDER	0.00000
BRANCH DEPOSIT	6.00000
Cash Vault	
CASH VAULT DEPOSIT	1.50000
CASH VAULT CASH ORDER-CALL IN	3.00000
CASH VAULT COIN FURN-STD HALF BOX	2.00000
CASH VAULT COIN ROLLS FURNISHED	0.05000
CASH VAULT CURRENCY FURNISHED	0.00100
CASH VAULT CURRENCY/COIN DEPOSITED	0.00080
CASH VAULT DEP - ADJUSTMENT	3.00000
CASH VAULT DEP - NONSTD COIN BAG	1.00000
CASH VAULT DEP - STD COIN BAG	0.25000
CASH VAULT ORDER - AUTOMATED	1.50000

CVLT ACTIVITY SUMMARY RPT - US MAIL	30.00000
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Desktop Deposit Electronic Dep Serv

DESKTOP DEPOSIT IMAGES RETRIEVED	0.00000
DESKTOP DEPOSIT MONTHLY BASE	30.00000
DESKTOP DEPOSIT REPORT PER ITEM	0.01000
DESKTOP DEPOSIT-DEPOSIT CREDITED	0.30000
DESKTOP DEPOSIT-DEPOSITED ITEM	0.03000

E-BOX Service

E-BOX PAYMENT RETURN	0.00000
E-BOX PAYMENT REVERSED	0.00000
E-BOX MONTHLY MAINT (W/CROSS REF)	100.00000
E-BOX PAYMENT	0.05000
E-BOX REVERSAL REPORTING MTHLY BASE	25.00000
E-BOX SUSPENDED PAYMENT PER ITEM	0.15000
E-BOX PER TRANSMISSION FEE	5.00000

Gen Acct Services Recoupment

RECOUPMENT MONTHLY	0.08500
RECOUPMENT MONTHLY IB	0.08500

General Account Services

OVERDRAFT CHARGE-PAID ITEM	0.00000
ACCT MAINTENANCE	9.00000
DEBITS POSTED	0.08000
ELECTRONIC CREDITS POSTED	0.15000
DDA STATEMENT - PAPER	5.00000
MISCELLANEOUS CREDITS POSTED	0.45000

General Disbursement Services

STOP PAYMENT - AUTO RENEWAL	0.25000
MICR CHECK REJECTS >1% THROUGH 2%	0.00000
MICR CHECK REJECTS OVER 2%	0.00000
CHECK CASHING THRESHOLD MO BASE	0.00000
CHECKS PAY TO INDIV BLOCK MO BASE	0.00000
OTC DEBIT BLOCK MONTHLY BASE	0.00000
PYMT AUTH MAX CHECK MTHLY BASE	20.00000
STOP PAYMENT - ONLINE	3.50000
STOP PAYMENT - OPERATOR ASSISTED	25.00000
DDA CHECKS PAID	0.08000
STOP PAYMENT - PAPER CONFIRMATION	2.00000

Global Check Clearing

DEPOSITED CHECK ON CANADIAN BANK	1.50000
DEPOSITED CHECK ON FOREIGN BANK	5.50000
RETURNED FOREIGN CHECK	30.00000

Incoming Wire Transfers

WIRE IN TO USA ACCT-USA DOMESTIC	5.00000
WIRE IN XBDR CORRESP BANK-USD/FX	5.00000
WIRE IN XBDR USA ACCT-USD OR FX	5.00000
WIRE IN REPAIR	4.00000
WIRE PERFECT RECEIVABLE USA ACCT	0.10000

Information Reporting

PLUS INFO RPTG BASE PER ACCT	15.00000
PREMIUM INFO RPTG BASE PER ACCT	20.00000
REPORTING ITEMS LOADED	0.01000

MSC-TM

LBX POSTAGE EXPENSE	1.00000
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Paper Checks Deposited

DEPOSITED CHECK	0.06000
WHOLESALE LOCKBOX - DEPOSITED CHECK	0.08500

Positive Pay	
PAYEE VALIDATION STANDARD-ITEM	0.02000
POSITIVE PAY EXCEPTION-ONLINE IMAGE	0.00000
POS PAY CHECKS WITH NO ISSUE RECORD	0.00000
POSITIVE PAY EXCEPTION CHECKS RETND	2.00000
POSITIVE PAY EXCEPTIONS - ITEM	1.00000
POSITIVE PAY ONLY - ITEM	0.02000
POSITIVE PAY ONLY MONTHLY BASE	20.00000

Receivables Manager	
REC MGR OR E-BOX TRANSMISSION	8.00000
RECEIVABLES MANAGER MONTHLY BASE	0.00000

Returned Items	
RETURN ITEM - CHARGEBACK	2.50000
RETURN ITEM SERVICE MTHLY BASE	0.00000

Stagecoach Deposit Post Verify	
POST VERIFY CASH DEPOSITED	0.00400
BRANCH DEPOSIT POST VERIFY	4.00000

Wholesale Lockbox	
LBX TRANSMISSION BASE	175.00000
LBX WHOLESALE BASE	100.00000
LBX REMIT PROCESSED EXPRESS MAIL	1.00000
LBX CORRESPONDENCE OR REJECTS	0.40000
LBX WHOLESALE CHECKS PROCESSED	0.20000
LBX DOCUMENT IMAGES	0.05000
LBX WL BATCH IMAGE RETRIEVAL	0.03000
LBX VALUE ADDED KEYING	0.01600
LBX POST OFFICE RETURNED MAIL	5.00000
LBX WHOLETAIL BASE	100.00000
LBX WTL CHECKS PROCESSED	0.00000
LBX WT SCANNABLE PAYMENTS PROCESSED	0.20000
LBX WT NON-SCAN PAYMENTS PROCESSED	0.30000
LBX DATA TRANSMISSION PER ITEM	0.01000

Wires Origination and Reporting	
WIRE TEMPLATE STORAGE BASE	0.00000
WIRE BOOK TRANSFER VANTAGE/API	0.00000
WIRE OUT DOMESTIC VANTAGE/API	5.00000
WIRE OUT XBDR USD VANTAGE/API	5.00000
WIRE INVESTIGATION	30.00000
WIRE TEMPLATE ONLINE	0.00000

Zero Balance Account (ZBA)	
ZERO BALANCE MONTHLY BASE	12.50000

Setup Charges	
E-BOX SET UP	1,500.00000
EBOX IMPLEMENTATION DEV HOURS	250.00000
LBX PROGRAMMING	150.00000
WIRE ACCOUNT ADD VANTAGE/API	0.00000
Total Setup Charges	

Disclosures

We created this proposal for you based on our understanding of your requirements and the services in which you expressed interest. This proposal confirms the deposit and treasury management services and the pricing we plan to provide you based on certain assumptions including projected volumes and other relevant information you provided.

This document is confidential. Please do not share it without first obtaining our written permission. The services

and pricing contained in this proposal are valid for 90 days. The pricing is subject to change if the actual volume or scope of services differs from the assumptions upon which we based the pricing.

Please let us know if you believe this proposal does not accurately represent the prices or services we discussed with you. If you have questions about the services in this proposal, please contact your Treasury Management

Regarding your services

Recoupment Fees

We may assess a Recoupment Fee (Wells Fargo code IAMTH) to partially recover insurance premiums we pay to the FDIC for deposit insurance. Recoupment Fee is subject to change by bank at any time. See Commercial Account Agreement for complete details.

Fee Calculation:

Per one thousand dollars of monthly average ledger balance you maintain in your account, multiplied by 0.12750. The FDIC does not charge a bank's depositors for deposit insurance or require banks to pass the cost of deposit insurance on to their depositors. The FDIC does, however, permit a bank to recoup the cost of deposit insurance from its depositors, so long as the fee the bank charges its depositors does not reveal information that could be used to determine the bank's confidential supervisory ratings or mislead depositors by implying the FDIC is charging the fee.

Overdraft Fees

We may assess a \$35 Overdraft Fee (Wells Fargo code 24250) for any item we pay into overdraft. We limit our overdraft paid fees to four per business day.

Use of Uncollected Funds Fee

We may assess Use of Uncollected Funds fee (Wells Fargo code ODACT) for each day your account has a daily negative collected account balance from uncollected funds being used. Fee Calculation: Average Daily Negative Collected Balance multiplied by Negative Collected Use of Funds Rate (Prime +3%) multiplied by Days of Month divided by 360.

Wire Book Transfer

A Vantage/API Wire book transfer is between two accounts initiated via Vantage/API Wires Book Transfer workflow. A Payment Manager Book transfer is charged when the debit and credit accounts are setup in a single Vantage Company ID and entitled to Book Transfer.

Services with No Volumes

Services listed with zero volume are not included in the estimated monthly analysis fee but are included in the event the service is used in the future.

This message may contain confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by reply email and delete this message. Thank you for your cooperation.

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AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: JUNE 2,, 2026

Entity: Wells Fargo Bank, N.A.

Signed: 

Name: Sharlene Ali-Raghuraj

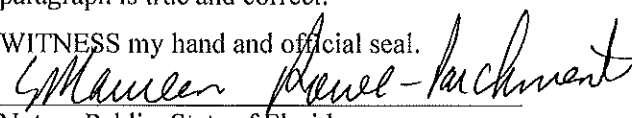
Title: Vice President/Relationship Manager

State of Florida
County of Palm Beach

On this 2 day of June, 2026, before me, the undersigned Notary Public, personally appeared _____ [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Notary Public, State of Florida

MAUREEN ROWE-PARCHMENT
(Print Name of Notary)



Commission Number:

My Commission Expires:

**AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138, FLORIDA STATUTES,
CONTRACTING WITH FOREIGN ENTITIES OF CONCERN**

BEFORE ME, the undersigned authority, personally appeared (Name of affiant) Sharlene Ali-Raghuraj, who, after being first duly sworn, deposes and states as follows:

1. **Affiant Identity:** Affiant is the (Title) Vice President of (Business Name) Wells Fargo Bank, N.A. which does business in the State of Florida, hereinafter called the "Contractor."
2. **Contract Purpose:** This affidavit is submitted in connection with the contract titled (RFP) #022321 dated 07/1/2021, Resolution R-2021-076, between the Contractor and the City of Oakland Park, Florida ("City"), and is intended to comply with the requirements of Section 287.138, Florida Statutes, as amended.
3. **Statutory Background:** Section 287.138, Florida Statutes, prohibits governmental entities from entering into, extending, or renewing certain contracts with entities of concern, including:
 - Entities owned or controlled by the government of a foreign country of concern,
 - Entities organized under the laws of a foreign country of concern, or
 - Entities that are subsidiaries or affiliates of such entities, where such contracts would provide access to personal identifying information (PII) of individuals.
4. **Certification of Compliance:**
 - a. Contractor is not owned or controlled by the government of a foreign country of concern, as defined in Section 287.138(1), Florida Statutes.
 - b. Contractor is not organized under the laws of a foreign country of concern.
 - c. Contractor is not a subsidiary or affiliate of an entity described in paragraphs (a) or (b) above.
 - d. Contractor will not subcontract with, delegate to, or otherwise provide access to any entity that would violate the restrictions set forth in Section 287.138(3), Florida Statutes, in connection with this contract.
5. **Accuracy and Updates:** Contractor affirms that the representations in this affidavit are true and accurate as of the date of execution. Contractor agrees to notify the City immediately in writing if any representation becomes inaccurate during the term of the contract.

Signed and Delivered on this 2nd day of JUNE, 2026.

BY:


Signature of Affiant

Sharlene Ali-Raghuraj

Printed Name

State of Florida
County of Palm Beach

On this 2 day of June 2026, before me, the undersigned Notary Public, personally appeared _____ [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Maureen Rowe-Parchment
Notary Public, State of Florida
(Print Name of Notary) MAUREEN ROWE-PARCHMENT



Commission Number _____

My Commission Expires: _____

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM NO. 6

MEETING DATE: 6/17/2026

PREPARED BY: Chris Cappiello
Assistant Public Works Director
DEPARTMENT HEAD APPROVAL:

Julie Leonard
Public Works
Director

SUBJECT: Agreement with Amici Engineering Contractors LLC for Galvanized Water Service Line Replacements

1. BACKGROUND/HISTORY

Issue Statement: The City recently completed a potable water service inventory and identified more than 1,600 galvanized potable water service lines throughout the City that require replacement. Galvanized water service lines are susceptible to corrosion, reduced water quality, and diminished system reliability. Replacement of these aging service lines is necessary to maintain the integrity of the City's potable water distribution system and improve long-term service reliability for residents and businesses.

The City proposes utilizing Seacoast Utility Authority ITB #PCCP-25-0-2025 Pipeline Continuing Contractors Program contract for these services. Staff reviewed the contract line-item pricing and determined the pricing to be favorable and in the best interest of the City.

Recommended Action:

Adopt a resolution authorizing the appropriate City official to execute an agreement with Amici Engineering Contractors LLC for galvanized potable water service line replacement services in an amount not to exceed \$497,188.80, utilizing the Seacoast Utility Authority Pipeline Continuing Contractors Program contract.

2. CURRENT ACTIVITY

The City completed a potable water service inventory which identified over 1,600 galvanized potable water service lines in need of replacement. Staff evaluated available procurement options and determined that utilizing the Seacoast Utility Authority Pipeline

Continuing Contractors Program provides an efficient and cost-effective mechanism to complete the work.

Amici Engineering Contractors LLC has experience performing utility infrastructure improvements and will provide replacement of both single and double potable water services, including short and long service installations.

Due to the varying field conditions and unknown underground utility conflicts commonly associated with water service replacement projects, the exact quantities and service configurations cannot be fully determined in advance. Accordingly, City staff and the contractor will closely monitor project progress and expenditures to maximize the amount of work completed within the authorized budget.

Staff reviewed the contractor's unit pricing under the continuing services contract and determined the pricing to be fair, reasonable, and favorable to the City.

3. FINANCIAL IMPACT

As shown in the attached quote in Exhibit A, the estimated total cost for the galvanized potable water service line replacement services is in an amount not-to-exceed \$497,188.80, utilizing the attached Seacoast Utility Authority ITB #PCCP-25-02025 Pipeline Continuing Contractors Program Contract. Funding for this project is included in the FY 26 Public Works Water Division Capital Budget.

The proposed expenditure is as follows:

Agreement with Amici Engineering Contractors LLC for Galvanized Water Service Line Replacements			
Acct. Name & Number	Available Budget	Proposed Expenditure	Remaining Available
Capital Outlay Infrastructure 40170536.463000 GALVDWAUPG.CONSTRUCT.WATER.CITYFUNDS	\$ 497,189	\$ 497,189	\$ -

4. RECOMMENDATION

Adopt a resolution authorizing the appropriate City official to execute an agreement with Amici Engineering Contractors LLC for galvanized potable water service line replacement services in the amount of \$497,188.80, utilizing Seacoast Utility Authority ITB #PCCP-25-0-2025 Pipeline Continuing Contractors Program contract.

ATTACHMENTS:

Resolution

Amici - Seacoast Utility Agreement

Amici Engineering Contractors Agreement

Quote

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON	_____
L. NEWBOLD	_____
F. BUDHOO	_____
T. LONERGAN	_____
S. ARNST	_____

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK

MASTER AGREEMENT

THIS MASTER AGREEMENT made this 23 day of April, 2025, by and between Seacoast Utility Authority (hereinafter referred to as "OWNER") and Amici Engineering Contractors, LLC. (hereinafter referred to as "CONTRACTOR").

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1

SCOPE OF WORK

CONTRACTOR shall complete all Work as specified or indicated in any Specific Authorization. The Work is generally described as follows:

The Work will be for furnishing all materials, labor, supervision, equipment, supplies, expertise and services necessary for the installation of potable water mains, fire hydrants, water service lines, wastewater force mains, low-pressure force mains, reclaimed water mains, and all associated appurtenances as set forth in any Specific Authorization which OWNER may issue and CONTRACTOR accepts during the term of this Master Agreement. OWNER may award up to five (5) additional master agreements for the same type of work to the lowest responsive and responsible bidders.

CONTRACTORS' Unit Prices for the Work are set forth on attached Exhibit "A".

Pipeline Continuing Contractors Program

ARTICLE 2

ENGINEER

OWNER shall designate the Engineer of Record and the Resident Engineer (collectively, the "Engineer") in each Specific Authorization. Generally, the Engineer of Record shall be responsible for the design and permitting of the Work and the Resident Engineer shall be responsible for the observation and certification of the Work. Both Engineers shall act as OWNER's representative, and shall assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Master Contract Documents.

ARTICLE 3

CONTRACT TIME

3.1 The term of this Agreement shall be one (1) year from the date of the Agreement. The Agreement may be extended five (5) additional one (1) year terms by the mutual written consent of OWNER and CONTRACTOR. The total duration of the this Master Agreement is limited to six (6) years.

3.2 **LIQUIDATED DAMAGES.** OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and the OWNER will suffer financial loss if the Work is not completed within the times specified in each Specific Authorization, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by OWNER if the Work is not completed on time render precise determination of such damages difficult and speculative. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER a dollar amount specified in each Specific Authorization for each day that expires after the time specified in each Specific Authorization for Substantial Completion until the

Work is substantially complete. After Substantial Completion if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER a dollar amount specified in each Specific Authorization for each day that expires after the time specified in each Specific Authorization for completion and readiness for final payment.

ARTICLE 4

CONTRACT PRICE

4.1 OWNER and CONTRACTOR shall execute Specific Authorizations for Work assignments. OWNER shall pay for completion of the Work in accordance with the Specific Authorization and the Master Contract Documents, subject to adjustment as provided therein, the amount which is based on the Unit Price schedule attached hereto as Exhibit "A" for the quantities and materials set forth in any Specific Authorization.

4.2 Escalation of Unit Prices during the term of this Agreement will be considered only upon CONTRACTOR'S written request and justification. Whether to allow any modification or alteration of Unit Prices shall be at OWNER'S sole and absolute discretion.

4.3 CONTRACTOR may request increases in the Unit Price schedule for escalation costs at the annual renewal period that, if approved, such increases shall be effective only for Specific Authorizations issued and entered into after that date. The escalation request must be justified and sufficiently documented for the OWNER's review.

ARTICLE 5

PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

5.1 PROGRESS PAYMENTS. OWNER shall make progress payments, as provided below, on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by RESIDENT ENGINEER, on or before the 25th business day after the date on which an Application for Payment has been stamped as received by the RESIDENT ENGINEER. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values established pursuant to paragraph 2.8 of the General Conditions, as may be set forth in the Specific Authorization, or in the case of Unit Price work, payments will be based on the number of units completed.

5.1.1. Payment to the CONTRACTOR shall be made pursuant to Florida's Prompt Payment Act (for construction services), section 218.735, Florida Statutes. Prior to Substantial Completion. Progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, and as OWNER may withhold, in accordance with paragraph 14.7 of the General Conditions:

95 % of Work completed.

Within the time parameters set forth in Florida's Prompt Payment Act (currently 30 business days after Substantial Completion), CONTRACTOR, OWNER and Resident Engineer shall develop a punch list of items required for final completion of the Work. Within twenty (20) business days of the finalization of the punch-list issued by the OWNER and upon receipt of a payment request from the CONTRACTOR, the OWNER will pay the CONTRACTOR all retainage held less an amount equal to 150% of the estimated

cost to complete the items on the list. Upon completion of all items on the finalized punch-list, the CONTRACTOR may submit a request for release of all retainage.

5.2. FINAL PAYMENT. Upon final completion and acceptance of the Work in accordance with paragraphs 14.13 and 14.14 of the General Conditions, and settlement of all claims, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER in accordance with said paragraphs 14.13 and 14.14.

ARTICLE 6

[Intentionally Omitted]

ARTICLE 7

CONTRACT DOCUMENTS

The Contract Documents which comprise the entire Agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 This Master Agreement, consisting of pages A-1 thru A-5 inclusive,
- 7.2 Exhibits to this Agreement (identified as: _____ inclusive),
- 7.3 Notice of Award,
- 7.4 General Conditions, consisting of pages GC-1 through GC-41, inclusive,
- 7.5 Supplemental General Conditions,
- 7.6 Specific Authorization(s),
- 7.7 Master Contract Documents,
- 7.8 Addenda, numbered #1 and #2 inclusive,
- 7.9 CONTRACTOR's Bid, consisting of the Invitation to Bid, the Instruction to Bidders and the Bid Form, and
- 8.0 The following, which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All written amendments and other documents amending, modifying, or supplementing the Contract Documents or the Master Contract Documents pursuant to paragraphs 3.4 and 3.5 of the General Conditions,

There are no Contract Documents other than those listed above in Article 7. The Contract Documents may only be amended, modified or supplemented as provided in paragraphs 3.4 and 3.5 of the General Conditions.

ARTICLE 8

MISCELLANEOUS

- 8.1 Terms used in this Agreement which are defined in the General Conditions or the Supplemental

General conditions will have the meanings ascribed thereto in those documents.

8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents or the Master Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law). Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents or the Master Contract Documents.

8.3 OWNER and CONTRACTOR each binds itself, its partners, heirs, successors, assigns and legal representatives to the other party hereto, its partners, heirs, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

8.4 The Contract Documents and the Master Contract Documents are incorporated herein and made a part hereof and constitute the entire Agreement between OWNER and CONTRACTOR and may only be altered, amended or repealed by a duly executed written instrument.

8.5 In the event of a dispute arising out of or relating to the Agreement, the prevailing party shall be entitled to its reasonable costs, including attorneys' fees through all level of appeal.

ARTICLE 9

INDEMNIFICATION

9.1 The CONTRACTOR indemnifies and holds harmless OWNER, its officers and employees from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful conduct of the CONTRACTOR and persons employed or utilized by the CONTRACTOR in the performance of the Work. The limit of CONTRACTOR'S liability under this paragraph is the Contract Price, the maximum limit of CONTRACTOR's insurance, or 1 million dollars, whichever is greater. This limitation of liability shall be deemed to be a part of the Project Specifications and the Bid Documents.

IN WITNESS WHEREOF, OWNER AND CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by ENGINEER on their behalf,

OWNER:

SEACOAST UTILITY AUTHORITY

By: _____

Robert Weisman, Chair

(SEAL)

Attest: _____

Jessica Moore, Clerk

Dawn Phillips, Deputy Clerk

Address for giving notices:

Rim Bishop, Executive Director
4200 Hood Road
Palm Beach Gardens, FL 33410

CONTRACTOR:

Amici Engineering Contractors, LLC

By: _____

(SEAL)

Attest: _____

Yamile Fernandez

Address for giving notices:

JUAN BARRENECHE
9480 SW 77TH AVENUE, SUITE 103
MIAMI, FL 33156



Yamile Fernandez
Comm.: HH 386571
Expires: April 13, 2027
Notary Public - State of Florida

Agent for service in process

(If CONTRACTOR is a corporation,
attach evidence of authority to sign).

LICENSE NO: CGC1535076/CUC1224698

SCHEDULE A
PRICE SCHEDULE – UNIT PRICE CONTRACT

The BIDDER agrees to execute agreement in strict accordance with the Contract Documents in the full amount of the Contract Price.

It is the intent of the OWNER to award the Contract based on Total Bid Price and for the Contract to be awarded to the lowest responsive and responsible BIDDER(S).

BID ITEMS

Item No.	Description	QTY	Unit	Installation Unit Price	Total
Potable Water Main, Reclaimed Water Main, Raw Water Main					
W-1	6" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	6,000	LF	\$130.00	\$780,000.00
W-2	8" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	10,000	LF	\$150.00	\$1,500,000.00
W-3	10" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	3,000	LF	\$160.00	\$480,000.00
W-4	12" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	5,000	LF	\$200.00	\$1,000,000.00
W-5	14" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	200	LF	\$230.00	\$46,000.00
W-6	16" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	200	LF	\$270.00	\$54,000.00
W-7	18" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	200	LF	\$300.00	\$60,000.00
W-8	20" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	250	LF	\$340.00	\$85,000.00
W-9	24" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	500	LF	\$420.00	\$210,000.00
W-10	30" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	100	LF	\$650.00	\$65,000.00
W-11	Cement Lined Ductile Iron Fittings for Potable/Reclaimed/Raw Water Mains	10	TONS	\$22,000.00	\$220,000.00
W-12	6" Push-On Ductile Iron Joint Restraint	30	EA	\$490.00	\$14,700.00
W-13	8" Push-On Ductile Iron Joint Restraint	30	EA	\$570.00	\$17,100.00
W-14	10" Push-On Ductile Iron Joint Restraint	15	EA	\$650.00	\$9,750.00
W-15	12" Push-On Ductile Iron Joint Restraint	45	EA	\$720.00	\$32,400.00
W-16	14" Push-On Ductile Iron Joint Restraint	15	EA	\$1,100.00	\$16,500.00

W-17	16" Push-On Ductile Iron Joint Restraint	10	EA	\$1,300.00	\$13,000.00
W-18	18" Push-On Ductile Iron Joint Restraint	10	EA	\$1,500.00	\$15,000.00
W-19	20" Push-On Ductile Iron Joint Restraint	10	EA	\$1,700.00	\$17,000.00
W-20	24" Push-On Ductile Iron Joint Restraint	5	EA	\$2,200.00	\$11,000.00
W-21	30" Push-On Ductile Iron Joint Restraint	5	EA	\$5,400.00	\$27,000.00
W-22	1" Single Water Service (Short < 15 FT)	100	EA	\$2,600.00	\$260,000.00
W-23	1 1/2" Double Water Service (Short < 15 FT)	100	EA	\$3,700.00	\$370,000.00
W-24	1" Single Water Service (Long, 15 FT-25 FT)	100	EA	\$3,100.00	\$310,000.00
W-25	1 1/2" Double Water Service (Long, 15 FT-25 FT)	100	EA	\$4,200.00	\$420,000.00
W-26	2" Double Service Water Service (Long, 15 FT- 25 FT)	100	EA	\$5,100.00	\$510,000.00
W-27	Fire Hydrant Assembly	100	EA	\$7,500.00	\$750,000.00
W-28	Flushing Hydrant Assembly	25	EA	\$6,500.00	\$162,500.00
W-29	Sample Point	100	EA	\$950.00	\$95,000.00
W-30	Filling and Flushing Connection	50	EA	\$4,100.00	\$205,000.00
W-31	2" Blow Off Assembly	10	EA	\$6,700.00	\$67,000.00
W-32	1" Automatic Air Release Valve for Potable Water or Reclaimed Water Main in Manhole	5	EA	\$16,000.00	\$80,000.00
W-33	1" Automatic Air Release Valve for Potable Water or Reclaimed Water Main in Box	10	EA	\$2,800.00	\$28,000.00
W-34	1" Manual Air Release Valve for Potable Water or Reclaimed Water Main in Box	5	EA	\$1,800.00	\$9,000.00
W-35	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (2" to 6" Diameter Existing Pipe)	10	EA	\$2,800.00	\$28,000.00
W-36	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (8" to 12" Diameter Existing Pipe)	30	EA	\$6,000.00	\$180,000.00
W-37	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (14" to 20" Diameter Existing Pipe)	15	EA	\$13,000.00	\$195,000.00
W-38	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (Greater than 20" Diameter Existing Pipe)	5	EA	\$31,000.00	\$155,000.00
<u>W-39</u>	<u>Relocate Existing Water Meter</u>	<u>30</u>	<u>EA</u>	\$1,200.00	\$36,000.00
Sanitary Sewer Force Main					
S-1	4" PVC C-900 DR-14 Wastewater Force Main	100	LF	\$99.00	\$9,900.00
S-2	6" PVC C-900 DR-14 Wastewater Force Main	5,000	LF	\$110.00	\$550,000.00
S-3	8" PVC C-900 DR-14 Wastewater Force Main	5,000	LF	\$140.00	\$700,000.00
S-4	10" PVC C-900 DR-14 Wastewater Force Main	2,500	LF	\$160.00	\$400,000.00

S-5	12" PVC C-900 DR-14 Wastewater Force Main	2,500	LF	\$200.00	\$500,000.00
S-6	14" PVC C-900 DR-14 Wastewater Force Main	1,000	LF	\$220.00	\$220,000.00
S-7	16" PVC C-900 DR-14 Wastewater Force Main	500	LF	\$250.00	\$125,000.00
S-8	18" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$290.00	\$72,500.00
S-9	20" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$340.00	\$85,000.00
S-10	24" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$430.00	\$107,500.00
S-11	30" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$630.00	\$157,500.00
S-12	Epoxy Lined Ductile Iron Fittings for Wastewater Force Main	10	TONS	\$29,000.00	\$290,000.00
S-13	4" Push-On Harness Joint Restraint	30	EA	\$390.00	\$11,700.00
S-14	6" Push-On Harness Joint Restraint	30	EA	\$410.00	\$12,300.00
S-15	8" Push-On Harness Joint Restraint	45	EA	\$500.00	\$22,500.00
S-16	10" Push-On Harness Joint Restraint	10	EA	\$660.00	\$6,600.00
S-17	12" Push-On Harness Joint Restraint	15	EA	\$700.00	\$10,500.00
S-18	14" Push-On Harness Joint Restraint	10	EA	\$1,200.00	\$12,000.00
S-19	16" Push-On Harness Joint Restraint	10	EA	\$1,200.00	\$12,000.00
S-20	18" Push-On Harness Joint Restraint	5	EA	\$1,400.00	\$7,000.00
S-21	20" Push-On Harness Joint Restraint	5	EA	\$1,900.00	\$9,500.00
S-22	24" Push-On Harness Joint Restraint	5	EA	\$2,600.00	\$13,000.00
S-23	30" Push-On Harness Joint Restraint	5	EA	\$4,400.00	\$22,000.00
S-24	2" Automatic Air Release Valve for Force Main in Manhole	15	EA	\$13,000.00	\$195,000.00
S-25	Connect to Existing Force Main (2" to 3" Diameter Existing Pipe)	10	EA	\$2,300.00	\$23,000.00
S-26	Connect to Existing Force Main (4" to 6" Diameter Existing Pipe)	30	EA	\$3,000.00	\$90,000.00
S-27	Connect to Existing Force Main (8" to 12" Diameter Existing Pipe)	15	EA	\$6,200.00	\$93,000.00
S-28	Connect to Existing Force Main (14" to 20" Diameter Existing Pipe)	10	EA	\$13,000.00	\$130,000.00
S-29	Connect to Existing Force Main (Greater than 20" Diameter Existing Pipe)	5	EA	\$20,000.00	\$100,000.00
S-30	Install Gravity Sewer Service Cleanout	5	EA	\$1,800.00	\$9,000.00
Sanitary Sewer Low-Pressure Force Main					
LP-1	Connect to Existing Manhole Structure	7	EA	\$11,000.00	\$77,000.00
LP-2	Install Drop Pipe in Existing Manhole Structure	7	EA	\$12,000.00	\$84,000.00
LP-3	Manhole Rehabilitation at Connection Point	7	LS	\$4,200.00	\$29,400.00
LP-4	Manhole Rehabilitation, Each Additional Foot	4	FT	\$600.00	\$2,400.00
LP-5	Furnish & Install Inline Flushing Cleanout	50	EA	\$2,900.00	\$145,000.00

LP-6	Furnish & Install Terminal Flushing Cleanout	25	EA	\$2,800.00	\$70,000.00
LP-7	1 1/4" Single Sewer Service (Short < 15 FT)	50	EA	\$3,000.00	\$150,000.00
LP-8	1 1/2" Double Sewer Service (Short < 15 FT)	50	EA	\$5,400.00	\$270,000.00
LP-9	1 1/4" Single Sewer Service (Long > 15 FT)	50	EA	\$3,200.00	\$160,000.00
LP-10	1 1/2" Double Sewer Service (Long > 15 FT)	50	EA	\$5,500.00	\$275,000.00
All Systems					
A-1	2" HDPE DR-11 Pipe via HDD	200	LF	\$63.00	\$12,600.00
A-2	3" HDPE DR-11 Pipe via HDD	200	LF	\$86.00	\$17,200.00
A-3	4" HDPE DR-11 Pipe via HDD	200	LF	\$105.00	\$21,000.00
A-4	6" HDPE DR-11 Pipe via HDD	800	LF	\$180.00	\$144,000.00
A-5	8" HDPE DR-11 Pipe via HDD	800	LF	\$205.00	\$164,000.00
A-6	10" HDPE DR-11 Pipe via HDD	400	LF	\$220.00	\$88,000.00
A-7	12" HDPE DR-11 Pipe via HDD	800	LF	\$260.00	\$208,000.00
A-8	14" HDPE DR-11 Pipe via HDD	400	LF	\$290.00	\$116,000.00
A-9	16" HDPE DR-11 Pipe via HDD	200	LF	\$330.00	\$66,000.00
A-10	18" HDPE DR-11 Pipe via HDD	100	LF	\$370.00	\$37,000.00
A-11	20" HDPE DR-11 Pipe via HDD	100	LF	\$420.00	\$42,000.00
A-12	24" HDPE DR-11 Pipe via HDD	100	LF	\$540.00	\$54,000.00
A-13	30" HDPE DR-11 Pipe via HDD	100	LF	\$670.00	\$67,000.00
A-14	4" Gate Valve & Valve Box	5	EA	\$2,400.00	\$12,000.00
A-15	6" Gate Valve & Valve Box	25	EA	\$3,500.00	\$87,500.00
A-16	8" Gate Valve & Valve Box	25	EA	\$4,500.00	\$112,500.00
A-17	10" Gate Valve & Valve Box	10	EA	\$5,900.00	\$59,000.00
A-18	12" Gate Valve & Valve Box	10	EA	\$6,600.00	\$66,000.00
A-19	12" Butterfly Valve & Valve Box	5	EA	\$5,100.00	\$25,500.00
A-20	14" Butterfly Valve & Valve Box	5	EA	\$6,400.00	\$32,000.00
A-21	16" Butterfly Valve & Valve Box	5	EA	\$7,400.00	\$37,000.00
A-22	20" Butterfly Valve & Valve Box	1	EA	\$12,000.00	\$12,000.00
A-23	24" Butterfly Valve & Valve Box	1	EA	\$16,000.00	\$16,000.00
A-24	30" Butterfly Valve & Valve Box	1	EA	\$26,000.00	\$26,000.00
A-25	3" Side Actuated Plug Valve & Valve Box	15	EA	\$2,200.00	\$33,000.00
A-26	4" Side Actuated Plug Valve & Valve Box	15	EA	\$2,800.00	\$42,000.00
A-27	6" Side Actuated Plug Valve & Valve Box	25	EA	\$3,500.00	\$87,500.00
A-28	8" Side Actuated Plug Valve & Valve Box	25	EA	\$4,500.00	\$112,500.00
A-29	10" Side Actuated Plug Valve & Valve Box	15	EA	\$5,900.00	\$88,500.00
A-30	12" Side Actuated Plug Valve & Valve Box	10	EA	\$7,100.00	\$71,000.00
A-31	14" Side Actuated Plug Valve & Valve Box	10	EA	\$11,000.00	\$110,000.00
A-32	16" Side Actuated Plug Valve & Valve Box	5	EA	\$13,000.00	\$65,000.00
A-33	18" Side Actuated Plug Valve & Valve Box	5	EA	\$16,000.00	\$80,000.00
A-34	20" Side Actuated Plug Valve & Valve Box	5	EA	\$20,000.00	\$100,000.00
A-35	24" Side Actuated Plug Valve & Valve Box	1	EA	\$42,000.00	\$42,000.00
A-36	30" Side Actuated Plug Valve & Valve Box	1	EA	\$68,000.00	\$68,000.00

A-37	1 1/4" Ball Valve & Valve Box	25	EA	\$1,100.00	\$27,500.00
A-38	1 1/2" Ball Valve & Valve Box	30	EA	\$1,400.00	\$42,000.00
A-39	2" Ball Valve & Valve Box	20	EA	\$1,700.00	\$34,000.00
A-40	2 1/2" Ball Valve & Valve Box	15	EA	\$2,000.00	\$30,000.00
A-41	3" Ball Valve & Valve Box	10	EA	\$2,700.00	\$27,000.00
A-42	Grouting/Deactivation of Existing 2" Pipe	1,000	LF	\$5.80	\$5,800.00
A-43	Grouting/Deactivation of Existing 4" Pipe	2,000	LF	\$6.50	\$13,000.00
A-44	Grouting/Deactivation of Existing 6" Pipe	2,000	LF	\$8.00	\$16,000.00
A-45	Grouting/Deactivation of Existing 8" Pipe	5,000	LF	\$11.00	\$55,000.00
A-46	Grouting/Deactivation of Existing 10" Pipe	5,000	LF	\$14.00	\$70,000.00
A-47	Grouting/Deactivation of Existing 12" Pipe	5,000	LF	\$17.00	\$85,000.00
A-48	Grouting/Deactivation of Existing 14" Pipe	1,000	LF	\$22.00	\$22,000.00
A-49	Grouting/Deactivation of Existing 16" Pipe	100	LF	\$30.00	\$3,000.00
A-50	Grouting/Deactivation of Existing 18" Pipe	150	LF	\$44.00	\$6,600.00
A-51	Grouting/Deactivation of Existing 20" Pipe	100	LF	\$54.00	\$5,400.00
A-52	Grouting/Deactivation of Existing 24" Pipe	150	LF	\$76.00	\$11,400.00
A-53	Grouting/Deactivation of Existing 30" Pipe	200	LF	\$80.00	\$16,000.00
A-54	Removal and Disposal of Asbestos Cement Piping	1,000	LF	\$125.00	\$125,000.00
A-55	Construction Survey	25,000	LF	\$3.60	\$90,000.00
A-56	Preconstruction Video Taping	25,000	LF	\$0.60	\$15,000.00
A-57	Record Drawings	25,000	LF	\$3.60	\$90,000.00
A-58	Protect Existing Utility Poles	25	EA	\$1,000.00	\$25,000.00
A-59	Remove Existing Tree	25	EA	\$1,600.00	\$40,000.00
A-60	Root Barrier	8,000	LF	\$18.00	\$144,000.00
A-61	Maintenance of Traffic Residential Roadway	4,000	LF	\$3.60	\$14,400.00
A-62	Maintenance of Traffic Arterial Roadway	2,000	LF	\$4.80	\$9,600.00
A-63	Maintenance of Traffic FDOT Roadway	1,000	LF	\$6.00	\$6,000.00
<u>A-64</u>	<u>Wellpoint System</u>	<u>1,000</u>	<u>LF</u>	<u>\$50.00</u>	<u>\$50,000.00</u>
Restoration					
R-1	Bahia Sod	10,000	SY	\$7.20	\$72,000.00
R-2	Floritam Sod	10,000	SY	\$9.30	\$93,000.00
R-3	St. Augustine Sod	10,000	SY	\$9.30	\$93,000.00
R-4	Furnish and Place Asphalt Concrete Trench Restoration	500	SY	\$125.00	\$62,500.00
R-5	Mill Asphalt Pavement	5,000	SY	\$6.00	\$30,000.00
R-6	Overlay Asphalt Pavement (1" thick)	5,000	SY	\$18.00	\$90,000.00
R-7	Additional 1" Thickness in Asphalt	1,000	SY	\$11.00	\$11,000.00
R-8	Remove and Replace Concrete Driveway	800	SY	\$150.00	\$120,000.00
R-9	Remove and Replace Concrete Brick Paver Driveway	800	SY	\$100.00	\$80,000.00
R-10	Remove and Replace Stamped Concrete Driveway	800	SY	\$130.00	\$104,000.00
R-11	Remove and Replace Asphalt Driveway	800	SY	\$130.00	\$104,000.00
R-12	Remove and Replace 4" Concrete Sidewalk	1,000	SY	\$80.00	\$80,000.00

R-13	Remove and Replace 3" Asphalt Sidewalk	1,000	SY	\$120.00	\$120,000.00
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Normal Crew Hourly Rate					
Item	Description	QTY	Unit	Weighted Factor	Bid Value
NC-1	8" and Smaller Diameter Construction Crew	<u>1</u>	Hr.	\$1,200.00	\$1,200.00
NC-2	10" thru 14" Diameter Construction Crew	<u>1</u>	Hr.	\$1,400.00	\$1,400.00
NC-3	16" and Larger Diameter Construction Crew	<u>1</u>	Hr.	\$1,600.00	\$1,600.00

BASE BID TOTAL IN WORDS:

\$ 18,357,450.00

Eighteen Million, Three Hundred and Fifty-Seven
Thousand, Four Hundred and Fifty Dollars and Zero Cents

Emergency Work Form shall be completed by contractors with permanent equipment yard located in Palm Beach County, Martin County, or St. Lucie County.

Emergency Work					
Equipment					
Item	Description	QTY	Unit	Weighted Factor	Bid Value
EW-1	Combination Backhoe - Grader	<u>1</u>	Hr.	\$220.00	\$220.00
EW-2	Front end Loader	<u>1</u>	Hr.	\$230.00	\$230.00
EW-3	Dump Truck (9 C.Y.)	<u>1</u>	Hr.	\$220.00	\$220.00
EW-4	Tandem Dump Truck (18 C.Y.)	<u>1</u>	Hr.	\$240.00	\$240.00
EW-5	Forklift	<u>1</u>	Hr.	\$220.00	\$220.00
EW-6	Crew Truck with hand tools	<u>1</u>	Hr.	\$99.00	\$99.00
EW-7	Trash Pump 3"	<u>1</u>	Hr.	\$150.00	\$150.00
EW-8	Trash Pump 2"	<u>1</u>	Hr.	\$110.00	\$110.00
EW-9	Walk behind Vibrating Roller	<u>1</u>	Hr.	\$120.00	\$120.00
EW-10	Rev. Plate Compactor	<u>1</u>	Hr.	\$90.00	\$90.00
EW-11	Cut off saw (14")	<u>1</u>	Hr.	\$45.00	\$45.00
EW-12	Street saw (14")	<u>1</u>	Hr.	\$63.00	\$63.00
EW-13	Roller	<u>1</u>	Hr.	\$220.00	\$220.00
EW-14	Welding Truck	<u>1</u>	Hr.	\$180.00	\$180.00
EW-15	Welder	<u>1</u>	Hr.	\$90.00	\$90.00
EW-16	Cement Mixer	<u>1</u>	Hr.	\$110.00	\$110.00
EW-17	Water Truck	<u>1</u>	Hr.	\$180.00	\$180.00
EW-18	1000 gpm sump pump	<u>1</u>	Hr.	\$110.00	\$110.00
<u>EW-19</u>	<u>Hydraulic Excavator</u>	<u>1</u>	<u>Hr.</u>	\$270.00	\$270.00
<u>EW-20</u>	<u>Skidsteer</u>	<u>1</u>	<u>Hr.</u>	\$230.00	\$230.00
<u>EW-21</u>	<u>Wellpoint System</u>	<u>1</u>	<u>Hr.</u>	\$200.00	\$200.00
Emergency Crew Hourly Rates					
<u>EW-22</u>	8" and Smaller Diameter Construction Crew	1	Hr.	\$1,800.00	\$1,800.00

<u>EW-23</u>	10" thru 14" Diameter Construction Crew	1	Hr.	\$2,100.00	\$2,100.00
<u>EW-24</u>	16" and Larger Diameter Construction Cew	1	Hr.	\$2,400.00	\$2,400.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Southeast Partners Insurance Services LLC 1317 Citizens Blvd Leesburg FL 34748	CONTACT NAME: Jalen Belle-Walker PHONE (A/C, No, Ext): 800-845-8437 E-MAIL ADDRESS: jbelle-walker@acrisure.com	FAX (A/C, No):
INSURED Amici Engineering Contractors LLC 9480 SW 77 Ave, Suite 103 Miami FL 33156	License#: BR-1796553 AMICENG-01	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Valley Forge Insurance Company		20508
INSURER B : The Continental Insurance Company		35289
INSURER C : Indian Harbor Insurance Company		36940
INSURER D : General Star Indemnity Company		37362
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1822957399**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	Y	Y	7094819235	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2000000/2000000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	7095082990	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Florida PIP \$ 10,000
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$ 10,000 ☐ CLAIMS-MADE	Y	Y	7094819249	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y	7094819221	1/1/2025	1/1/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C D	Professional Liability/Pollution Excess Auto Installation Floater			PEC2000707 IXG675799A	1/1/2025 1/1/2025	1/1/2026 1/1/2026	Per claim \$1,000,000 Aggregate 1,000,000 Jobsite Limit 1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Seacoast Utility Authority is included as additional insureds on a primary and noncontributory basis for General Liability which includes ongoing and completed operations and included as respects to additional insureds for Auto Liability on a primary and noncontributory basis as required by written contract. General Liability, Auto Liability and Workers Compensation contain Waivers of Subrogation in favor of the Additional Insured as required by written contract. Umbrella is excess over Auto Liability, General Liability, and Workers Compensation. 30 days' notice of cancellation applies except 10 days for nonpayment of premium.

CERTIFICATE HOLDER

Seacoast Utility Authority
4200 Hood Road
Palm Beach Gardens FL 33410
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGREEMENT
to
UTILIZE LEAD AGENCY CONTRACT
for
PIPELINE CONTINUING CONTRACTOR PROGRAM

THIS IS AN AGREEMENT ("Agreement"), dated this ____ day of _____, 20____, by and between:

CITY OF OAKLAND PARK, a municipal corporation organized and existing under the laws of the State of Florida and whose address is 1100 Park Lane East, Oakland Park, Florida 33334 ("**City**"),

and

AMICI ENGINEERING CONTRACTORS, LLC, duly authorized to conduct business in the State of Florida, whose principal address is 9480 SW 77th Ave, Suite 103, Miami, Florida 33156, hereinafter "**CONTRACTOR**,"

City and CONTRACTOR may each be referred to herein as "party" or collectively as "parties".

WHEREAS, the City desires to enter into an agreement with the CONTRACTOR for the CONTRACTOR to provide **Pipeline Continuing Contractor Program**; and

WHEREAS, the City Code provides authority for the City to select and contract through the use of the competitive bid process of another government entity as an exception to the otherwise required formal bidding process; and

WHEREAS, the parties wish to incorporate the terms and conditions of Bid No. TB-PCCP-25-0-2025 between **Seacoast Utility Authority Board (Lead Agency)** and the CONTRACTOR for **Pipeline Continuing Contractor Program**. The Lead Agency's contract is attached hereto as "**Exhibit A**" and incorporated herein; and

WHEREAS, the Parties agree to add the provisions of this Agreement to the Lead Agency's contract set forth herein; and

WHEREAS, CONTRACTOR has agreed to honor the prices and terms and conditions of the Lead Agency's contract; and

WHEREAS, the City desires to retain the services of CONTRACTOR by utilizing the Lead Agency's contract; and the City has reviewed the scope of services of the competitively bid solicitation and has determined that it can be used by the City; and,

WHEREAS, the Lead Agency's initial contract period was one (1) year for the period April 23, 2025, through April 22, 2026, with five (5) additional one (1) year renewal options; and,

WHEREAS, on March 11, 2026, the Lead Agency amended the original agreement attached hereto as "**Exhibit B**" and exercised the first one-year renewal effective April 23, 2026, through April 22, 2027.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:

Section 1. The foregoing recitals are true and correct and are hereby incorporated into this Agreement.

Section 2. The prices, terms and conditions of the Lead Agency Contract shall govern the relationship between the City and CONTRACTOR, except as amended below:

- A. The Scope of Services for the Work ("Work") to be performed under this Agreement shall be as set forth in the Lead Agency award letter, except said Work shall be performed in and for the City.
- B. Estimates/proposals for Work shall be provided to and accepted by City prior to the commencement of Work.
- C. To the extent allowed by §725.08, Florida Statutes, the CONTRACTOR shall indemnify and hold harmless City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of the Agreement.
- D. CONTRACTOR shall provide City with proof of insurance and bonding, when applicable, as required by the Lead Agency Agreement. CONTRACTOR hereby confirms that the City is named as an additional insured under the provisions of CONTRACTOR'S insurance.
- E. CONTRACTOR shall not commence the Work unless and until the requirements for insurance have been fully met by CONTRACTOR and appropriate evidence thereof, in the City's sole discretion, has been provided to and approved by the City.
- F. All payments shall be governed by the Local Government Prompt Payment Act as provided under §§218.70-.80, Florida Statutes.
- G. The term of this Agreement shall become effective upon the award by the City and shall terminate upon expiration of the first one-year renewal term on April 22, 2027, at which time four (4) additional 1-year renewal options will remain.
- H. In the event delivery is scheduled to end because of the expiration of this contract, CONTRACTOR shall continue to deliver/service upon the request of the Contract Administrator. The extension period shall not exceed 90 days beyond the expiration date of the existing contract. The CONTRACTOR shall be compensated for the product/service at the rate in effect when the extension clause is invoked by the City.

Section 3. In all other respects, the terms and conditions of the Lead Agency award letter are hereby ratified and shall remain in full force and effect under this "piggybacking" arrangement, as provided by the terms of this Agreement. All recitals, representations, and warranties of CONTRACTOR made in those documents are restated as if set forth fully herein, made for the benefit of the City, and incorporated herein

Section 4. Public Records.

A. Public Records: CONTRACTOR shall comply with The Florida Public Records Act as follows:

1. Keep and maintain public records in the CONTRACTOR's possession or control in connection with the CONTRACTOR's performance under this Agreement that ordinarily and necessarily would be required by the City in order to perform the service.
2. Upon request by City's records custodian, provide City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement.
4. Upon completion of this Agreement or in the event of termination of this Agreement by either party, any and all public records relating to this Agreement in the possession of CONTRACTOR shall be delivered by CONTRACTOR to City, at no cost to City, within seven days. All records stored electronically by CONTRACTOR shall be delivered to CITY in a format that is compatible with City's information technology systems. Once the public records have been delivered to City upon completion or termination of this Agreement, CONTRACTOR shall destroy any and all duplicate public records that are exempt or confidential and exempt from public record disclosure requirements.
5. CONTRACTOR'S failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

**RENEE SHROUT, CITY CLERK
CITY OF OAKLAND PARK
1100 Park Lane East, 5th Floor
OAKLAND PARK, FL 33334
RENEES@OAKLANDPARKFL.GOV
954-630-4298**

Section 5. Scrutinized Companies.

- A. CONTRACTOR certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the CONTRACTOR or its subcontractors are found to have submitted a false certification; or if the CONTRACTOR or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

- B. If this Agreement is for more than one million dollars, the CONTRACTOR certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the CONTRACTOR, its affiliates, or its subcontractors are found to have submitted a false certification; or if the CONTRACTOR, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- C. The CONTRACTOR agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.
- D. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

Section 6. Assignment. Neither party may assign its rights or obligations under this Agreement without the written consent of the other.

Section 7. Notice. Notice hereunder shall be provided in writing by certified mail, return receipt requested, or customarily used overnight transmission with proof of delivery, to the following parties, with mandatory copies, as provided below:

For City: David Hebert, City Manager
City of Oakland Park
1100 Park Lane East
Oakland Park, Florida 33334

Copy to: Donald J. Doody, City Attorney
Goren, Cherof, Doody, and Ezrol, P.A.
3099 E. Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308

For CONTRACTOR: Amici Engineering Contractors, LLC
9480 SW 77th Ave, Suite 103,
Miami, Florida 33156

Section 8. Severability. This Agreement sets forth the entire agreement between CONTRACTOR and City with respect to the subject matter of this Agreement. This Agreement supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, between the parties. This Agreement may not be modified except by the parties' mutual agreement set forth in writing and signed by the parties.

Section 9. Governing Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any dispute under this Agreement shall be an appropriate court of competent jurisdiction in Broward County, Florida.

Section 10. E-verify. Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees.

Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- A. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- B. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Oakland Park. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Oakland Park; and
- C. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

Section 11. **Public Entity Crimes.** Contractor hereby certifies that neither it, nor any person or affiliate of Contractor, has been convicted of a Public Entity Crime as defined in section 287.133, F.S., nor placed on the convicted vendor list. Contractor further understands and agrees that it is required to inform City immediately upon any change of circumstances regarding this status.

IN WITNESS OF THE FOREGOING, the parties have hereunto set their hands and seals on the dates written below.

ATTEST:

BY: _____
City Clerk

CITY OF OAKLAND PARK:

BY: _____
City Manager

APPROVED AS TO LEGAL FORM:

BY: _____
City Attorney

WITNESSED BY:

By: _____

CONTRACTOR:

AMICI ENGINEERING CONTRACTORS, LLC.

By: _____

Title: _____

STATE: _____	
COUNTY: _____	
Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by: _____.	
	_____ <i>Name of Person Making Statement</i>
(NOTARY SEAL)	_____ <i>Signature of Notary Public</i>
	_____ <i>Name of Notary Public (Typed, Printed, Stamped)</i>
Personally Known: _____	OR Identification Produced: _____
Type of Identification Produced: _____	

AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: _____, 20____

Signed: _____

Entity: _____

Name: _____

Title: _____

State of _____
County of _____

On this ____ day of _____, _____, before me, the undersigned Notary Public, personally appeared _____ [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public, State of _____

Commission Number: _____

(Print Name of Notary)

My Commission Expires: _____

**AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138, FLORIDA STATUTES,
CONTRACTING WITH FOREIGN ENTITIES OF CONCERN**

BEFORE ME, the undersigned authority, personally appeared (**Name of affiant**) _____, who, after being first duly sworn, deposes and states as follows:

1. **Affiant Identity:** Affiant is the (**Title**) _____ of (**Business Name**) _____ which does business in the State of Florida, hereinafter called the "Contractor."
2. **Contract Purpose:** This affidavit is submitted in connection with the contract titled _____, between the Contractor and the City of Oakland Park, Florida ("City"), and is intended to comply with the requirements of Section 287.138, Florida Statutes, as amended.
3. **Statutory Background:** Section 287.138, Florida Statutes, prohibits governmental entities from entering into, extending, or renewing certain contracts with entities of concern, including:
 - Entities owned or controlled by the government of a foreign country of concern,
 - Entities organized under the laws of a foreign country of concern, or
 - Entities that are subsidiaries or affiliates of such entities, where such contracts would provide access to personal identifying information (PII) of individuals.
4. **Certification of Compliance:**
 - a. Contractor is not owned or controlled by the government of a foreign country of concern, as defined in Section 287.138(1), Florida Statutes.
 - b. Contractor is not organized under the laws of a foreign country of concern.
 - c. Contractor is not a subsidiary or affiliate of an entity described in paragraphs (a) or (b) above.
 - d. Contractor will not subcontract with, delegate to, or otherwise provide access to any entity that would violate the restrictions set forth in Section 287.138(3), Florida Statutes, in connection with this contract.
5. **Accuracy and Updates:** Contractor affirms that the representations in this affidavit are true and accurate as of the date of execution. Contractor agrees to notify the City immediately in writing if any representation becomes inaccurate during the term of the contract.

Signed and Delivered on this _____ day of _____, 20____.

BY: _____
Signature of Affiant

Printed Name

State of _____
County of _____

On this ____ day of _____, _____, before me, the undersigned Notary Public, personally appeared _____ [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public, State of Florida
(Print Name of Notary)

Commission Number: _____
My Commission Expires: _____

MASTER AGREEMENT

THIS MASTER AGREEMENT made this 23 day of April, 2025, by and between Seacoast Utility Authority (hereinafter referred to as "OWNER") and Amici Engineering Contractors, LLC. (hereinafter referred to as "CONTRACTOR").

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1

SCOPE OF WORK

CONTRACTOR shall complete all Work as specified or indicated in any Specific Authorization. The Work is generally described as follows:

The Work will be for furnishing all materials, labor, supervision, equipment, supplies, expertise and services necessary for the installation of potable water mains, fire hydrants, water service lines, wastewater force mains, low-pressure force mains, reclaimed water mains, and all associated appurtenances as set forth in any Specific Authorization which OWNER may issue and CONTRACTOR accepts during the term of this Master Agreement. OWNER may award up to five (5) additional master agreements for the same type of work to the lowest responsive and responsible bidders.

CONTRACTORS' Unit Prices for the Work are set forth on attached Exhibit "A".

Pipeline Continuing Contractors Program

ARTICLE 2

ENGINEER

OWNER shall designate the Engineer of Record and the Resident Engineer (collectively, the "Engineer") in each Specific Authorization. Generally, the Engineer of Record shall be responsible for the design and permitting of the Work and the Resident Engineer shall be responsible for the observation and certification of the Work. Both Engineers shall act as OWNER's representative, and shall assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Master Contract Documents.

ARTICLE 3

CONTRACT TIME

3.1 The term of this Agreement shall be one (1) year from the date of the Agreement. The Agreement may be extended five (5) additional one (1) year terms by the mutual written consent of OWNER and CONTRACTOR. The total duration of the this Master Agreement is limited to six (6) years.

3.2 **LIQUIDATED DAMAGES.** OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and the OWNER will suffer financial loss if the Work is not completed within the times specified in each Specific Authorization, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by OWNER if the Work is not completed on time render precise determination of such damages difficult and speculative. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER a dollar amount specified in each Specific Authorization for each day that expires after the time specified in each Specific Authorization for Substantial Completion until the

Work is substantially complete. After Substantial Completion if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER a dollar amount specified in each Specific Authorization for each day that expires after the time specified in each Specific Authorization for completion and readiness for final payment.

ARTICLE 4

CONTRACT PRICE

4.1 OWNER and CONTRACTOR shall execute Specific Authorizations for Work assignments. OWNER shall pay for completion of the Work in accordance with the Specific Authorization and the Master Contract Documents, subject to adjustment as provided therein, the amount which is based on the Unit Price schedule attached hereto as Exhibit "A" for the quantities and materials set forth in any Specific Authorization.

4.2 Escalation of Unit Prices during the term of this Agreement will be considered only upon CONTRACTOR'S written request and justification. Whether to allow any modification or alteration of Unit Prices shall be at OWNER'S sole and absolute discretion.

4.3 CONTRACTOR may request increases in the Unit Price schedule for escalation costs at the annual renewal period that, if approved, such increases shall be effective only for Specific Authorizations issued and entered into after that date. The escalation request must be justified and sufficiently documented for the OWNER's review.

ARTICLE 5

PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

5.1 PROGRESS PAYMENTS. OWNER shall make progress payments, as provided below, on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by RESIDENT ENGINEER, on or before the 25th business day after the date on which an Application for Payment has been stamped as received by the RESIDENT ENGINEER. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values established pursuant to paragraph 2.8 of the General Conditions, as may be set forth in the Specific Authorization, or in the case of Unit Price work, payments will be based on the number of units completed.

5.1.1. Payment to the CONTRACTOR shall be made pursuant to Florida's Prompt Payment Act (for construction services), section 218.735, Florida Statutes. Prior to Substantial Completion. Progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, and as OWNER may withhold, in accordance with paragraph 14.7 of the General Conditions:

95 % of Work completed.

Within the time parameters set forth in Florida's Prompt Payment Act (currently 30 business days after Substantial Completion), CONTRACTOR, OWNER and Resident Engineer shall develop a punch list of items required for final completion of the Work. Within twenty (20) business days of the finalization of the punch-list issued by the OWNER and upon receipt of a payment request from the CONTRACTOR, the OWNER will pay the CONTRACTOR all retainage held less an amount equal to 150% of the estimated

cost to complete the items on the list. Upon completion of all items on the finalized punch-list, the CONTRACTOR may submit a request for release of all retainage.

5.2. FINAL PAYMENT. Upon final completion and acceptance of the Work in accordance with paragraphs 14.13 and 14.14 of the General Conditions, and settlement of all claims, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER in accordance with said paragraphs 14.13 and 14.14.

ARTICLE 6

[Intentionally Omitted]

ARTICLE 7

CONTRACT DOCUMENTS

The Contract Documents which comprise the entire Agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 This Master Agreement, consisting of pages A-1 thru A-5 inclusive,
- 7.2 Exhibits to this Agreement (identified as: _____ inclusive),
- 7.3 Notice of Award,
- 7.4 General Conditions, consisting of pages GC-1 through GC-41, inclusive,
- 7.5 Supplemental General Conditions,
- 7.6 Specific Authorization(s),
- 7.7 Master Contract Documents,
- 7.8 Addenda, numbered #1 and #2 inclusive,
- 7.9 CONTRACTOR's Bid, consisting of the Invitation to Bid, the Instruction to Bidders and the Bid Form, and
- 8.0 The following, which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All written amendments and other documents amending, modifying, or supplementing the Contract Documents or the Master Contract Documents pursuant to paragraphs 3.4 and 3.5 of the General Conditions,

There are no Contract Documents other than those listed above in Article 7. The Contract Documents may only be amended, modified or supplemented as provided in paragraphs 3.4 and 3.5 of the General Conditions.

ARTICLE 8

MISCELLANEOUS

- 8.1 Terms used in this Agreement which are defined in the General Conditions or the Supplemental

General conditions will have the meanings ascribed thereto in those documents.

8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents or the Master Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law). Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents or the Master Contract Documents.

8.3 OWNER and CONTRACTOR each binds itself, its partners, heirs, successors, assigns and legal representatives to the other party hereto, its partners, heirs, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

8.4 The Contract Documents and the Master Contract Documents are incorporated herein and made a part hereof and constitute the entire Agreement between OWNER and CONTRACTOR and may only be altered, amended or repealed by a duly executed written instrument.

8.5 In the event of a dispute arising out of or relating to the Agreement, the prevailing party shall be entitled to its reasonable costs, including attorneys' fees through all level of appeal.

ARTICLE 9

INDEMNIFICATION

9.1 The CONTRACTOR indemnifies and holds harmless OWNER, its officers and employees from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful conduct of the CONTRACTOR and persons employed or utilized by the CONTRACTOR in the performance of the Work. The limit of CONTRACTOR'S liability under this paragraph is the Contract Price, the maximum limit of CONTRACTOR's insurance, or 1 million dollars, whichever is greater. This limitation of liability shall be deemed to be a part of the Project Specifications and the Bid Documents.

IN WITNESS WHEREOF, OWNER AND CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by ENGINEER on their behalf,

OWNER:

SEACOAST UTILITY AUTHORITY

By: _____

Robert Weisman, Chair

(SEAL)

Attest: _____

Jessica Moore, Clerk

Dawn Phillips, Deputy Clerk

Address for giving notices:

Rim Bishop, Executive Director
4200 Hood Road
Palm Beach Gardens, FL 33410

CONTRACTOR:

Amici Engineering Contractors, LLC

By: _____

(SEAL)

Attest: _____

Yamile Fernandez

Address for giving notices:

JUAN BARRENECHE
9480 SW 77TH AVENUE, SUITE 103
MIAMI, FL 33156

Agent for service in process

(If CONTRACTOR is a corporation,
attach evidence of authority to sign).

LICENSE NO: CGC1535076 / CUC1224698

SCHEDULE A
PRICE SCHEDULE – UNIT PRICE CONTRACT

The BIDDER agrees to execute agreement in strict accordance with the Contract Documents in the full amount of the Contract Price.

It is the intent of the OWNER to award the Contract based on Total Bid Price and for the Contract to be awarded to the lowest responsive and responsible BIDDER(S).

BID ITEMS

Item No.	Description	QTY	Unit	Installation Unit Price	Total
Potable Water Main, Reclaimed Water Main, Raw Water Main					
W-1	6" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	6,000	LF	\$130.00	\$780,000.00
W-2	8" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	10,000	LF	\$150.00	\$1,500,000.00
W-3	10" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	3,000	LF	\$160.00	\$480,000.00
W-4	12" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	5,000	LF	\$200.00	\$1,000,000.00
W-5	14" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	200	LF	\$230.00	\$46,000.00
W-6	16" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	200	LF	\$270.00	\$54,000.00
W-7	18" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	200	LF	\$300.00	\$60,000.00
W-8	20" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	250	LF	\$340.00	\$85,000.00
W-9	24" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	500	LF	\$420.00	\$210,000.00
W-10	30" Cement Lined Ductile Iron Potable/Reclaimed/Raw Water Main Push-On	100	LF	\$650.00	\$65,000.00
W-11	Cement Lined Ductile Iron Fittings for Potable/Reclaimed/Raw Water Mains	10	TONS	\$22,000.00	\$220,000.00
W-12	6" Push-On Ductile Iron Joint Restraint	30	EA	\$490.00	\$14,700.00
W-13	8" Push-On Ductile Iron Joint Restraint	30	EA	\$570.00	\$17,100.00
W-14	10" Push-On Ductile Iron Joint Restraint	15	EA	\$650.00	\$9,750.00
W-15	12" Push-On Ductile Iron Joint Restraint	45	EA	\$720.00	\$32,400.00
W-16	14" Push-On Ductile Iron Joint Restraint	15	EA	\$1,100.00	\$16,500.00

W-17	16" Push-On Ductile Iron Joint Restraint	10	EA	\$1,300.00	\$13,000.00
W-18	18" Push-On Ductile Iron Joint Restraint	10	EA	\$1,500.00	\$15,000.00
W-19	20" Push-On Ductile Iron Joint Restraint	10	EA	\$1,700.00	\$17,000.00
W-20	24" Push-On Ductile Iron Joint Restraint	5	EA	\$2,200.00	\$11,000.00
W-21	30" Push-On Ductile Iron Joint Restraint	5	EA	\$5,400.00	\$27,000.00
W-22	1" Single Water Service (Short < 15 FT)	100	EA	\$2,600.00	\$260,000.00
W-23	1 1/2" Double Water Service (Short < 15 FT)	100	EA	\$3,700.00	\$370,000.00
W-24	1" Single Water Service (Long, 15 FT-25 FT)	100	EA	\$3,100.00	\$310,000.00
W-25	1 1/2" Double Water Service (Long, 15 FT-25 FT)	100	EA	\$4,200.00	\$420,000.00
W-26	2" Double Service Water Service (Long, 15 FT- 25 FT)	100	EA	\$5,100.00	\$510,000.00
W-27	Fire Hydrant Assembly	100	EA	\$7,500.00	\$750,000.00
W-28	Flushing Hydrant Assembly	25	EA	\$6,500.00	\$162,500.00
W-29	Sample Point	100	EA	\$950.00	\$95,000.00
W-30	Filling and Flushing Connection	50	EA	\$4,100.00	\$205,000.00
W-31	2" Blow Off Assembly	10	EA	\$6,700.00	\$67,000.00
W-32	1" Automatic Air Release Valve for Potable Water or Reclaimed Water Main in Manhole	5	EA	\$16,000.00	\$80,000.00
W-33	1" Automatic Air Release Valve for Potable Water or Reclaimed Water Main in Box	10	EA	\$2,800.00	\$28,000.00
W-34	1" Manual Air Release Valve for Potable Water or Reclaimed Water Main in Box	5	EA	\$1,800.00	\$9,000.00
W-35	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (2" to 6" Diameter Existing Pipe)	10	EA	\$2,800.00	\$28,000.00
W-36	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (8" to 12" Diameter Existing Pipe)	30	EA	\$6,000.00	\$180,000.00
W-37	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (14" to 20" Diameter Existing Pipe)	15	EA	\$13,000.00	\$195,000.00
W-38	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (Greater than 20" Diameter Existing Pipe)	5	EA	\$31,000.00	\$155,000.00
<u>W-39</u>	<u>Relocate Existing Water Meter</u>	<u>30</u>	<u>EA</u>	\$1,200.00	\$36,000.00
Sanitary Sewer Force Main					
S-1	4" PVC C-900 DR-14 Wastewater Force Main	100	LF	\$99.00	\$9,900.00
S-2	6" PVC C-900 DR-14 Wastewater Force Main	5,000	LF	\$110.00	\$550,000.00
S-3	8" PVC C-900 DR-14 Wastewater Force Main	5,000	LF	\$140.00	\$700,000.00
S-4	10" PVC C-900 DR-14 Wastewater Force Main	2,500	LF	\$160.00	\$400,000.00

S-5	12" PVC C-900 DR-14 Wastewater Force Main	2,500	LF	\$200.00	\$500,000.00
S-6	14" PVC C-900 DR-14 Wastewater Force Main	1,000	LF	\$220.00	\$220,000.00
S-7	16" PVC C-900 DR-14 Wastewater Force Main	500	LF	\$250.00	\$125,000.00
S-8	18" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$290.00	\$72,500.00
S-9	20" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$340.00	\$85,000.00
S-10	24" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$430.00	\$107,500.00
S-11	30" PVC C-900 DR-14 Wastewater Force Main	250	LF	\$630.00	\$157,500.00
S-12	Epoxy Lined Ductile Iron Fittings for Wastewater Force Main	10	TONS	\$29,000.00	\$290,000.00
S-13	4" Push-On Harness Joint Restraint	30	EA	\$390.00	\$11,700.00
S-14	6" Push-On Harness Joint Restraint	30	EA	\$410.00	\$12,300.00
S-15	8" Push-On Harness Joint Restraint	45	EA	\$500.00	\$22,500.00
S-16	10" Push-On Harness Joint Restraint	10	EA	\$660.00	\$6,600.00
S-17	12" Push-On Harness Joint Restraint	15	EA	\$700.00	\$10,500.00
S-18	14" Push-On Harness Joint Restraint	10	EA	\$1,200.00	\$12,000.00
S-19	16" Push-On Harness Joint Restraint	10	EA	\$1,200.00	\$12,000.00
S-20	18" Push-On Harness Joint Restraint	5	EA	\$1,400.00	\$7,000.00
S-21	20" Push-On Harness Joint Restraint	5	EA	\$1,900.00	\$9,500.00
S-22	24" Push-On Harness Joint Restraint	5	EA	\$2,600.00	\$13,000.00
S-23	30" Push-On Harness Joint Restraint	5	EA	\$4,400.00	\$22,000.00
S-24	2" Automatic Air Release Valve for Force Main in Manhole	15	EA	\$13,000.00	\$195,000.00
S-25	Connect to Existing Force Main (2" to 3" Diameter Existing Pipe)	10	EA	\$2,300.00	\$23,000.00
S-26	Connect to Existing Force Main (4" to 6" Diameter Existing Pipe)	30	EA	\$3,000.00	\$90,000.00
S-27	Connect to Existing Force Main (8" to 12" Diameter Existing Pipe)	15	EA	\$6,200.00	\$93,000.00
S-28	Connect to Existing Force Main (14" to 20" Diameter Existing Pipe)	10	EA	\$13,000.00	\$130,000.00
S-29	Connect to Existing Force Main (Greater than 20" Diameter Existing Pipe)	5	EA	\$20,000.00	\$100,000.00
S-30	Install Gravity Sewer Service Cleanout	5	EA	\$1,800.00	\$9,000.00
Sanitary Sewer Low-Pressure Force Main					
LP-1	Connect to Existing Manhole Structure	7	EA	\$11,000.00	\$77,000.00
LP-2	Install Drop Pipe in Existing Manhole Structure	7	EA	\$12,000.00	\$84,000.00
LP-3	Manhole Rehabilitation at Connection Point	7	LS	\$4,200.00	\$29,400.00
LP-4	Manhole Rehabilitation, Each Additional Foot	4	FT	\$600.00	\$2,400.00
LP-5	Furnish & Install Inline Flushing Cleanout	50	EA	\$2,900.00	\$145,000.00

LP-6	Furnish & Install Terminal Flushing Cleanout	25	EA	\$2,800.00	\$70,000.00
LP-7	1 1/4" Single Sewer Service (Short < 15 FT)	50	EA	\$3,000.00	\$150,000.00
LP-8	1 1/2" Double Sewer Service (Short < 15 FT)	50	EA	\$5,400.00	\$270,000.00
LP-9	1 1/4" Single Sewer Service (Long > 15 FT)	50	EA	\$3,200.00	\$160,000.00
LP-10	1 1/2" Double Sewer Service (Long > 15 FT)	50	EA	\$5,500.00	\$275,000.00
All Systems					
A-1	2" HDPE DR-11 Pipe via HDD	200	LF	\$63.00	\$12,600.00
A-2	3" HDPE DR-11 Pipe via HDD	200	LF	\$86.00	\$17,200.00
A-3	4" HDPE DR-11 Pipe via HDD	200	LF	\$105.00	\$21,000.00
A-4	6" HDPE DR-11 Pipe via HDD	800	LF	\$180.00	\$144,000.00
A-5	8" HDPE DR-11 Pipe via HDD	800	LF	\$205.00	\$164,000.00
A-6	10" HDPE DR-11 Pipe via HDD	400	LF	\$220.00	\$88,000.00
A-7	12" HDPE DR-11 Pipe via HDD	800	LF	\$260.00	\$208,000.00
A-8	14" HDPE DR-11 Pipe via HDD	400	LF	\$290.00	\$116,000.00
A-9	16" HDPE DR-11 Pipe via HDD	200	LF	\$330.00	\$66,000.00
A-10	18" HDPE DR-11 Pipe via HDD	100	LF	\$370.00	\$37,000.00
A-11	20" HDPE DR-11 Pipe via HDD	100	LF	\$420.00	\$42,000.00
A-12	24" HDPE DR-11 Pipe via HDD	100	LF	\$540.00	\$54,000.00
A-13	30" HDPE DR-11 Pipe via HDD	100	LF	\$670.00	\$67,000.00
A-14	4" Gate Valve & Valve Box	5	EA	\$2,400.00	\$12,000.00
A-15	6" Gate Valve & Valve Box	25	EA	\$3,500.00	\$87,500.00
A-16	8" Gate Valve & Valve Box	25	EA	\$4,500.00	\$112,500.00
A-17	10" Gate Valve & Valve Box	10	EA	\$5,900.00	\$59,000.00
A-18	12" Gate Valve & Valve Box	10	EA	\$6,600.00	\$66,000.00
A-19	12" Butterfly Valve & Valve Box	5	EA	\$5,100.00	\$25,500.00
A-20	14" Butterfly Valve & Valve Box	5	EA	\$6,400.00	\$32,000.00
A-21	16" Butterfly Valve & Valve Box	5	EA	\$7,400.00	\$37,000.00
A-22	20" Butterfly Valve & Valve Box	1	EA	\$12,000.00	\$12,000.00
A-23	24" Butterfly Valve & Valve Box	1	EA	\$16,000.00	\$16,000.00
A-24	30" Butterfly Valve & Valve Box	1	EA	\$26,000.00	\$26,000.00
A-25	3" Side Actuated Plug Valve & Valve Box	15	EA	\$2,200.00	\$33,000.00
A-26	4" Side Actuated Plug Valve & Valve Box	15	EA	\$2,800.00	\$42,000.00
A-27	6" Side Actuated Plug Valve & Valve Box	25	EA	\$3,500.00	\$87,500.00
A-28	8" Side Actuated Plug Valve & Valve Box	25	EA	\$4,500.00	\$112,500.00
A-29	10" Side Actuated Plug Valve & Valve Box	15	EA	\$5,900.00	\$88,500.00
A-30	12" Side Actuated Plug Valve & Valve Box	10	EA	\$7,100.00	\$71,000.00
A-31	14" Side Actuated Plug Valve & Valve Box	10	EA	\$11,000.00	\$110,000.00
A-32	16" Side Actuated Plug Valve & Valve Box	5	EA	\$13,000.00	\$65,000.00
A-33	18" Side Actuated Plug Valve & Valve Box	5	EA	\$16,000.00	\$80,000.00
A-34	20" Side Actuated Plug Valve & Valve Box	5	EA	\$20,000.00	\$100,000.00
A-35	24" Side Actuated Plug Valve & Valve Box	1	EA	\$42,000.00	\$42,000.00
A-36	30" Side Actuated Plug Valve & Valve Box	1	EA	\$68,000.00	\$68,000.00

A-37	1 1/4" Ball Valve & Valve Box	25	EA	\$1,100.00	\$27,500.00
A-38	1 1/2" Ball Valve & Valve Box	30	EA	\$1,400.00	\$42,000.00
A-39	2" Ball Valve & Valve Box	20	EA	\$1,700.00	\$34,000.00
A-40	2 1/2" Ball Valve & Valve Box	15	EA	\$2,000.00	\$30,000.00
A-41	3" Ball Valve & Valve Box	10	EA	\$2,700.00	\$27,000.00
A-42	Grouting/Deactivation of Existing 2" Pipe	1,000	LF	\$5.80	\$5,800.00
A-43	Grouting/Deactivation of Existing 4" Pipe	2,000	LF	\$6.50	\$13,000.00
A-44	Grouting/Deactivation of Existing 6" Pipe	2,000	LF	\$8.00	\$16,000.00
A-45	Grouting/Deactivation of Existing 8" Pipe	5,000	LF	\$11.00	\$55,000.00
A-46	Grouting/Deactivation of Existing 10" Pipe	5,000	LF	\$14.00	\$70,000.00
A-47	Grouting/Deactivation of Existing 12" Pipe	5,000	LF	\$17.00	\$85,000.00
A-48	Grouting/Deactivation of Existing 14" Pipe	1,000	LF	\$22.00	\$22,000.00
A-49	Grouting/Deactivation of Existing 16" Pipe	100	LF	\$30.00	\$3,000.00
A-50	Grouting/Deactivation of Existing 18" Pipe	150	LF	\$44.00	\$6,600.00
A-51	Grouting/Deactivation of Existing 20" Pipe	100	LF	\$54.00	\$5,400.00
A-52	Grouting/Deactivation of Existing 24" Pipe	150	LF	\$76.00	\$11,400.00
A-53	Grouting/Deactivation of Existing 30" Pipe	200	LF	\$80.00	\$16,000.00
A-54	Removal and Disposal of Asbestos Cement Piping	1,000	LF	\$125.00	\$125,000.00
A-55	Construction Survey	25,000	LF	\$3.60	\$90,000.00
A-56	Preconstruction Video Taping	25,000	LF	\$0.60	\$15,000.00
A-57	Record Drawings	25,000	LF	\$3.60	\$90,000.00
A-58	Protect Existing Utility Poles	25	EA	\$1,000.00	\$25,000.00
A-59	Remove Existing Tree	25	EA	\$1,600.00	\$40,000.00
A-60	Root Barrier	8,000	LF	\$18.00	\$144,000.00
A-61	Maintenance of Traffic Residential Roadway	4,000	LF	\$3.60	\$14,400.00
A-62	Maintenance of Traffic Arterial Roadway	2,000	LF	\$4.80	\$9,600.00
A-63	Maintenance of Traffic FDOT Roadway	1,000	LF	\$6.00	\$6,000.00
<u>A-64</u>	<u>Wellpoint System</u>	<u>1,000</u>	<u>LF</u>	<u>\$50.00</u>	<u>\$50,000.00</u>
Restoration					
R-1	Bahia Sod	10,000	SY	\$7.20	\$72,000.00
R-2	Floritam Sod	10,000	SY	\$9.30	\$93,000.00
R-3	St. Augustine Sod	10,000	SY	\$9.30	\$93,000.00
R-4	Furnish and Place Asphalt Concrete Trench Restoration	500	SY	\$125.00	\$62,500.00
R-5	Mill Asphalt Pavement	5,000	SY	\$6.00	\$30,000.00
R-6	Overlay Asphalt Pavement (1" thick)	5,000	SY	\$18.00	\$90,000.00
R-7	Additional 1" Thickness in Asphalt	1,000	SY	\$11.00	\$11,000.00
R-8	Remove and Replace Concrete Driveway	800	SY	\$150.00	\$120,000.00
R-9	Remove and Replace Concrete Brick Paver Driveway	800	SY	\$100.00	\$80,000.00
R-10	Remove and Replace Stamped Concrete Driveway	800	SY	\$130.00	\$104,000.00
R-11	Remove and Replace Asphalt Driveway	800	SY	\$130.00	\$104,000.00
R-12	Remove and Replace 4" Concrete Sidewalk	1,000	SY	\$80.00	\$80,000.00

R-13	Remove and Replace 3" Asphalt Sidewalk	1,000	SY	\$120.00	\$120,000.00
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Normal Crew Hourly Rate					
Item	Description	QTY	Unit	Weighted Factor	Bid Value
NC-1	8" and Smaller Diameter Construction Crew	<u>1</u>	Hr.	\$1,200.00	\$1,200.00
NC-2	10" thru 14" Diameter Construction Crew	<u>1</u>	Hr.	\$1,400.00	\$1,400.00
NC-3	16" and Larger Diameter Construction Crew	<u>1</u>	Hr.	\$1,600.00	\$1,600.00

BASE BID TOTAL IN WORDS:

\$ 18,357,450.00

Eighteen Million, Three Hundred and Fifty-Seven
Thousand, Four Hundred and Fifty Dollars and Zero Cents

Emergency Work Form shall be completed by contractors with permanent equipment yard located in Palm Beach County, Martin County, or St. Lucie County.

Emergency Work					
Equipment					
Item	Description	QTY	Unit	Weighted Factor	Bid Value
EW-1	Combination Backhoe - Grader	<u>1</u>	Hr.	\$220.00	\$220.00
EW-2	Front end Loader	<u>1</u>	Hr.	\$230.00	\$230.00
EW-3	Dump Truck (9 C.Y.)	<u>1</u>	Hr.	\$220.00	\$220.00
EW-4	Tandem Dump Truck (18 C.Y.)	<u>1</u>	Hr.	\$240.00	\$240.00
EW-5	Forklift	<u>1</u>	Hr.	\$220.00	\$220.00
EW-6	Crew Truck with hand tools	<u>1</u>	Hr.	\$99.00	\$99.00
EW-7	Trash Pump 3"	<u>1</u>	Hr.	\$150.00	\$150.00
EW-8	Trash Pump 2"	<u>1</u>	Hr.	\$110.00	\$110.00
EW-9	Walk behind Vibrating Roller	<u>1</u>	Hr.	\$120.00	\$120.00
EW-10	Rev. Plate Compactor	<u>1</u>	Hr.	\$90.00	\$90.00
EW-11	Cut off saw (14")	<u>1</u>	Hr.	\$45.00	\$45.00
EW-12	Street saw (14")	<u>1</u>	Hr.	\$63.00	\$63.00
EW-13	Roller	<u>1</u>	Hr.	\$220.00	\$220.00
EW-14	Welding Truck	<u>1</u>	Hr.	\$180.00	\$180.00
EW-15	Welder	<u>1</u>	Hr.	\$90.00	\$90.00
EW-16	Cement Mixer	<u>1</u>	Hr.	\$110.00	\$110.00
EW-17	Water Truck	<u>1</u>	Hr.	\$180.00	\$180.00
EW-18	1000 gpm sump pump	<u>1</u>	Hr.	\$110.00	\$110.00
<u>EW-19</u>	<u>Hydraulic Excavator</u>	<u>1</u>	<u>Hr.</u>	\$270.00	\$270.00
<u>EW-20</u>	<u>Skidsteer</u>	<u>1</u>	<u>Hr.</u>	\$230.00	\$230.00
<u>EW-21</u>	<u>Wellpoint System</u>	<u>1</u>	<u>Hr.</u>	\$200.00	\$200.00
Emergency Crew Hourly Rates					
<u>EW-22</u>	8" and Smaller Diameter Construction Crew	1	Hr.	\$1,800.00	\$1,800.00

<u>EW-23</u>	10" thru 14" Diameter Construction Crew	1	Hr.	\$2,100.00	\$2,100.00
<u>EW-24</u>	16" and Larger Diameter Construction Cew	1	Hr.	\$2,400.00	\$2,400.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Southeast Partners Insurance Services LLC 1317 Citizens Blvd Leesburg FL 34748	CONTACT NAME: Jalen Belle-Walker PHONE (A/C, No, Ext): 800-845-8437 E-MAIL ADDRESS: jbelle-walker@acrisure.com	FAX (A/C, No):
INSURED Amici Engineering Contractors LLC 9480 SW 77 Ave, Suite 103 Miami FL 33156	License#: BR-1796553 AMICENG-01	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Valley Forge Insurance Company		20508
INSURER B : The Continental Insurance Company		35289
INSURER C : Indian Harbor Insurance Company		36940
INSURER D : General Star Indemnity Company		37362
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1822957399**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	Y	Y	7094819235	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2000000/2000000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	7095082990	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Florida PIP \$ 10,000
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$ 10,000 ☐ CLAIMS-MADE	Y	Y	7094819249	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y	7094819221	1/1/2025	1/1/2026	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C D	Professional Liability/Pollution Excess Auto Installation Floater			PEC2000707 IXG675799A	1/1/2025 1/1/2025	1/1/2026 1/1/2026	Per claim \$1,000,000 Aggregate 1,000,000 Jobsite Limit 1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Seacoast Utility Authority is included as additional insureds on a primary and noncontributory basis for General Liability which includes ongoing and completed operations and included as respects to additional insureds for Auto Liability on a primary and noncontributory basis as required by written contract. General Liability, Auto Liability and Workers Compensation contain Waivers of Subrogation in favor of the Additional Insured as required by written contract. Umbrella is excess over Auto Liability, General Liability, and Workers Compensation. 30 days' notice of cancellation applies except 10 days for nonpayment of premium.

CERTIFICATE HOLDER**CANCELLATION**

Seacoast Utility Authority
4200 Hood Road
Palm Beach Gardens FL 33410
USA

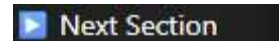
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SEACOAST UTILITY AUTHORITY



ADMINISTRATIVE DIVISION
M E M O R A N D U M



TO: Seacoast Utility Authority Board

FROM: Rim Bishop, Executive Director

DATE: March 11, 2026

RE: **PIPELINE CONTINUING CONTRACTOR PROGRAM – CONTRACT RENEWAL**

A significant portion of Seacoast's pressurized water and wastewater transmission and distribution network has been in service for more than 50 years. While pipeline failures have been modest in number, staff has developed a long-term replacement plan, the intent of which is to replace aging pipelines before a pattern of failure begins.

Recognizing that hundreds of pipeline miles must be replaced through fully developed, mature neighborhoods in the years ahead, staff prepared and competitively bid a master pipeline replacement contract. For both comparison and contract unit pricing purposes, bid documents estimated types and quantities of materials and services required. The contract is an annual contract with 5 renewal periods. The documents advised bidders that their bid pricing could not be increased except during renewal periods with acceptable justification; advised that multiple contractors might be selected and that some might receive little or no work; and advised that price would be a preferred award criterion but that past performance and workload would also be considered to provide for the best fit contractor for the job.

Following a sealed competitive bid process, the Board awarded PCCP contracts to the following six firms in March 2025:

Centerline, Inc.	D.S. Eakins Construction Corp.
Amici Engineering Contractors, LLC.	CK Contractors and Development, LLC.
Johnson-Davis Inc.	Deevan

This project delivery system has resulted in increased efficiency as well as greater contractor responsiveness and sensitivity to community concerns. Staff thus recommends renewal of all six contracts and requests authorization to approve or deny subsequent renewals

RECOMMENDED MOTION

Motion to approve one-year renewal of Pipeline Continuing Contractor Program contracts to Centerline, Inc., CK Contractors and Development, LLC, Johnson-Davis, Inc., Amici Engineering Contractors, LLC., D.S. Eakins Construction Corp., and Deevan, Inc. and to authorize staff to approve or deny future contract renewals, as recommended by staff.

JM.7



Seacoast Utility Authority
Pipeline Continuing Contractors Program
4200 Hood Road
Palm Beach Gardens, FL 33410

STATEMENT OF RENEWAL INTEREST

Thank you for your participation in the Pipeline Continuing Contractors Program for Seacoast Utility Authority for 2025-2026. As your Master Agreement states, this Agreement has a one (1) year term with the option to extend upon mutual consent for five (5) additional (1) year terms for a total duration of six (6) years. Our records indicate that your Master Agreement is set to expire April of 2026.

Seacoast invites you to submit a request to renew your annual contract to continue the partnership and participation in the Pipeline Continuing Contractors Program.

This request for renewal does allow for price escalation. If the Contractor elects to raise any unit pricing, proper documentation and explanation will be required.

If you elect to submit a request to renew your Agreement, whether such renewal will be accepted shall be at the sole option of Seacoast Utility Authority.

We, the undersigned, have decided to offer the following for renewal of our Master Agreement as a part of the Pipeline Continuing Contractors Program for the following reason(s):

1. ☒ Renew our PCCP-25 Master Agreement, Dated April 23, 2025, with no price escalations
2. ☐ Renew our PCCP-25 Master Agreement, Dated April 23, 2025, with price escalations included for consideration and approval by the Authority
3. ☐ Decline to Renew our PCCP-25 Master Agreement, Dated April 23, 2025

If the Contractor selects Option 1, request for renewal with no price escalation, please provide unit prices for the new items added through Schedule A-1 to the Pipeline Continuing Contractors Program. Contractor does not need to complete the Schedule A that is attached.

If the Contractor selects Option 2, request for renewal with price escalation, please complete the Schedule A and Schedule A-1 with the new items begin added to the Pipeline Continuing Contractors Program.



Seacoast Utility Authority
Pipeline Continuing Contractors Program
4200 Hood Road
Palm Beach Gardens, FL 33410

Please acknowledge that the Contractor is aware that the Original Master Agreement included Emergency Work Rates. Seacoast Utility Authority reserves the right to contact the Pipeline Continuing Contractor in the event of an emergency after-hours event that will be billed through the Emergency Crew Rate plus any materials needed to complete the repair.

✓

We acknowledge and are willing to provide emergency response in the event of a main break after hours

We acknowledge and choose **NOT** to provide emergency response in the event of a main break after hours

The Contractor shall provide an Emergency Crew Direct Contact, this Contact shall be able to respond confirming availability or passing on the work. Emergency Crew shall have a response time under 3 hours.

Emergency Crew Direct Contact:

Bid Description: Master Agreement Renewal for 2026-2027

Name of Firm: AMICI ENGINEERING CONTRACTORS LLC

Business Address: 9480 SW 77th AVE, Suite 103

City: Miami State: FL ZIP: 33156

Phone: (954) 650-4699 Fax: _____

Email Address: JuanB@amiciec.com

By: (Printed Name) Juan Barreneche

Authorized Signature: 

Title: Managing Member Date: March 10, 2026



April 28, 2026

Mr. Chris Cappiello
christopher.cappiello@oaklandparkfl.gov
City of Oakland Park
5100 NE 12th Terrace
Oakland Park, FL 33334

Re: Proposal – Galvanized Water Services Replacement

Mr. Cappiello,

Thank you for the opportunity to provide a proposal to the City of Oakland Park for the above referenced project. Per your request we have priced the scope to replace existing galvanized water services.

Please find our proposal breakdown attached which coincides with the Seacoast Utility Authority's Continuing Contractor Program and outlines the scope we included in our price of **\$497,188.80**. Additionally, please find the scope considerations and exclusion outlined below as well.

We look forward to discussing this further with you and your team. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Yamile Fernandez'.

Yamile Fernandez, Project Manager
Amici Engineering Contractors, LLC



Item No.	Description	Qty	Unit	Installation Unit Price	Total
Potable Water Main, Reclaimed Water Main, Raw Water Main					
W-22	1" Single Water Service (Short < 15 FT)	40	EA	\$ 2,600.00	\$ 104,000.00
W-24	1" Single Water Service (Long, 15 FT-25 FT)	39	EA	\$ 3,100.00	\$ 120,900.00
W-35	Connect to Existing Water Main/Reclaimed Main/Raw Water Main (2" to 6" Diameter Existing Pipe)	79	EA	\$ 2,800.00	\$ 221,200.00
Restoration					
R-2	Floritam Sod	1,416	SY	\$ 9.30	\$ 13,168.80
R-12	Remove and Replace 4" Concrete Sidewalk	474	SY	\$ 80.00	\$ 37,920.00

GRAND TOTAL: \$ 497,188.80

Assumptions, Clarifications, and Exclusions

1. Costs associated with off-duty police officers, traffic control officers, or any agency-required personnel are excluded and shall be provided by others unless otherwise noted.
2. All permit fees, utility connection fees, impact fees, and associated costs are excluded from this proposal.
3. Existing excavated material is assumed to be suitable for reuse as backfill. Import of select fill or disposal of unsuitable material is excluded unless otherwise noted.
4. Temporary staging and storage of materials, equipment, and spoils are assumed to be permitted on-site or within reasonable proximity to the work area at no additional cost. It is further assumed that the City will designate and provide areas within the public right-of-way (ROW) for temporary storage of excavated spoils. Costs associated with the restoration of these designated staging areas will be compensated under the applicable contract pay items.
5. Density testing within swale or landscaped areas is not included.
6. This proposal is based solely on the items, quantities, and scope explicitly identified herein. Any additional work not specifically listed is excluded.
7. Restoration is limited to trench areas only. Milling & repaving, full roadway, driveway, sidewalk, or landscaping restoration beyond disturbed limits is excluded unless specifically noted.
8. It is assumed that the existing water main has a minimum of 4 feet of cover and that the corporation stops for the existing water services are functional and can be operated to shut off and abandon the existing water services.
9. Work is assumed to occur during standard working hours. Overtime, night work, or work outside permitted hours, if required, will be at additional cost.

CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT

AGENDA ITEM NO. 7

MEETING DATE: 6/17/2026

PREPARED BY: Brad J. Ostroff, Interim Director
DEPARTMENT HEAD: ECD - Planning
APPROVAL: Building Engineering and Community Services Department

SUBJECT: Authorization to Purchase and Install Window Tinting at the New City Hall Building

1. BACKGROUND/HISTORY

Issue Statement:

As part of the City Hall/Sky Building Project, the City seeks to purchase window tinting and installation services from Carolina Premier Window Films, Inc., utilizing The School Board of Brevard County Contract No. 25-0767-B-HD for Window Tinting & Graphic Lamination Services, which is currently in effect through September 23, 2028. The installation of window tinting will reduce glare on computer screens throughout City offices, decrease heat gain within the building, improve staff comfort, lower energy consumption, and reduce demand on the new HVAC system.

-
Recommended Action: Staff recommends that the City Commission adopt a resolution authorizing the purchase and installation of window tinting from Carolina Premier Window Films, Inc., utilizing The School Board of Brevard County Contract No. 25-0767-B-HD for Window Tinting & Graphic Lamination Services, in the amount of \$41,669.31.

2. CURRENT ACTIVITY

Staff proposes to install tinting on all exterior windows on the first and fifth floors including courtyard-facing windows as detailed in the attached quote from Carolina Premier Window Films, Inc.

By utilizing The School Board of Brevard County contract, the City benefits from competitively procured pricing and avoids potential delays associated with material procurement and supply chain constraints. Carolina Premier Window Films, Inc. will be responsible for supply, installation, and associated warranty management.

3. FINANCIAL IMPACT

As outlined in the attached proposal from Carolina Window Films Inc., the total cost for the window tinting services, including installation, is \$41,669.31. Funding for this project is available within the Sky Building project budget as part of the FY 26 Capital Improvement Plan.

The proposed expenditure is as follows:

Authorization to Purchase and Install Window Tinting at the New City Hall Building			
Acct. Name & Number	Available Budget	Proposed Expenditure	Remaining Available
Capital Outlay Leasehold Impr 34044519.462500 NEWCITYHALL.CONSTRUCT.FACILITIES.LOAN_TAXBL	\$ 41,669	\$ 41,669	\$ -

4. RECOMMENDATION

Staff recommends that the City Commission adopt a resolution authorizing the purchase and installation of window tinting from Carolina Premier Window Films, Inc., utilizing The School Board of Brevard County Contract No. 25-0767-B-HD for Window Tinting & Graphic Lamination Services, in the amount of \$41,669.31.

ATTACHMENTS:

Brevard Schools ITB for Window Tinting & Graphic Lamination Services
Resolution
Brevard Schools Bid Award
Carolina Premier Window Films Proposal



THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
PROCUREMENT & DISTRIBUTION SERVICES
2700 Judge Fran Jamieson Way
Viera, FL 32940

INVITATION TO BID
SCOPE OF WORK AND SPECIAL TERMS & CONDITIONS

**25-0767-B-HD, WINDOW TINTING & GRAPHIC
LAMINATION SERVICES**

ALL PROPOSALS DUE BY: Thursday, July 24, 2025 BY 2:00 PM ET
NOTE: PROPOSALS RECEIVED AFTER THE DUE DATE AND TIME WILL NOT BE ACCEPTED.

PRE-PROPOSAL MEETING: UNDEFINED

PROCUREMENT CONTACT: HEIDI DOTSON, SENIOR PROCUREMENT AGENT
PHONE: (321) 633-1000 EXT: 11107
EMAIL: DOTSON.HEIDI@BREVARDSCHOOLS.ORG

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/brevardschools>

1. Introduction

1.1. Summary

NOTICE IS HEREBY GIVEN that The School Board of Brevard County, Florida, henceforth referred to as the District or School Board is accepting sealed responses for Window Tinting & Graphic Lamination Services (25-0767-B-HD).

Project Overview

The purpose of this Invitation to Bid (ITB) is to solicit competitive sealed Bids from qualified contractors to furnish window tinting & graphic lamination services on an as needed basis for the use of The School Board of Brevard County, Florida

The deadline to submit questions related to this solicitation is 2:00 pm on Monday, July 14, 2025.

Sealed responses for furnishing the above will be accepted up to 2:00 pm on Thursday, July 24, 2025.

NOTE: Respondents are required to submit responses electronically via the OpenGov e-Procurement Platform. Respondents shall not be permitted to hand-deliver, mail, telephone, fax or email offers.

Responses received after the submission deadline and/or transmitted outside of the designated OpenGov e-Procurement Platform shall be rejected.

1.2. Contact Information

Deadline for Questions

The deadline to submit questions related to this solicitation is 2:00 pm on Monday, July 14, 2025.

Questions regarding this solicitation are to be submitted directly through the OpenGov Question & Answer portal. Any questions submitted after the date and time specified may not be considered.

Procurement Contact

Do not contact any District employee or official regarding this solicitation except the procurement agent listed below:

Heidi Dotson

Senior Procurement Agent

dotson.heidi@brevardschools.org

(321) 633-1000 Ext: 11107

Requesting Department

FAC-Planning & Project Management/9530/9532

1.3. Timeline

Release Project Date:	June 26, 2025
Question Submission Deadline:	July 14, 2025, 2:00pm
Proposal Submission Deadline:	July 24, 2025, 2:00pm

2. **Scope of Work**

2.1. PURPOSE & INTENT

The purpose of this Invitation to Bid (ITB) is to solicit competitive sealed Bids from qualified contractors to furnish window tinting & graphic lamination services on an as needed basis for the use of The School Board of Brevard County, Florida (School Board).

- A. THE INTENT of this bid is to establish a firm-fixed price term contract with qualified contractors to furnish and install window film to include:
1. Standard window tinting for security, privacy, and UV protection
 2. Graphic lamination window film, including design, tinting, and installation
2. The Successful Bidder shall guarantee firm labor, equipment and material prices to furnish and install window film at various schools or other School Board facilities throughout Brevard County. Contractor shall provide and install window film that meets the following requirements:
1. **Security Film:** Designed to mitigate forced entry, shatter resistance, and glass retention.
 2. **Privacy Film:** Opaque or semi-opaque films that obstruct visibility from outside while allowing natural light inside.
 3. **UV Protection:** Film must block at least 99% of harmful UV rays.

School Board shall issue "Not to Exceed" Work Order Requests for project quotes on an as needed basis for any defined scope of services under this contract. Bidder shall be paid actual costs for labor and materials up to the amount quoted. The Bidder is responsible to fully investigate the work and must indicate any exceptions or exclusions on the quote. Adjustments will not be permitted unless unforeseen circumstances arise.

1. **Written Work Order Quotes** for proposed scope of work must include the following minimum information.
 - a. Description of the entire project in brief
 - b. Description of the site/location where the work is to be performed (school name, address, building name, room #, etc.)
 - c. Work Order/Project Number (if applicable)
 - d. School Board contact name and phone number

- e. Bidder/Contractor contact name and phone number
- f. List of required goods, materials and/or services
- g. Manufacturer product data sheets, guidelines, specifications, warranties etc.
- h. Project work timeline, including estimated hours
- i. Schematics, drawings or diagrams detailing how work will be performed

Scope of work shall not be expanded beyond the original work order request without the approval of the School Board representative/designee.

- 1. 1 Projects less than or equal to \$5,000.00, District staff may choose any one of the awarded firms to perform the work. **This work shall be invoiced as lump sum for labor and material not to exceed per square foot pricing submitted for the bid.**
- 1. 2 Projects greater than \$5,000.00 and less than \$200,000.00, District staff will send a Quote Request to all of the awarded firms, the firms will submit a written **lump sum** quote to the District Staff and the District will award the project to the firm with the lowest responsive, responsible written quote. **This work shall be invoiced as lump sum for labor and material not to exceed per square foot pricing submitted for the bid.**
- 1. 3 For projects \$200,000 and over, the School Board will issue a separate formal solicitation.
- 1. 4 The contractor will respond to all requests via email, even if they are not providing a quote for the request.

2.2. SCOPE OF GOODS AND/OR SERVICES

THIS INVITATION TO BID (ITB) includes **two (2) distinct scopes of work**, as detailed in the specifications listed below. Bidders are invited to submit bids for **either one or both** scopes of work, based on their qualifications, experience, and interest.

THIS SPECIFICATION establishes the minimum requirements to furnish and install window film and graphic lamination services, listed and described in the body of these specifications, to be used as noted, by the School Board of Brevard County, Florida. Window Film shall meet or exceed the minimum requirements in accordance with the terms, conditions, and specifications outlined.

1. Scope of Work for Graphic Design Window Tinting

- A. **Design Phase:** Create custom graphic designs for window tinting that meet both aesthetic and security needs.
- B. **Tasks:** Bidder(s) shall:
 - 1. **Consult with School Board (Owner) Representative:** Understand the specific requirements, preferences, and space considerations (including the type of building, desired privacy, and level of security).
 - 2. **Design Concept Development:**
 - i. Create digital mockups for project.

- ii. Incorporate brand/school identity elements, if applicable (logos, color schemes, etc.).
- iii. Develop multiple design variations to offer the owner options.
- iv. Present designs to the owner for feedback, revisions and approval.
- v. Finalize the design based on approval.

C. Deliverables:

- a. Digital mockups of window graphic designs (in high-quality PDF or image files).
- b. Design revisions (if necessary) based on owner feedback.

2. Window Tinting & Security Film Installation

A. Installation Phase: Provide and install professional-grade window film that enhances security, provides privacy, and protects against UV rays.

B. Tasks: Bidder(s) shall:

a. Site Assessment:

- i. Assess the property to determine the number of windows requiring tinting.
- ii. Evaluate glass types and surface conditions to select the appropriate tinting materials.
- iii. Inspect any potential challenges with installation (e.g., window size, location, structure).

b. Material Selection:

- i. Recommend and provide high-quality, security-grade window films.
- ii. Options may include anti-shatter, UV-blocking, privacy films, or decorative films. LLumar DR05 SR CDF (Warm Gray) film, 3M Affinity 15 Mirror Reflective Tint or "approved equal"

c. Preparation:

- i. Clean and prepare window surfaces for proper adhesion of film.

d. Installation:

- i. Install security tinting material in accordance with industry standards and manufacturer guidelines.
- ii. Ensure all edges are smooth, with no bubbles or imperfections.
- iii. Apply any additional layers, such as decorative or privacy films, if included in project scope.

e. Post-Installation Quality Check:

- i. Conduct a final inspection to ensure proper application.

- ii. Check for uniformity, cleanliness, and correct film application.

C. Deliverables:

- a. Securely installed window tinting and/or graphic treatment, meeting all security, aesthetic, and functional needs.
- b. Final inspection report (Completion Form) detailing completion of the work.

3. Additional Specifications: These specifications shall be construed as minimum requirements unless otherwise noted.

- A. The Successful Bidders(s) shall furnish all labor, tools, equipment, transportation, utilities and materials to provide Window Tinting Film and/or Graphic Lamination Services at multiple facilities within Brevard County as required by the District. The services shall include small to large projects, on an as needed basis. In addition, the Successful Bidders(s) shall have a sufficient number of personnel, materials, transportation and an adequate inventory of tools and equipment to perform any project award pursuant to the terms of this contract.
- B. The Successful Bidder(s) will provide a schedule in writing at least 10 working days in advance, indicating buildings scheduled for film installation and the approximate day of installation for each building. Prior to installation all items should be removed from the window glass (tape, pictures, drawings, plants, artwork in the windowsills, etc.) by school personnel. Owner will provide Successful Bidder(s) a schedule for access to buildings.
- C. The Successful Bidder(s) will remove all film and waste from the installation area at the end of the day and return all rooms entered to their condition prior to entering the room for window film installation.
- D. Any Personal Computers, electronics, or other valuable items must be moved by school personnel at least 5 feet away from windows so the Successful Bidder(s) will not risk harming such items by moving them to gain access for film installation or by installing the window film (film is installed using water-based solution sprayed onto glass). If such valuable items are encountered, the Successful Bidder(s) will make at least two attempts to have school personnel move such items to allow for film installation. If these attempts are unsuccessful, The Successful Bidder(s) will move the items for film installation. The Successful Bidder(s) will not be responsible for damage to valuable items left near windows that must be moved to accommodate film installation.
- E. During installation note will be made of damaged windows or frames (cracked, chipped, holes, space between glass and frame, broken frame, etc.). These windows will need to be replaced by Owner with good quality glass or frames repaired before film can be installed.
- F. All windows on the buildings indicated on the plot plan for each school will have the window film recommended in G. "Preferred Materials" installed on the interior surface with the following exceptions (film will NOT be installed on the following window types):
 - 1. Plastic (Plexiglass, Lexan, etc.) windows
 - 2. Wired glass

3. Inaccessible windows (for example wall built against window or window access blocked by column or partition making film installation impractical).
4. Windows obstructed so as not to allow completely filming the entire pane of glass (to minimize possible thermal stress breakage)
5. Frosted or textured glass, or any glass with a non-smooth interior or exterior surface (to minimize possible thermal stress breakage)
6. Curved glass, that is glass that is not flat
7. Skylights

G. Preferred Material: LLumar DR05 SR CDF (Warm Gray) film, 3M Affinity 15 Mirror Reflective Tint or "approved equal"- (to be furnished by contractor if and when requested by the school board) shall be at contractor's actual cost-plus percentage bid, (maximum of 10%), as specified. (see attachments, Exhibit 1 & 2)

H. The Successful Bidders(s) is responsible for the entire project contracted, for the work that is self-performed, and work that is performed by subcontractors. Subcontractors may be used for any portion of the work related to the project with prior approval by the School Board of Brevard County's authorized representative. The School Board of Brevard County reserves the right to reject a proposal or any proposer if the proposal names a subcontractor who has previously failed to deliver on time contracts of similar nature, or who is not in a position to properly perform this award. The School Board of Brevard County reserves the right to inspect all facilities of any subcontractors in order to make a determination of the foregoing. Subcontractors utilized by the Contractor shall be billed to the School Board on the actual prices paid plus the percentage markup proposed on the bid sheet, **not to exceed 10%**. Copies of invoices received by the Contractor for Subcontractors shall be submitted with each contractor's completion form.

- I. The Successful Bidder(s) shall be responsible to the Owner for the acts and omissions of their employees, subcontractors and their agents and employees, and other persons performing any of the work under a contract with the Successful Bidders(s).
- J. The Successful Bidders(s) shall at all times keep the work site safe for staff, students, and visitors for the duration of the project. This will include site cleanup at the end of each day. The contractor will be responsible for repairing any and all damage done to the site during the project. Payment will be held until any damage that may have occurred is repaired.

4. Bid Structure: Bidder shall structure their bid offer according to the Levels below.

A. Level 1 - Furnish labor, miscellaneous installation materials, tools and equipment to apply window film or graphic lamination film for first or second floor windows, where the working height does not exceed that which can be reached from an 8 ft ladder. Scope or services to include but not be limited to the following:

1. Remove old window films, treatments and screens. (if applicable)



2. Preparation of surface where film is to be applied in accordance with manufacturer's written instructions.
3. Clean-up work area. Reinstall window treatment and screen. (if applicable)
4. Provide notification (written) to room occupant (teacher or supervisor) regarding window film application, clearly outlining any restrictions concerning window operation and use of cleaning agents.

B. Level 2 - Include all of the above in section A (Level 1), whether first or second floor, where the working height exceeds the capabilities of an 8 ft ladder to apply the film in accordance with the manufacturer's recommendations. All equipment shall comply with OSHA requirements concerning life safety and shall not consist of any components not intended for the specific use of providing an elevated working platform.

C. Level 3 - Include all of the above in section a (Level 1), whether first or second floor, where special equipment (scaffolding or hydraulic lifts) is necessary to apply the film in accordance with the manufacturer's recommendations. All equipment shall comply with OSHA requirements concerning life safety and shall not consist of any components not intended for the specific use of providing an elevated working platform.

D. Hourly rate for equipment, including rented equipment. (markup not to exceed 10%)

E. The Successful Bidder(s) is hereby notified that the School Board reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, the designs, drawings, original works of authorship, copyrights and all similar or related work(s) developed, whether patented or not, on behalf of the School Board, it's schools and other owned locations within Brevard County, Florida. Furthermore, the Parties agree that upon full payment, the School Board owns the intellectual property that is created or delivered during and after the provisions of this Agreement on behalf of and for use within the District for purposes related to School Board business, operations, facilities, the delivery of the educational program or to comply with the requirements of law, rule, policy or regulation. The Successful Bidder(s) shall provide unrestricted electronic copies of such intellectual property upon request of the School Board or its authorized designees.

Any Intellectual Property copyrighted by Successful Bidder(s) before performance under this Agreement that was not developed specifically for the School Board shall be excluded from this requirement.

5. Maintenance and Care Recommendations

To ensure the longevity and optimal performance of window tinting treatments Bidder(s) shall:

A. Tasks:

1. Provide guidelines for cleaning and maintaining the window treatments.
2. Offer a warranty period for tinting durability and graphic designs. (1 year minimum)

B. Deliverables:

1. Written maintenance and care instructions for the owner.

7. [How to Edit or Withdraw your Proposal after it's been Submitted](#)
8. [How to Submit a Question](#)
9. [Viewing Bid Results](#)

A series of video guides can be accessed at this link for additional Vendor Training: [Video Trainings](#)

7.2. [OpenGov Technical Support](#)

Technical support for an eProcurement system plays a vital role in ensuring smooth operations. You can call or email technical support using the information below.

- **Phone:** (650) 336-7167
- **Email:** support@support.opengov.com
- **Issue Log:** <https://opengov.my.site.com/support/s/contactsupport/incident>
- **Live Chat:** Click on the circle blue icon  at the bottom right of the screen.

7.3. [Electronic Submission and Delivery Instructions](#)

Parties interested in responding are required to submit electronically through the District's [eProcurement Portal](#) **prior to 2:00 pm EST on Thursday, July 24, 2025**. Please upload all required documents as instructed in the section named [Vendor Questionnaire](#) electronically before the time and day listed in this solicitation. Responses must be received in the system prior to the deadline.

7.4. [Withdrawal of Submission](#)

Any Bidder or Proposer may withdraw their response via the District's [eProcurement Portal](#) **prior to 2:00 pm EST on Thursday, July 24, 2025**.

7.5. [Changes to the Solicitation Documents](#)

The District reserves the right to change any part of these Instructions and Specifications any time prior to the solicitation opening. Any changes shall be in the form of addenda and will become a part of the solicitation documents and of the contract. A Respondent's failure to address the requirements of the addenda may result in the response not being considered. If the District determines that a time extension is required for the solicitation, the addenda will give the new submission date.

Addenda shall be acknowledged via the District's [eProcurement Portal](#) for the project Window Tinting & Graphic Lamination Services (25-0767-B-HD). Respondents can view a list of addenda released by the District by clicking on "Addenda & Notices." While drafting a response, there is a section for "Addenda Confirmation" where Respondents must acknowledge each addenda released.

7.6. Deadline for Questions

The deadline to submit questions related to this solicitation is by 2:00 pm Monday, July 14, 2025.

Questions regarding this solicitation should be submitted directly through the District's eProcurement Portal Q&A function. Do not contact any District employee or official regarding this solicitation except Heidi Dotson, Senior Procurement Agent. Any questions submitted after the date and time specified may not be considered.

7.7. Follow these steps to submit your response electronically:

If you are already registered and need help logging in or retrieving your user information utilize the blue chat bubble visible on the lower right hand corner of the screen.

Click on the hyperlink for the District's [eProcurement Portal](#) to create your vendor profile.

Electronic Submission of Response

All Respondents are required to submit electronically via the District's eProcurement Portal. The electronic system will close submission exactly at the date and time set forth in this solicitation or as changed by addenda.

Respondents are responsible for submitting and having their response accepted before the closing time set forth in this solicitation or as changed by addenda. NOTE: It is the Proposer's sole responsibility to ensure their bid and document(s) are uploaded, transmitted, and arrive in time electronically. The District will have no responsibility for responses that do not arrive in a timely manner, no matter what the reason.

Upon closing of the Solicitation, Solicitation Results will be available on the eProcurement Portal.

In the case of a discrepancy between the electronic pricing schedule and any uploaded pricing schedule document, the electronic pricing will prevail.

Steps to Submit Your Electronic Proposal:

To submit an offer to the District, vendor must begin by clicking on the green DRAFT RESPONSE button.

<https://procurement.opengov.com/portal/brevardschools/projects/178298>

1. Acknowledge all Addenda
2. Answer all required vendor questions.
3. Upload all required document. Respondent may save their work and return.
4. Review your work and submit response when ready.
5. You will receive a confirmation email from OpenGov upon receipt of your submission.

6. Proposer may withdraw their submission at any time **prior to** 2:00 pm EST on Thursday, July 24, 2025.

Note: If an addenda is issued after a response has been submitted, vendor must return to take steps below. Failure to do both steps may result in the response being deemed non-responsive.

1. Acknowledge the new addenda; and
2. Resubmit your response through the eProcurement Portal.

Do Not upload a Zip File: Unzip Your Files

Note: If your files are [zipped or] in a zip folder, you may need to unzip the files before uploading. The following instructions may be helpful to do so.

- A. Open File Explorer, and find the zipped folder.
- B. To unzip the entire folder, right-click to select Extract All, and then follow the instructions.
- C. To unzip a single file or folder, double-click the zipped folder to open it. Then, drag or copy the item from the zipped folder to a new location.

7.8. [Vendor Registration Instructions & Customer Service information](#)

Click here to register onto the District's [eProcurement Portal](#) hosted by OpenGov.

If you are already registered and need help logging in or retrieving your user information simply click on the blue chat bubble on the lower right hand corner of your screen or contact OpenGov at procurement-support@opengov.com for help at any time.

Customer Service

For assistance with e-bidding or uploading documents: Contact OpenGov via the blue chat bubble on the lower right hand corner of your screen or email at procurement-support@opengov.com.

Monday through Friday 5am - 5pm PST, except statutory holidays-- response time is typically less than ten minutes.

8. Pricing Proposal

PRICING SHEET # 1 FOR WINDOW TINTING & GRAPHIC LAMINATION SERVICES

Pricing for Installation Services that include Graphic Design Lamination Services

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
1.a	Level 1-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	5,000	Sq. Ft.			
1.b	Level 1-Overtime Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	50	Sq. Ft.			
2.a	Level 2-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	2,500	Sq. Ft.			
2.b	Level 2-Overtime Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	25	Sq. Ft.			
3.a	Level 3-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	1,000	Sq. Ft.			
3.b	Level 3-Overtime Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	10	Sq. Ft.			

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
4	Removal of Window Film, if existing; Level 1, Level 2, or Level 3; Standard Hours or Overtime hours	8,500	Sq. Ft.			
5	Graphic Design & Setup Fees (if included in Sq. Ft. pricing enter \$0.00)	1	Per Hour			
TOTAL						

PRICING SHEET # 2 FOR WINDOW TINTING SERVICES

Pricing for Installation of Standard Window Tinting WITHOUT Graphic Design.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
6.a	Level 1-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	5,000	Sq. Ft.			
6.b	Level 1-Overtime Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	50	Sq. Ft.			
7.a	Level 2-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	2,500	Sq. Ft.			

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
7.b	Level 2-Overtime Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	25	Sq. Ft.			
8.a	Level 3-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	1,000	Sq. Ft.			
8.b	Level 3-Overtime Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	10	Sq. Ft.			
9	Removal of Window Film, if existing; Level 1, Level 2, or Level 3; Standard Hours or Overtime hours	8,500	Sq. Ft.			
TOTAL						

PRICING SHEET # 3 FOR WINDOW TINTING & GRAPHIC LAMINATION SERVICES

Equipment and Materials Markup Percentages. Not to Exceed 10%.

Line Item	Description	Unit of Measure	Percentage
10	Percentage Markup for Rental Equipment (10% Maximum)	Per Day	
11	Percentage Markup of Materials, including Window Film (10% Maximum)	Per Sq. Ft.	

9. Bid Submission

For upload items, electronic files must be in a common format accessible by software programs the District uses. Those common formats are generally described as Microsoft Word (.doc or .docx), Microsoft Excel (.xls or .xlsx), Microsoft Power Point (.ppt or pptx), or Adobe Portable Document Format (.pdf.). Respondents will not secure, password protect or lock uploaded files; the District must be able to open and view the contents of the file. Respondents will not disable or restrict the ability of the District to print the contents of an uploaded file. Scanned documents or images must be of sufficient quality, no less than 150 dpi, to allow for reading or interpreting the words, drawings, images or sketches.

9.1. ITB Bid Acknowledgement and Standard Terms & Conditions *

Please download the below documents, complete, and upload.

- [ITB Bid Acknowledgement and...](#)

*Response required

9.2. Licenses, Certifications, and Authorization*

Bidder shall provide copies of all applicable licenses, certifications and authorizations required to lawfully perform the proposed work.

*Response required

9.3. Vendor Application*

Please download the below documents, complete, and upload.

- [Solicitation Vendor Applica...](#)

*Response required

9.4. Form W-9 Request for Taxpayer Identification Number and Certification*

Please download the below documents, complete, and upload.

- [Form W-9.pdf](#)

*Response required

9.5. Certificate of Insurance*

Upload COI listing required coverages as outlined in this ITB

*Response required

9.6. References*

Please download the below documents, complete, and upload.

- [References Form.pdf](#)

*Response required

9.7. A list of relevant projects completed within the last three (3) years that are the same or similar to the magnitude of this ITB.*

Upload requested documents here

*Response required

9.8. Litigation*

Upload documentation which meets the criteria detailed in the Special Terms and Condition Section. Item 4.27.

*Response required

9.9. Use of Coercion for Labor and Services*

Respondent shall confirm they do not engage in or permit the use of coercion for labor or services as defined in Section 787.06(2), Florida Statutes. Download the below document, complete, and upload.

- [Human Trafficking Affidavit...](#)

*Response required

9.10. Certified Business Program*

Does the bidder have an official business certification as issued by the State of Florida Office of Supplier Diversity or other government agency?

- ☐ Yes
☐ No

*Response required

When equals "Yes"

9.10.1. *Certified Business Program Reciprocity Affidavit**

Please download the below documents, complete, and upload with copies of applicable certifications.

- [Certified Business Program ...](#)

*Response required

9.11. Is the Bidder's Principal Place of Business Florida?*

- ☐ Yes
☐ No

*Response required

When equals "No"

9.11.1. *Bidder's Statement of Principal Place of Business**

Please download the below documents, complete, and upload.

- [Bidder's Statement of Princ...](#)

*Response required

9.12. [Local Business Tax Receipts](#)

9.12.1. *Permanent Business Jurisdiction**

Provide the State and County or City where the permanent business location resides.

*Response required

9.12.2. *Is the Bidder exempt from Local Business Tax Receipts?***

☐ Yes

☐ No

*Response required

When equals "Yes"

9.12.3. *Reason for Exemption**

*Response required

9.12.4. *Does the above listed jurisdiction issue business tax receipts?***

☐ Yes

☐ No

*Response required

When equals "Yes"

9.12.5. *Local Business Tax Receipt***

Provide a copy of the Local Business Tax Receipt.

*Response required

9.13. [Payment Information](#)

9.13.1. *Do you accept electronic funds transfer (ETF)?**

☐ Yes

☐ No

*Response required

When equals "Yes"

9.13.2. *If yes, does your firm offer a discount? **

Enter Percentage

*Response required

9.13.3. *Do you accept Purchase/Payment by Visa card?**

☐ Yes

☐ No

*Response required

When equals "Yes"

9.13.4. Purchase/Payment by Visa Card*

Please confirm that by accepting payment via Visa Card, no additional transaction or processing fees shall be added to the price. All fees must be included in the submitted response pricing.

☐ Please confirm

*Response required

9.14. Confidential Materials Acknowledgement

9.14.1. *This Acknowledgement is valid as of the date of the submittal of a response to the solicitation.**

☐ There ARE NOT Confidential Materials included as part of the Respondent's submittal to this solicitation.

☐ There ARE Confidential Materials included as part of the Respondent's submittal to this solicitation.

*Response required

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON

L. NEWBOLD

F. BUDHOO

T. LONERGAN

S. ARNST

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK


APPROVED

Board Approved 9/23/2025

Agenda Item Summary

Description

Meeting Date(s): September 23, 2025

Category: Consent **Subcategory:** Procurement Solicitation

Contract Type: Invitation to Bid

Title: 25-0767-B-HD, Window Tinting & Graphic Lamination Services

Requestor: Facilities, Planning & Project Management

Vendor Name	Amount Awarded	Required Products/Services
• B2K12 Branding Solutions, LLC • Carolina Premier Window Films, Inc. • JAG Window Tinting, Inc. • Suncoast Window Films • Wongsinee Kurtz dba Pro Tint of FL.	Variable	Window Tinting and Graphic Lamination Services
Total	Variable	

New Contract	New Contract Amount	Variable
	Previous Contract Amount	N/A
	Variance	N/A

Price Variance Explanation

Not Applicable

Discussion

The Office of Procurement Services issued an Invitation to Bid (ITB) on June 26, 2025. The intent of this ITB is to establish contracts with qualified vendors to furnish and install window film. The services will include; graphic lamination window film, graphic design services, and standard window tinting for security, aesthetics, and UV protection.

The recommended contract amount is variable as projects will vary in size and scope and may be implemented through District offices or directly through schools. Projects will be implemented through District or school-based budgeted funds.

For projects less than or equal to \$5,000.00, District staff may request a quote from any one of the awarded vendors to perform the work.

For projects greater than \$5,000.00 and less than \$200,000 district staff will request quotes from all of the awarded vendors and will award the project to the vendor with the lowest responsive, responsible written quote.

For projects \$200,000 and over, a separate formal solicitation will be issued.

Contract Term

The initial contract term shall commence September 24, 2025, and will continue through September 23, 2028, with one (1) optional two (2) year renewal.

Recommendation

It is the recommendation of Susan Hann, P.E., Assistant Superintendent of Facilities Services and David Lindemann, Director, of Facilities Planning and Project Management to approve the attached bid tabulaion to the above-named vendor(s).

Financial Impact:

FY	Amount	Budgeted	Fund	Cost Center	Project	Function	Object	Program
2026-2029	Variable	Varies	Varies	Varies	Varies	Varies	Varies	Varies

Legal Review Required: No

Legal Review Date:

Authority for Action: Board Policy 6320, Florida Administrative Code 6A-1.012

Contact:

Sean Hynes, Director of Procurement& Distribution ext. 11641

Rachad T. Wilson, Chief Operating Officer, ext. 11229



The School Board of Brevard County, Florida
Procurement & Distribution Services

Sean Hynes, Director
2700 JUDGE FRAN JAMIESON WAY, VIERA, FL 32940
(321) 633-1000 Ext: 11645

NOTICE OF INTENDED DECISION
ITB No. 25-0767-B-HD
Window Tinting & Graphic Lamination Services

Friday, August 15, 2025

Procurement Services hereby notifies all firms of an intended decision regarding the award of the above-mentioned solicitation to:

B2K12 Branding Solutions LLC
Carolina Premier Window Films, Inc.
JAG Window Tinting, Inc.
Suncoast Window Films
Wongsinee Kurtz d/b/a Pro Tint of Florida

Failure to file a protest within the time prescribed in section [120.57\(3\)](#), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

Please contact Heidi Dotson at dotson.heidi@brevardschools.org if you should have any questions. Thank you for your continued interest in The School Board of Brevard County, Florida.

ITB # 25-0767-B-HD Window Tinting & Graphic Lamination Services

Pricing Sheet # 1 for Window Tinting that INCLUDES Graphic Lamination Services			B2K12 Branding Solutions LLC	Carolina Premier Window Films, Inc	Doral Digital Reprographics & Marketing	JAG Window Tinting Inc	Suncoast Window Films	Wongsinee Kurtz d/b/a ProTint of Florida
Line Item	Description	Unit of Measure	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
1.a	Level 1-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	Sq. Ft.	\$11.00	No Bid	\$20.00	No Bid	\$8.00	\$19.75
1.b	Level 1- Non-Standard Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	Sq. Ft.	\$15.00	No Bid	\$50.00	No Bid	\$12.00	\$19.75
2.a	Level 2-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	Sq. Ft.	\$12.50	No Bid	\$20.00	No Bid	\$10.00	\$19.75
2.b	Level 2- Non-Standard Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	Sq. Ft.	\$16.50	No Bid	\$60.00	No Bid	\$12.00	\$19.75
3.a	Level 3-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	Sq. Ft.	\$14.00	No Bid	\$20.00	No Bid	\$10.00	\$19.75
3.b	Level 3- Non-Standard Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	Sq. Ft.	\$18.00	No Bid	\$100.00	No Bid	\$12.00	\$59.00

4	Removal of Window Film, if existing; Level 1, Level 2, or Level 3; Standard Hours or Non-Standard hours	Sq. Ft.	\$3.00	\$3.50	\$15.00	No Bid	\$2.75	\$3.50
5	Graphic Design & Setup Fees (if included in Sq. Ft. pricing enter \$0.00)	Per Hour	\$0.00	No Bid	\$75.00	No Bid	\$55.00	No Bid
Pricing Sheet # 2 for Window Tinting Services			B2K12 Branding Solutions LLC	Carolina Premier Window Films, Inc	Doral Digital Reprographics & Marketing	JAG Window Tinting Inc	Suncoast Window Films	Wongsinee Kurtz d/b/a ProTint of Florida
Line Item	Description	Unit of Measure	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
6.a	Level 1-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	Sq. Ft.	\$9.50	\$6.15	\$19.00	\$11.00	\$7.00	\$6.00
6.b	Level 1- Non-Standard Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	Sq. Ft.	\$13.50	\$7.00	\$50.00	\$15.00	\$9.00	\$12.50
7.a	Level 2-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	Sq. Ft.	\$11.00	\$6.35	\$19.00	\$12.00	\$7.00	\$6.50
7.b	Level 2- Non-Standard Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	Sq. Ft.	\$15.00	\$7.10	\$60.00	\$16.00	\$9.00	\$13.50
8.a	Level 3-Standard Hours: Monday - Friday, 6:00 AM to 6:00 (Labor + materials)	Sq. Ft.	\$12.00	\$6.65	\$19.00	\$13.00	\$7.00	\$8.50

8.b	Level 3- Non-Standard Hours: Monday - Friday, Saturdays, Sundays and Holidays 6:01 PM to 5:59 AM Installation cost per square foot (Labor + materials)	Sq. Ft.	\$16.00	\$7.50	\$100.00	\$17.00	\$9.00	\$59.00
9	Removal of Window Film, if existing; Level 1, Level 2, or Level 3; Standard Hours or Non-Standard hours	Sq. Ft.	\$2.00	\$3.50	\$15.00	\$3.00	\$2.75	\$3.50

Pricing Sheet # 3 for Allowable Markup Percentages Window Tinting & Graphic Lamination Services		B2K12 Branding Solutions LLC	Carolina Premier Window Films,Inc	Doral Digital Reprographics & Marketing	JAG Window Tinting Inc	Suncoast Window Films	Wongsinee Kurtz d/b/a ProTint of Florida	
Description	Unit of Measure	Percentage	Percentage	Percentage	Percentage	Percentage	Percentage	
Markup for Rental Equipment (10% Maximum)	rate	10.0%	5.0%	10.0%	5.0%	10.0%	7.0%	
Markup of Materials, including Window Film (10% Maximum) Percentage	rate	10.0%	10.0%	10.0%	5.0%	10.0%	7.0%	
Markup for Subcontracted Services (10% Maximum)	rate	10.0%	10.0%	10.0%	5.0%	10.0%	7.0%	

Awarded Respondents



1750 Hwy 160 W, Ste 101-265
Fort Mill, SC 29708
SC 803-802-9062
NC704-333-3636
www.CPWindowFilms.com

Proposal		
Tue	5/26/2026	11:00AM

State License # 046-318402
Monday-Friday 9:00 AM - 5:00 PM

[Pay Online](#)



Job ID 13495 Cust # 12992
CITY OF OAKLAND PARK
SEBASTIAN ARANGO
3701 NORTH DIXIE HIGHWAY
OAKLAND PARK, FL 33334

Work: 954-630-4478
Cell: 561-803-5529
Email: sebastian.arango@oaklandparkfl.gov

Notes: off brevard contract mike barr going,.

Scope: Standard Hours

Area	# of Panels	Product	Amount
Level 1-5th floor	177	DUAL REFLECTIVE 15	63,749.00
Brevard pricing Adjustment			-31,753.19
Section 1 Total	177		31,995.81
Level 2-1st floor	27	DUAL REFLECTIVE 15	7,412.00
Brevard pricing Adjustment			-3,832.63
Section 2 Total	27		3,579.37
Level 3-1ST FLOOR MAIN LOBBY	50	DUAL REFLECTIVE 15	11,700.00
Bevard county pricing Adjustment			-5,605.87
Section 3 Total	50		6,094.13
Panes Total	254	SqFt Total	6,678.83
			Subtotal
			41,669.31
			Total:
			\$41,669.31

The school of brevard county fl #25-0767-B-HD

Salesperson: INSTALLER INSTALLER -
Quote good until: 8/8/2026
Payment Terms: Balance due upon installation

Notes: The school of brevard county fl #25-0767-B-HD Level 1 - Base Bid (Fifth Floor) 5,202.57 sq ft @ \$6.15 = \$31,995.81 Level 2 - Add Alternate (First Floor Offices & Conference Rooms) 563.68 sq ft @ \$6.35 = \$3,579.37 Level 3 - Add Alternate (First Floor Main Lobby) 916.41 sq ft @ \$6.65 = \$6,094.13

Standard general liability and worker's comp insurance included in the price. Customer responsible for cost of additional coverage if required.

Guarantee: All materials and workmanship are guaranteed to be as specified and the work to be performed in accordance with this written proposal, completed in a workman like manner for the amount indicated. Any change(s) from these specifications requiring extra time, labor or materials will result in additional charges to the amount indicated above. Our company is not responsible for glass breakage due to improper glass installation, existing glass damage or scoring from previous film installation. You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Interest at the rate of 1.5% percent per month will be charged on past due invoices.

Customer is responsible for moving all furniture, valuables, draperies & blinds away from the windows, we need a min of 4 foot clearance for proper installation. If you wish for your installation team to move these items an additional charge of \$150 will be assessed. All paint on the glass of wood windows will need to be removed in order to insure a proper installation. During this process the paint on the frame may chip or be wiped away. (Wood painted frames are subject to more debris). During the cleaning process any glass doors with painted plastic frames may be subject to the paint peeling away. Carolina Premier Window Films will not be held responsible for any painting.

Acceptance of Proposal /Authorization to Work:

The above prices, specifications, terms and conditions are satisfactory to me and are hereby accepted. My signature authorizes you to do the work.

Date

Customer Signature



Authorized Dealer Signature

CITY OF OAKLAND PARK, FLORIDA CITY COMMISSION AGENDA ITEM REPORT

AGENDA ITEM NO. 8

MEETING DATE: 6/17/2026

PREPARED BY: Claudelle Rose, Program Manager Engineering and Community Development
DEPARTMENT HEAD: Brad Ostroff, Interim Director of Engineering and Community Development
APPROVAL: ECD - Engineering/Construction

SUBJECT: Resolution of Support for the FY 2027-2028 Florida Cultural Facilities Grant Application

1. BACKGROUND/HISTORY

Issue Statement:

The City of Oakland Park is applying for funding through the Florida Department of State, Division of Arts and Culture, Cultural Facilities Program for the open-air seating and performance space at City Centennial Park. The Cultural Facilities Program provides financial assistance for eligible construction-related costs associated with cultural facilities. The grant will include costs associated with the construction of the structure such as site preparation and general requirements. This grant has a required two-to-one match.

Recommended Action:

Staff recommends that the City Commission adopt a resolution supporting the City's application for the FY 2027-2028 Cultural Facilities Grant from the Florida Department of State, Division of Arts and Culture, and authorizing the City Manager to execute all documents necessary to submit the grant application.

2. CURRENT ACTIVITY

The proposed open-air seating and performance space at City Centennial Park is planned as part of Phase 2/3 of the City Centennial Park Project, which is currently in design. Construction of this project component is contingent upon the City receiving grant

funding and securing the required matching funds.

City Centennial Park Phase 1 has been completed and includes pickleball courts, outdoor social stairs, a fully accessible and inclusive multi-age playground, basketball courts, a splash pad, batting cages, an athletic complex, a concession stand, and family restrooms. The addition of the open-air seating and performance space at City Centennial Park is intended to complement these existing improvements and expand opportunities for cultural, arts, civic, and community programming in the City of Oakland Park.

The requested grant funding would support construction of the open-air seating and performance space at City Centennial Park, enhancing the park's role as a public gathering place and advancing the City's broader investment in parks, recreation, arts, and cultural programming.

3. FINANCIAL IMPACT

Adoption of this resolution does not have any immediate financial impact. The grant would be awarded during the next Florida Legislative session in May 2027 and an agreement would need to be executed to secure the funds. Should the City receive the grant, the grant requires the City contribute a two-to-one match.

City matching funds would be available through grant funding already secured for this project.

4. RECOMMENDATION

Staff recommends that the City Commission adopt a resolution supporting the City's application for the FY 2027-2028 Cultural Facilities Grant from the Florida Department of State, Division of Arts and Culture, and authorizing the City Manager to execute all documents necessary to submit the grant application.

ATTACHMENTS:

Resolution

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SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON

L. NEWBOLD

F. BUDHOO

T. LONERGAN

S. ARNST

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK

CITY OF OAKLAND PARK, FLORIDA CITY COMMISSION AGENDA ITEM REPORT

AGENDA ITEM No. 9

MEETING DATE: 6/17/2026

PREPARED BY: AJ Johnson
Public Works
Administrator

DEPARTMENT HEAD APPROVAL: PUBLIC WORKS

Julie Leonard
Public Works
Director

SUBJECT: Approval to Enter into an Agreement with Advanced Roofing, Inc. Utilizing City of Cape Coral Contract No. RPW22137MM-A.

1. BACKGROUND/HISTORY

Issue Statement: The City of Oakland Park Public Works – Building Maintenance Division is responsible for the ongoing repair and maintenance of all City buildings and facilities. Having professional roof inspections, maintenance, and repair services will support the proper upkeep of both new and existing facilities. These services also assist with identifying potential issues early and extending the useful life of City facilities.

Staff seeks approval to utilize the City of Cape Coral's Contract #RPW22137MM-A with Advanced Roofing, Inc., to provide roofing inspections, maintenance and repair services. This contract was competitively solicited in May 2023, and was recently renewed for an additional year, through May 17, 2027.

Oakland Park has successfully utilized this agreement in the past and is satisfied with the contractor's responsiveness and performance.

Recommended Action: Staff recommends the City Commission adopt a resolution authorizing the City to enter into an agreement with Advanced Roofing, Inc., utilizing the City of Cape Coral Contract No. RPW22137MM-A for roofing maintenance and repair services, in an amount not to exceed budgeted availability.

2. CURRENT ACTIVITY

The Public Works Department seeks to enter into an agreement with Advanced Roofing, Inc. for professional roofing inspection, maintenance, and repair services on an as-needed basis. These services will support the ongoing maintenance of City buildings and

facilities by allowing staff to address roof-related issues, complete preventive maintenance, and identify needed repairs before more significant damage occurs.

The City proposes to utilize the City of Cape Coral Contract No. RPW22137MM-A with Advanced Roofing, Inc. The contract was competitively solicited in May 2023 and has been renewed through May 17, 2027. Use of this contract will provide the City with access to roofing services under established contract terms and pricing.

Work under the agreement will be requested as needed and based on available budget. Individual work orders exceeding \$25,000 will be brought before the City Commission for separate approval in accordance with City requirements.

3. FINANCIAL IMPACT

Expenditures under this agreement will be incurred on an as-needed basis. While individual repair services are expected to remain below the \$25,000 threshold, cumulative expenditures over the term of the agreement are anticipated to exceed \$25,000. In FY 2025, the City expended \$8,384 with Advanced Roofing for roofing inspections, maintenance, and repair services.

Sufficient funds are available within the approved FY 2026 Operating Budget of Public Works – Building Maintenance Division. Any individual work order exceeding \$25,000 will be presented to the City Commission for separate approval, in accordance with City requirements.

4. RECOMMENDATION

Staff recommends the City Commission adopt a resolution authorizing the City to enter into an agreement with Advanced Roofing, Inc., utilizing the City of Cape Coral Contract No. RPW22137MM-A for roofing maintenance and repair services, in an amount not to exceed budgeted availability.

ATTACHMENTS:

Resolution
Cape Coral RFP #RPW22137MM-A
Advanced Roofing, Inc. Bid Submittal
OP Agreement to Utilize Cape Coral contract

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the City Commission of the City of Oakland Park, Florida this 17th day of June, 2026.

CITY OF OAKLAND PARK, FLORIDA

MAYOR STEVEN R. ARNST

A. GORDON

L. NEWBOLD

F. BUDHOO

T. LONERGAN

S. ARNST

ATTEST:

RENEE M. SHROUT, CMC
CITY CLERK

**CITY OF CAPE CORAL
RENEWAL #1 & AMENDMENT #1
ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES
RPW22137MM-A**

Reference is made to the Contract entered into between the **CITY OF CAPE CORAL (CITY)** and **ADVANCED ROOFING (CONTRACTOR)** located at 1950 NW 22nd Street, Fort Lauderdale, FL 33311 for **ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES**.

Renewal

By mutual agreement between the Contracting Parties, the bid and the Contract Award period is hereby renewed for an additional 1-year period effective **May 18, 2026, through May 17, 2027**.

Amendment

The contract is amended as follows:

Paragraph 12 is replaced in its entirety with:

12. **Payments:** CITY shall make payment and CONTRACTOR shall be in receipt of all sums properly invoiced within thirty (30) days of the City's receipt of such invoice. CITY shall pay contract amount of such invoice within such thirty (30) day period. If CITY shall give such notice to the CONTRACTOR within such fifteen (15) day period, such dispute over the proper amount of such invoice shall be resolved, and after final resolution of such dispute, CITY shall promptly pay the CONTRACTOR the amount so determined, less any amounts previously paid by CITY with respect to such invoice. In the event it is determined that CITY has overpaid such invoice, the CONTRACTOR shall promptly refund to the CITY the amount of such overpayment.

Payments by Electronic Funds Transfer: All payments made by the City of Cape Coral, Florida will be made by Direct Deposit (ACH) via electronic funds transfer. Paper checks will no longer be issued to new vendors. Every new vendor must register for direct deposit with the City by providing a "Vendor Authorization Agreement for Electronic Funds Transfer" form (ACH Form) to the City's Financial Services Accounting Division. It is strongly encouraged for current vendors to register for direct deposit with the City via Direct Deposit (ACH) Electronic Funds Transfer form. The form may be accessed on the City of Cape Coral website at:

<https://cms4files.revize.com/capecoralfl/Procurement/VENDOR%20EFT%20AUTHORIZATION%20-%20Updated%20Jan%202024.pdf>

Please contact the Procurement Division at the number shown on this solicitation document herein as the first point of contact for more information.

The link below will take you to the City of Cape Coral vendor Registration page:

https://www.capecoral.gov/department/financial_services/procurement/vendor_registration.php

Suppliers submitting a response to any solicitation are not required to be registered vendors or set up EFT payment prior to submitting their response. Suppliers do need to become register vendors and have the EFT payment form in place prior to the award of any contract.

**CITY OF CAPE CORAL
RENEWAL #1 & AMENDMENT #1
ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES
RPW22137MM-A**

Paragraph 22 is replaced in its entirety with:

22. E-Verify Validation:

As a condition precedent to entering into this CONTRACT and in compliance with The Immigration and Nationality Act (INA), 8 U.S.C. Section 1324a(e) Section 274A(e) and Florida Statute State Section §448.095, Contractor or Consultant and their subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. The Employment Verification System (E-Verify) is operated by the Department of Homeland Security in partnership with the Social Security Administration.

A public agency must require in any contract that the contractor, and any subcontractor thereof, register with and use the E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

Contractor must include E-Verify Memorandum of Understanding (MOU) Verification document.

The following provisions are hereby added to the contract:

28. Prohibition Against Considering Social, Political, or Ideological Interests in Government

Contracting: In accordance with Florida Statute 287.05701 the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor. An awarding body may not give preference to a vendor based on the vendor's social, political, or ideological interests

29. Human Trafficking: Pursuant to Florida Statute 787.06, when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in F.S. 787.06.

CITY OF CAPE CORAL
RENEWAL #1 & AMENDMENT #1
ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES
RPW22137MM-A

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized representatives this Contract Amendment #1 and Renewal #1 in one counterpart which shall be deemed original.

FOR: THE CITY OF CAPE CORAL:

Signature: *Michael Ilczyszyn*

Printed Name: Michael Ilczyszyn

Title: City Manager

Date: 4/27/2026

FOR: ADVANCED ROOFING, INC.

Signature: *Robert P. Kornahrens*

Printed Name: Robert P. Kornahrens

Title: President

Date: 04.23.2026

(SEAL)
ATTEST:

Kimberly Bruns

Kimberly Bruns, MMC

City Clerk

LEGAL REVIEW

WHL
ra Aleksandr Boksner, City Attorney

Date: 4/21/2026



TAB A:

City of Cape Coral-Roofing Inspection Maintenance and Repair Services

Cape Coral-Roofing Inspection Maintenance and Repair Services

Advanced Roofing, Inc

4909 West Knollwood St Tampa, FL 33634

813-885-5811

12/14/2022

Bill Lester, Branch Manager

ORIGINAL

www.advancedroofing.com

800 354.9896 TEL 813. 885.5811 FAX 813.884.8927
4909 West Knollwood Street | Tampa | Florida 33634 | LIC #CCC024413



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License, COI, Insurance	46-63

www.advancedroofing.com
800 354.9896 TEL 813. 885.5811 FAX 813.884.8927
4909 West Knollwood Street | Tampa | Florida 33634 | LIC #CCC024413



TAB C – LETTER OF INTEREST

COMPANY PROFILE

Advanced Roofing, Inc., (ARI) is uniquely positioned to bring the most innovative roofing techniques and products our customers. ARI began in 1983 and has since grown to be South Florida's premier commercial roofing specialist. We have become a full-service roofing contractor, consisting of: a service department providing repairs and maintenance, Roof Asset Management Programs, metal roofing department, Electrical department, HVAC department, a custom sheet metal fabrication department, crane division and solar/renewable energy department.

As it relates to this RFP, ARI has embraced technology to offer our clients the most comprehensive Roof Asset Management Program on the market. Our Advanced Access System is a cloud-based management portal that gives owners access to their roofing, solar or mechanical data at their convenience. Whether at your office or remote location, your building information is always accessible.

Our RAMP Team has completed dozens of large logistically challenging Roof Asset Management Programs throughout the State of Florida for private and government agencies. These agencies include County, City, School Districts, Public Utilities Division and Universities. We fully acknowledge and understand the challenges inherent in every public agency with tight budgets and limited resources, our collaboration with our government partners is critical in managing its ever-deteriorating roofing assets. **Bottomline:** You need to know what you have in order to properly plan for the management of these assets.

We are pleased to announce that we have won "The Excellent Protection Award". We received this honor (in which only 35 out of thousands of contractors received this award in the USA). You can count on ARI to bring nearly 40 years of impeccable service along with our outstanding safety record throughout every phase of the project. You can expect constant communication, excellent workmanship, and superior service from start to finish. Any challenge is an opportunity for us to bring a solution. From the time you sign with us, we've got it all covered. When we say we'll do something, you can swear by it.

Established in 1983, Advanced Roofing, Inc. is a full-service commercial roofing company. With "Commitment to Quality" through solving customers' needs with premium materials and excellent craftsmanship, Advanced Roofing has been named one of the top ten roofing contractors in the United States. Licensed, bonded and insured, Advanced Roofing's dedication to safety, professionalism, and quality work is signified through the satisfaction of hundreds of customers. Advanced Roofing has your solutions all under one roof.



CC-C024413

ESTABLISHED 1983

In addition, due to Advanced Roofing's elite status in the industry, we are able to provide our customers with additional benefits including:

- Named #1 Roofing Contractor in South Florida
- \$150 million Bonding Capacity
- Additional Captive Insurance
- FPL Approved Contractor
- Certified with all major manufacturers
- Full Safety Division
- In-house Sheet Metal Department, Crane Division, HVAC, Electrical, Lightning Protection & Solar/Renewable Energy department
- 24/7 Service and Emergency Repairs

We offer a wide variety of roof systems to fit your needs, and we are certified by every major material manufacturer to install the highest quality roofing systems with the best warranties. This relationship enables ARI to work with our manufacturing partners to assess and conduct warranty repairs during the assessment process. In addition, we can work with manufacturers, post-hurricane events, to determine if roofing warranties can be reinstated after repairs are conducted on damaged roofs, following a major event.

ARI has signed agreements with other governmental agencies to support FEMA. We are also recognized on the Federal Contractor Registry (SAM# shown below). We are also Certified by the International Safety Network (ISN) which recognizes contractors for their safety programs and safety records where our EMR Rate is approximately .6. Our roofing departments have over 500 expertly trained Construction Managers, foreman, roofing mechanics, survey technicians and laborers. They are all intensively trained in roofing safety procedures.

Our service department handles all major and minor problems that may occur on your roof quickly, efficiently, and at a reasonable cost. With over 500 buildings, totaling over 14 million square feet of roof, under Advanced Roofing's Proactive Maintenance Agreement, our commitment to service speaks for itself. Advanced Roofing's dedication to clients has allowed Advanced Roofing to grow, expand, and service the roofing needs of some of Florida's biggest businesses, government entities, schools, and more.

EXISTING TERM CONTRACTS

South Area Term Contracts:

- Baptist Health - Emergency Roof Repairs
- Baptist Health - Master Agreement
- Boeing Company - Miami
- Broward College
- Broward County - Roofing Maintenance & Repairs
- CCPS(Collier County Public Schools) - #19-050 Roofing Inspection & Repair Services



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- City of Boynton Beach - Piggyback off City of Sunrise
- City of Coral Springs - Piggyback off City of Sunrise
- City of Deerfield Beach - Piggyback off City of Sunrise
- City of Doral - Piggyback off City of Sunrise
- City of Fort Lauderdale - Piggyback off City of Sunrise
- City of Lauderhill - (Piggyback off Port Everglades)
- City of Miramar - Piggyback off Port Everglades
- City of Stuart - City Wide Annual Roofing Repair and Replacement
- City of Sunny Isles Beach - Piggyback off City of Sunrise
- City of Sunrise - Roofing Maintenance and Repairs
- City of Vero Beach - Piggyback off City of Sunrise
- Collier County - Roofing Preventive Maintenance & Remedial Repairs
- Collier County - Roofing Replacement Contractors
- FAU - Roofing Services
- FIU - Small Trade Services II
- Lauderhill-Trade Roof Contractors-Prequal
- Lee County County Wide Roofing
- Martin County School District - District Wide Roofing Repairs, Gutters, Maintenance & Materials
- Miami Beach - General Building Specialty Trade Services
- Miami Beach - Job Order Contracting Services-Variou Trades
- Miami Dade College - Commercial Roofing Inspections, Repairs, Restoration & Replacemenet
- Monroe County School District (Piggyback off BC)
- NIPA / RoofConnect
- Palm Beach County Annual Contract-Roofing
- Port Everglades Roof Repair, Replacment & Related Services
- SBBC - Construction Services Emergency Projects VI (CSEP) - 18-171F
- SBBC - Construction Services Minor Projects (CSMP) - FY20-130 - Roofing, GC & Mechanical
- SBBC - Construction Services Minor Projects (CSMP) - FY21-115 - Roofing, GC & Mechanical
- SBBC - Roofing Services
- School District of Palm Beach County - Roofing Contractor Services for Disaster Recovery Assistance
- School District of Palm Beach County- Roofing Products and Services Contract #20C-45V
- School District of St. Lucie County (Piggybacking Broward College)
- Seminole Tribe of Florida - Certified Roofing Contractor Services
- SWA (Solid Waste Authority)
- The Boeing Company - Managed by Jones Lang LaSalle (JLL)
- Town of Davie - Piggyback off Sourcewell
- Town of Davie-Misc Roofing Services R2020-180
- Town of Palm Beach-Roofing Contractors

**Central & North Area Term Contracts:**

- AFICC/771 ESS/EGB Wide Roofing Repair and Replacement
- Alachua County - Minor Roof Repair Services
- Alachua County Public Schools - Roofing Services
- Alachua County Public Schools - Annual Roof Replacement
- Charlotte County - Re-Roofing & Roof Repairs
- City of Apopka
- City of Bradenton (Piggyback off City of Sunrise)
- City of Deltona
- City of Dunedin (Piggyback off City of Sunrise)
- City of Kissimmee (Piggyback off City of Sunrise)
- Daytona International Speedway - Roofing Repairs
- FDOT - Routine Maintenance, Repair, Installation & Evaluation
- Hernando County - Construction Projects
- Lake County Roof Repair Services
- North Sumter County Utility Community Development District (Piggyback off City of Sunrise)
- Orange County
- Orlando Aviation Authority - Continuing Roofing Construction Services
- Orlando Utilities Commission
- Pinellas County - Roofing Services & Supplies Waterproofing & Related Products Services
- Punta Gorda (Piggyback off Charlotte County)
- SDOC - School District of Osceola County - Roofing Installation & Repair Contractor Services
- Seminole County Public Schools
- Sourcewell - East Central Florida Area
- Sourcewell - Northeast Florida Area
- Sourcewell - Northwest Florida Area
- Sourcewell - Southwest Florida Area
- Sourcewell - West Central Florida Area
- Sumter Landing Community Development District (Piggyback off City of Sunrise)
- University of Central Florida - UCF
- University of South Florida - USF
- Village Center Community Development District (Piggyback off City of Sunrise)
- Volusia County

Federal Term Contracts:

- TCPN (Roof Connect)
- Sourcewell (Statewide)



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SUBCONTRACTORS

Advanced Roofing, Inc. does not routinely utilize subcontractors. Over the past 38 years, Advanced Roofing, Inc. has put money back into the company and community.

- We have our own fleet of vehicles that include trucks, cranes, semi-tractor trailers, hydro, tower crane, equipment, and dump trucks to haul our roofing debris. This allows Advanced Roofing, Inc. the control of having trailers at our disposal when we need them and therefore allows for a smoother project.
- We also have our own state-licensed Air Conditioning Division – This allows us to coordinate the shutdown and raising of the air conditioning units on the roof.
- We also have our own state-licensed Electrical Division – This allows which allows us to handle the electrical needs for roofing and solar projects.
- Lightning Protection Division
- In-house Sheet Metal Division – where we fabricate our own metal.
- We are a licensed General Contractor – which allows us to handle small contracting items on the roof.
- Certified Solar/PV system installer for renewable energy projects.

When a project calls for subcontractors to perform work that we are not licensed to perform, **qualified** subcontractors who are most competent and ready to complete the necessary to meet schedule will be selected.

*Advanced Roofing, Inc. actively participates in minority, CBE and/or small disadvantaged business contracting and utilize whenever possible.

LICENSES	
Roofing	CCC024413
Solar	CVC56792
General Contractor	CGC1507377
Mechanical – Class A	CAC1818806
Electrical	EC13006050
Professional Engineer (2)	PE36852 / PE85793
Federal Contractor Registry	SAM# GMV5ETE6KH84
NABCEP Certifications (2)	PV-101913-002781 / PVSI-072019-028634



Tab D: **SUPERVISORY & STAFFING CAPABILITIES**

Advanced Roofing, Inc.'s methodology and approach is unique in its structure because our set up is based on 38 years of real-life experience within the roofing industry.

We have the capacity of tailoring our system to the needs of the project regardless of the size and contract requirements. Pre-job planning, documentation and communication are key to our operations.

In order to execute the project in a timely, cost-effective and quality manner, we invest quality time with our full team of Estimators, Engineers, Project Managers and Construction Team prior to commencement of all our field operations; again, regardless of the size of the project. The typical size of our crew is 8-10 men, this can vary as required per project.

Our pre-project planning process is quite extensive. The entire team must understand all phases of the project in order to maintain an efficient line of communication throughout the project. Each member is provided with a project binder which includes the following information:

- Contact Names and Numbers
- Emergency Procedures
- Scope of Work, Project Plans/Specifications
- Material Listing, SDS Sheets
- Project Schedule
- Permit Information

Our Project Team assembles once a week or as needed to discuss project status and if necessary, effect any changes that may be required to maintain efficiency and schedule. Each member is equipped with cellular phones with email access to always maintain communication.

Training of our field and office personnel is ongoing and is accomplished through on-site hands-on training classes provided by the various manufacturers we are approved by. The field staff and apprentices go through a three-year training program

The President and Vice President attended a TQM class developed by the National Roofing Contractors Association through the University of Chicago Business College. Our Executive Management Team meets twice a month with a two hour "huddle" meeting and once a month for an all-day executive meeting off site.

Advanced Roofing, Inc. also has a full fleet that consists of dump trucks, cranes, boom trucks, flat beds, kettles, and more. By offering these services in-house, we're able to provide our customers more for their money. And that's one of our professional solutions.



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We use various computer-based applications for tracking a project from the inception of the project to its completion. We have developed our in-house software "RFP Manager" for tracking all in-coming projects. We also utilize Roof Express, CAD Program, Spitfire Project Management Software, and Solomon Accounting Software to ensure the expeditious close out of all projects, correction of any unacceptable work and punch out procedures.

Please see our work-flow chart enclosed to see our proposal process.

Please see our brochure for our Advanced Access tracking system for warranty work.

Advanced Roofing has several office locations within the state of Florida of which we are involved in the local community associations. We attend several trade shows and hold multiple term contracts we can utilize in the effort in the marketing of the IQCC services under the ezIQC brand.

QUALIFICATIONS OF BIDDER'S KEY PERSONNEL

In our industry, it's not just how the job's done; it's who the people are, doing it – their skills, their involvement, and their professional demeanor. Hundreds of dedicated individuals make up the team at Advanced Roofing, and not only do they want your respect, but they also want you to like them. "Nice" is important to us; as is "courteous, efficient, exacting, honest, ethical, flexible, accommodating, logistical, and knowledgeable."

Robert Kornahrens
CEO, President



Founder of Advanced Roofing Inc. and oversees all company operations.

Experience: Rob Kornahrens is a leader in the commercial roofing industry for more than 40 years. Before starting Advanced Roofing in 1983, he worked with Triple M Roofing Corporation in New York. During his tenure at Triple M, Rob held numerous field positions and was eventually promoted to Branch Manager where he was responsible for opening and operating new branches in both Atlanta and Fort Lauderdale.

Education: B.S. Degree in Business Administration from University of Arizona, 1979

Michael Kornahrens
Vice President



Michael joined Advanced Roofing in 1998 and is responsible for overseeing the operations and management of all divisions.

Experience: Born into the roofing industry, Michael has held many positions at Advanced Roofing over the past 18 years, including leading the Metal Roofing and Renewable Energy divisions. His responsibilities include developing rooftop and solar designs, coordinating subcontractors, and managing project installations throughout the United States and Canada.

Education: B.A. in Management and Marketing, Florida Atlantic University

Clint Sockman
Vice President



Clint joined Advanced Roofing in 1998 and is responsible for overseeing the Re-Roofing and Renewable Energy Divisions.

Experience: A second generation roofer with more than two decades of experience in the roofing, solar, and construction industries.

Education: University of Cincinnati, Information Systems minor in International Business. Licenses: Florida State Roofing and Solar Contractors; Certifications: NABCEP, LEED. Member of the American Society of Professional Estimators (ASPE). Construction Specifications Institute (CSI).

Kevin Kornahrens
Executive Vice President



Kevin started with Advanced Roofing Inc. in 2005 and is responsible for overseeing the operations and management of all divisions.

Experience: Mr. Kornahrens leads the administration team for Advanced Roofing Inc. His primary focus is on Human Resources, Safety, Legal, Information Technologies, and Marketing Departments. His responsibilities include management of strategic business planning, staffing, ERP system implementation, public relations and safety.

Education: SPHR, Senior Professional in Human Resources. M.B.A. Degree in finance from the UM. B.S. Degree in Management Information Systems, from FSU. B.A. Degree in Marketing, from FSU. B.A. Degree in Multinational Business from FSU.

Jessica Kornahrens
Senior Project Manager



Jessica joined Advanced Roofing Inc. in 2001 and is a Project Manager that oversees multiple projects.

Experience: As a Senior Project Manager, Jessica handles the management of multiple projects on time, within budget, and to the satisfaction of the client; from project turnover through project close out. She serves as a liaison to customers, consultants, architects, subcontractors, and vendors.

Education: B.S. Degree in Psychology, from FSU. B.S. Degree in Business Management, from FSU.

Steve Schoen
Director of Government Services



Steve joined Advanced Roofing in 2019 and is responsible for overseeing all Governmental Term Contracts and current National Cooperative Contracts along with Government Sector Business Development.

Experience: Steve has over 30 years of commercial roofing experience. He has worked with large companies and governmental clients throughout North America and is an expert in Roof Asset Management and Commercial Roof Design.

Education: B.S. in Organizational Communications with a minor in Business Administration, University of Wisconsin, 1987 Florida Roofing Contractor License

Paul Murphy
HVAC Service Manager



Paul joined Advanced Roofing Inc. in 2017 and is the HVAC Service Manager that manages the daily operations of the HVAC division.

Experience: Paul has over 18 years of experience in the HVAC experience with 8 years of experience as a service manager. Paul has extensive knowledge on water cooled systems, chillers, and cooling towers.

Education: Broward College, Majoring in Business Administration. VFD Certification.



Glenn Watson
Quality Control Manager

Glenn works with our existing operation unit and divisional managers to create and administer a formalized quality control and quality assurance program along with enhanced training and educational programs for existing workforce. Focus of efforts is to provide unified and high-quality product to client throughout our entire books of business.

Experience: Glenn performs routine inspections of ongoing roofing installation projects throughout the United States and the Caribbean. Focus of inspection was specification conformance and workmanship quality. Also provided contractor training and product demonstration throughout the country.

Education: Florida State College at Jacksonville Under graduate
University of Phoenix AA Business Administration



Bryan Cardona
Safety Director

Bryan joined Advanced Roofing in 2013 and is the company wide Safety Director.

Experience: Bryan has a decade of experienced in the areas of Occupational Safety and Health Management. Bryan's goal for Advanced Roofing is to continue being an industry leader in safety while promoting a safety culture and growing OSHA partnerships.

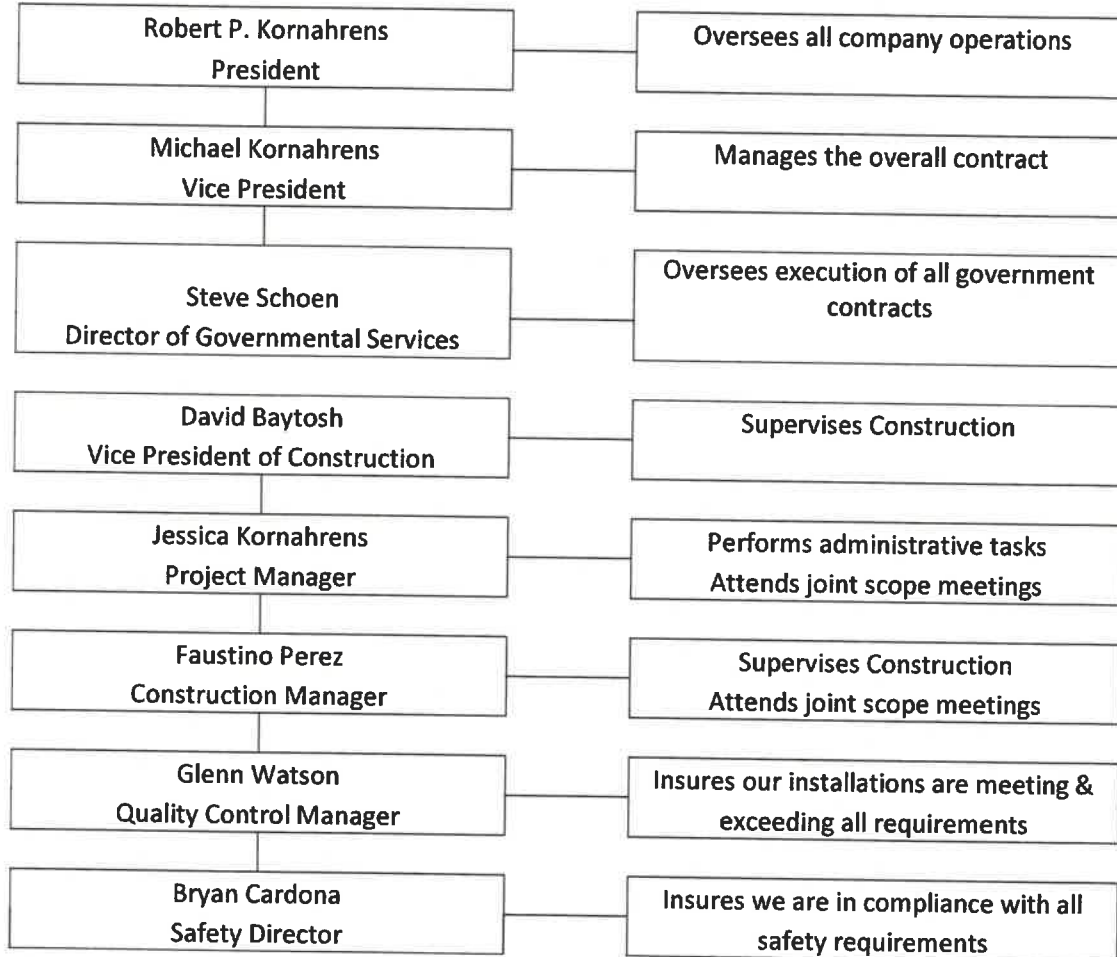
Education: OSHA Authorized Construction Trainer, which allows Bryan to implement the OSHA 10 and 30-hour training courses for our field staff.



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PROJECT ORGANIZATIONAL CHART



FULL TIME EMPLOYEES	
Officials, Managers & Supervisors	101
Professionals	49
Sales Workers	8
Office & Clerical	38
Craftsman (Skilled)	289
Operatives (Semi-Skilled)	7
Laborers (Unskilled)	92
Service Workers	2
Apprentice	15
Interns/Co-Ops	2
Total	603



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Bill Lester
Branch Manager

Bill has an expansive 40+ year history in the roofing industry with a broad range of experience starting as a laborer and earning his way up to executive management positions. He holds Florida Roofing License and has maintained his education through various business workshops and classes. As Branch Manager, he is responsible for overseeing operations across multiple facets of the business, including sales, production and service.



Jeff Maurer
Service Manager

Since 2017, Jeff has been part of the Advanced Roofing Team and brings more than 20 years of industry experience in both residential and commercial applications. He has furthered his education through management and leadership training, and as a Service Manager he is dedicated and focused on servicing clients, managing technicians, and monitoring the overall quality of work performed.

www.advancedroofing.com

800 638.6869 TEL 954.522.6868 FAX 954.566.2967
1950 NW 22nd Street | Fort Lauderdale | Florida 33311



Tab E: Understanding and Approach

Subject: Roof Management Inspection and Preventive Maintenance Services

Introduction

Our Roof Asset Management Program (RAMP) model is a proven tool to improving your building assets performance. Under this program, we can foresee possible unexpected capital costs associated with potential roofing risks but overall, roofing assets are continually deteriorating. The combination of allowing ADVANCED ROOFING to inspect and manage the repairs and preventive maintenance across your entire portfolio is the single most cost-effective strategy to significantly reduce or eliminate leaks and maximizing your initial roofing investment.

Scope of Services

Based on our proven track record, ADVANCED ROOFING can provide the following services to support our clients Roof Asset Management Goals. ADVANCED ROOFING recommends the inspection process, coinciding with general housekeeping and emergency repairs, begin before the rainy season starts so preventative maintenance and notable roofing repairs can be completed to minimize water intrusion and interior damage to the buildings.

1. Roof Inspection, Maintenance and Repair

Specifically, ADVANCED ROOFING will:

- a. Prior to the inspection of each site, our clients provide all known warranty information, site contact information, current leak status.
 - ARI will upload all warranty information to Advanced Access (AA), our proprietary online roof asset management database for each respective site.
 - Inspectors will review the warranty status of each site. If under warranty, all efforts will be made to work with the manufacturer for any warranty claim work maximizing our client's investment in their roofing systems and holding manufacturers accountable for necessary repair costs.
- b. Inspect each roof section to determine current roof conditions
 - All inspection data including aerial roof photos, roof sections, roof types, defects and condition status along with photographs will be collected and stored into Advanced Access (AA), our online database with access by all authorized employees.
 - Develop a list of any noted corrective maintenance items that need additional repair
 - Notify owner's site Project Manager (PMs) of any current or emergency leak repair requirements and provide recommended action to stop leaks
- c. Visual Inspect walls/building envelope, roof-top equipment etc.
 - In addition to the roof data collected, all HVAC equipment and UL labels will be photographed so that all critical equipment information can be easily acquired remotely through AA
 - Prepare outlined scopes of work and budgets for repairs that exceed the requirements of this inspection for general housekeeping and minor maintenance.

- d. Perform general housekeeping and minor maintenance at each building which includes the following:
- Debris Removal
 - Clean and remove from roof surfaces all leaves and plants, excessive vegetation growth will be reported and noted as an additional service outside the scope of work for housekeeping and minor maintenance
 - Inspect all drains, scuppers, gutters, and downspouts
 - Visually inspect all drainage system components to confirm proper operation. Clogged drainage systems or identified defects will be reported to the PM with a proposal generated for immediate action.
 - Remove and properly dispose of minor debris (HVAC filters, trash, etc.) located on the roof. Large items / excess debris outside this scope of work will be photographed and reported to PM
 - Preventative Maintenance and Minor Repair
 - Inspect and repair minor roof defects as necessary (splits, tears, holes, etc.) to address potential “leak” sources; excessive membrane damage and roof leaks will be reported to the PM.
 - Reseal, as necessary in identified leak areas, roof penetrations, equipment curbs, skylights, miscellaneous flashings, etc., using products that are compatible with the roof systems. Excess caulk and sealants failures will be reported.
 - Inspect all sealant pans and reinstall HVAC service panels, if loose.
 - Locate, photograph, and report conditions that require permanent repair methods
 - Report to PM any conditions that are health and/or safety related, and the accumulation of foreign or contaminated material

Note: The safety of our employees is our #1 priority, therefore, all OSHA rules and regulations regarding roof inspections will be followed. If minor repairs are required in areas requiring additional fall protection, those items will be added to the Scope of Work Proposals described below.

- e. Corrective maintenance and significant repair: while performing roof inspections, ADVANCED ROOFING will identify, photograph and prepare a Scope of Work for any additional major or excessive corrective maintenance needs.
- As part of the inspection process, ARI will identify and repair all minor corrective maintenance as identified above which may be the ‘source’ of ongoing leaks.
 - Upon completion of the roof inspection, if higher levels of corrective maintenance are required or if additional safety measures are required, ARI will prepare a Scope of Work, identifying these corrections, and a proposal for the work necessary which will be forwarded to the site PM for further action and approval.

2. Capital Management Planning

- a. Budget Planning
- Upon completion of the inspection and data collection for each site, each roof system will be graded based on its current condition
 - ARI and our clients collaborate together to develop a 5-year RAMP plan based on the conditions found and priorities as determined by our clients. Once this priority is set, ARI will provide Capital Budget Planning support.

Continuing Support

- b. Training
 - Advanced Roofing will provide all necessary training to all authorized personnel to utilize the full benefits of our “Advanced Access” online database to support your roof asset management goals.
- c. Leak Response
 - Through “Advanced Access” all your employees will have the ability to request immediate leak response support with tracking technology keeping them up-to-date on project status.
- d. FEMA Support
 - The documentation provided will provide up-to-date roof and roof-top equipment conditions for possible FEMA relief funding. This support documentation can be helpful to expediting future hurricane damage claims.
- e. Technical Support
 - If questions should arise on any roof system, ARI will be there to answer any questions and provide solutions to your problems.
- f. Data Updates
 - If and when conditions change, our clients will contact ADVANCED ROOFING of any roofing related activity, i.e. new roof penetrations, new building additions, accidental damage, storm related damage, etc., so that activities can be tracked and updated within our Advanced Access database.

In order for data to be up-to-date our clients contact ADVANCED ROOFING of any roofing related activity, i.e. new roof penetrations, accidental damage, storm related damage, etc., so that activities can be tracked and updated within our Advanced Access database.

The full implementation of the Advanced Roofing, Inc. - “Roof Asset Management Program” in partnership with our clients is the most effective means for achieving your Roof Asset Management Goals.

Let Advanced Roofing be your Roof Asset Management Partner

Locations Served

Advanced Roofing is headquartered in Fort Lauderdale, Florida with branch offices located in Miami, Jupiter, Orlando, Tampa, Jacksonville, and Ft. Myers. Additionally, we can perform work in the following locations:

- Georgia
- Alabama
- Louisiana
- North Carolina
- Virginia
- Western and Eastern Caribbean Islands
- Puerto Rico and US Virgin Islands
- Bahamas
- Roof Connect Affiliated Markets – Entire US

Advanced Roofing is a founding member of RoofConnect.

RoofConnect is a professional national commercial roofing organization. They specialize in emergency roofing repairs, maintenance and re-roofing but also perform specialty projects that require nationwide labor availability in the construction field. RoofConnect has 60 plus members and 100 locations nationwide. Members have over 7,000 employees and approach revenue of 1 billion dollars annually. RoofConnect is founded and administered by the leading commercial roofers in the United States. All members must adhere to a strict code of ethics and pass several requirements to participate. RoofConnect is a leading national roofing services provider for commercial roofing solutions. Roof Connect gives Advanced the capabilities to work with top tier roofing contractors throughout the United States without sacrificing quality.



Office Locations

Miami-Dade	Ft. Lauderdale HQ	W.P.B - Jupiter	Sanford-Orlando
Toll Free: (800) 638-6869 Office: (305) 456-2544 Fax: (305) 661-2032 1703 NW 79th Ave. Doral FL, 33126	Toll Free: (800) 638-6869 Office: (954) 522-6868 Fax: (954) 566-2967 1950 NW 22 nd St. Ft. Lauderdale, FL 33311	Toll Free: (800) 638-6869 Office: (561) 743-6952 1601 Park Lane S., Ste. 100 Jupiter, FL 33458	TollFree: (866) 365-6071 Office: (407) 322-1555 Fax: (407) 322-0010 200 Northstar Ct. Sanford, FL 32771
Tampa - St. Petersburg	Jacksonville	Fort Myers - Naples	Web
Toll Free: (800) 354-9896 Office: (813) 885-5811 Fax: (813) 884-8927 4309 W. Knollwood St. Tampa, FL 33634	Toll Free: (866) 365-6071 Office: (904) 826-3860 11031 N. Main St. Jacksonville, FL 32218	Toll Free: (800) 354-9896 Office: (239) 208-8809 14231 Jetport Rd., Unit 15 Ft. Myers, FL 33913	www.advancedroofing.com



TAB F: **Operational Plan**

Advanced Roofing (ARI) can customize our invoicing process to meet your needs, however, as it relates to this contract, ARI upon receipt of a contract / Purchase Order will breakdown each site onto a spreadsheet with estimated square footage per building. If agreed, the City will issue a Work Order to each site which would then be invoiced as a draw off the original purchase order. If building square footage estimates are inaccurate, the work order invoice will be adjusted upon approval of the City Project Manager.

All repair recommendations will be provided in the reports with accurate time and material repair estimates to correspond to the recommended work. These reports are found in our Advanced Access System and will be sent to the Project Manager upon completion. Our process enables the City to act upon emergency repairs and preventative repairs in a very timely manner so actions are taken before additional damages can occur.

ARI has provided emergency response support for numerous governmental clients following major weather events. We have several FEMA Disaster Roof Repair term contracts with in the State of Florida including Polk County – Bid# 19-1025 FEMA Disaster Roof Repairs. ARI is also supported by Roof Connect during these times of catastrophes. We have signed several FEMA Agreements:

EXHIBIT A-1

Terms & Conditions required by the Federal Emergency Management Agency

DESIGN-BUILDER also referred to as CONTRACTOR may need to respond to events and losses where products and services are needed for the immediate and initial response to emergency situations such as, but not limited to, water damage, fire damage, vandalism cleanup, biohazard cleanup, sewage decontamination, deodorization, and/or wind damage during a disaster or other emergency situation. During the performance of this Contract, CONTRACTOR accepts these Special Conditions required by the Federal Emergency Management Agency (FEMA).

Our goal is to support the City of Cape Coral's Facilities Management Division as a partner to ensure the longevity of City of Cape Coral's building assets as we know that all buildings owners have 3 goals for managing its roofing assets:

1. We want our roofs to leak less or not at all.
2. We want our roofs to last as long as possible.
3. We want to replace our roofs with the best, most cost-effective replacement option.

As your partner, we are confident that we can be that level of roofing expertise you are looking for.

Project Management

At Advanced Roofing, roofing is our business. That's why we are committed to precision and quality. We work with owners, engineers, architects and consultants to provide the right bid for your project.

We offer a wide variety of systems to fit your needs, and we are certified by major roofing manufacturers to install the highest systems with the best warranties. Our goal is to make the process easy and hassle free for you, the customer.

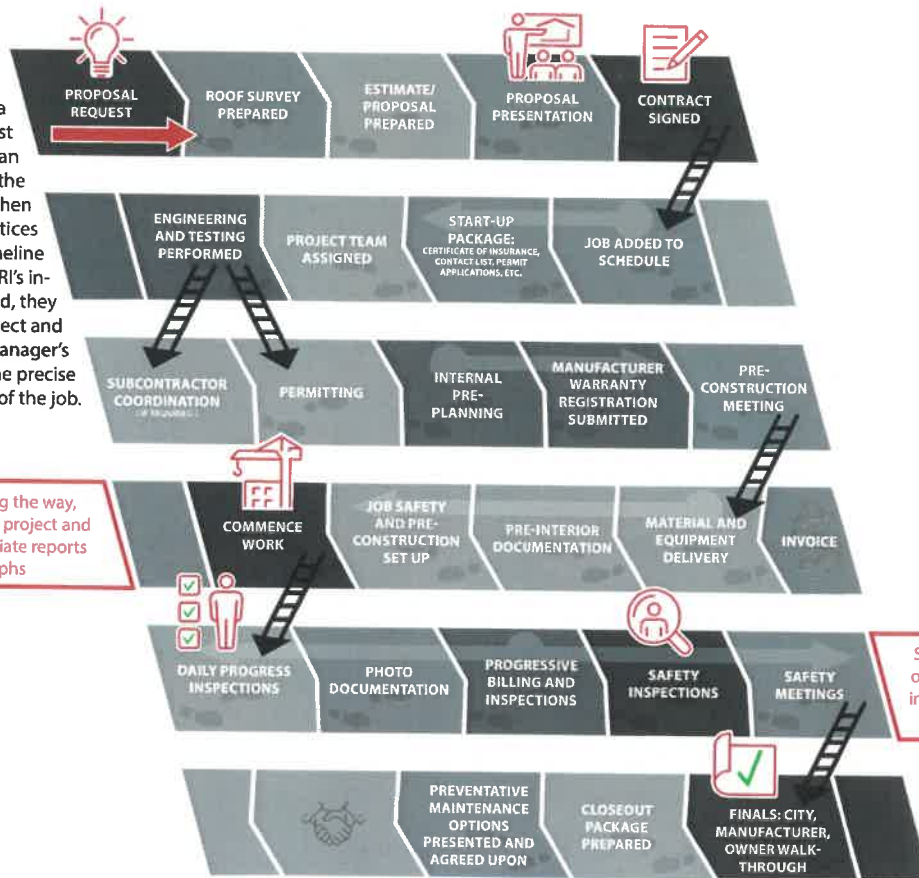
Our experience constantly improves from protecting the property, documentation, existing conditions, pre-construction, job meetings, code compliance, involving building departments, manufacturers' representatives, close out and getting other recommendations from you.



WORK FLOW CHART

Once you begin a project with Advanced Roofing, the work will continue along a path to complete satisfaction. First your roof is assessed and a plan is developed to determine the necessary course of action, then the best products and practices are recommended and a timeline is established. If any of ARI's in-house divisions are required, they are brought into the project and you are afforded each manager's recommendations for the precise portion of the job.

At regular stages along the way, you are updated on the project and supplied with appropriate reports and photographs



Safety is always a part of every project and so incorporated into every facet of the job



TAB G: **References**

Collier County- Ramp Inspection Contract
Mark Baker 239-252-8380
3295 Tamiami Trail East Bldg C-2
Naples, FL 34112
Mark.Baker@colliercountyfl.gov

City of Bradenton- Service and Maintenance Contract
Donald Brunner 941-730-2094
1300 6th Street West
Bradenton, FL 34205
donald.brunner@cityofbradenton.com

The Villages Community Development District- Service and Maintenance Contract
Brenden Tuttle 352-239-0408
1071 Canal Street
The Villages, FL 32162
Brenden.Tuttle@districtgov.org

ATTACHMENT L

Provide pricing for responding to annual inspection, routine maintenance, and any urgent and emergency requests for service. Urgent requests should be considered service response within twenty-four (24) hours. Emergency requests should be considered service response within four (4) hours

INSPECTIONS		
Rate (per SF)	Estimated Area (SF)	
\$.07	500,000-750,000	
\$.06	750,000-1,000,000	
\$.05	1,000,000-1,500,000	
UNSCHEDULED ROOF REPAIRS (METAL)		
Regular Hourly Rate	Emergency/Holiday/After Hours Rate	Estimated Hours Annually
\$ 70.00	\$ 80.00	200-250
UNSCHEDULED ROOF REPAIRS (Shingle, Tile, BUR, Membrane, etc)		
Regular Hourly Rate	Emergency/Holiday/After Hours Rate	Estimated Hours Annually
\$ 65.00	\$ 75.00	500-750
ADDITIONAL SERVICES (Major Repairs/Replacements, Non-Destructive Testing, etc)		
Manufacturer Material % Markup from cost		15 %
Other Material/Part % Markup from cost		15 %

ATTACHMENT A**PROPOSER'S CERTIFICATION**

I have carefully examined this Request for Proposal **RPW22137MM Roofing Inspection, Maintenance and Repair Services**, which includes scope, requirements for submission, general information and the evaluation and award process.

I acknowledge receipt of the following **addenda**, and the cost, if any, of such revisions has been included in the price of the proposal:

Addendum# <u>N/A</u>	Date: <u> </u>	Addendum # <u> </u>	Date: <u> </u>
Addendum # <u> </u>	Date: <u> </u>	Addendum # <u> </u>	Date: <u> </u>
Addendum # <u> </u>	Date: <u> </u>	Addendum # <u> </u>	Date: <u> </u>

I hereby propose to provide the services requested in this proposal. I agree that the proposal will remain **firm** for a period of up to one hundred twenty (120) days from the date qualifications are opened in order to allow the City adequate time to evaluate the qualifications.

I agree that the City terms and conditions herein shall take precedence over any conflicting terms and conditions submitted with the proposal and agree to abide by all conditions of this proposal.

I certify that all information contained in the proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the company as its agent and that the company is ready, willing and able to perform if awarded a contract.

I further certify, under oath, that this proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Cape Coral of any person interested in the proposed contract, or for an employee of the City of Cape Coral; and that all statements in said proposal or bid are true. The undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

59-2360591
FEIN NUMBER

Advanced Roofing, Inc
NAME OF BUSINESS

Bill Lester
NAME (PRINTED)

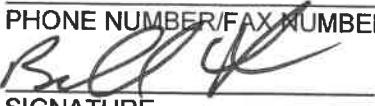
Branch Manager
TITLE

4909 West Knollwood St
MAILING ADDRESS

Tampa, FL 33634
CITY, STATE, ZIP CODE

813-885-5811
PHONE NUMBER/FAX NUMBER

BillL@AdvancedRoofing.com
EMAIL ADDRESS


SIGNATURE

12/14/2022
DATE

State of Florida County of Hillsborough

This foregoing instrument was acknowledged before me this 14th day of December, 2022 by , who is personally known to me or produced as identification.

Signature of Notary

ATTACHMENT B

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

This form must be signed and sworn to in the presence of a notary public or other officer authorized to administer oaths.

1. This sworn statement is submitted to Shauna Estoch
(Print name of the public entity)

by Bill Lester Branch Manager
(Print individual's name and title)

for Advanced Roofing, Inc
(Print name of entity submitting sworn statement)

whose business address is 4909 West Knollwood St Tampa, FL 33634

(If applicable) its Federal Employer Identification Number (FEIN) is 59-2360591

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement, as required per IRS Form W-9. Social Security Number may be required for one or more of the following purposes: identification and verification; credit worthiness; billing and payment; data collection, reconciliation, tracking, benefits processing and tax reporting. Social Security Numbers are also used as a unique numeric identifier and may be used for such purposes.

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, and bid or contract for goods or services to be provided to any public entity or agency or political subdivision or any other state or of the United States, and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or;
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those offices, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

**WORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES (page 2)**

5. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of the entity.

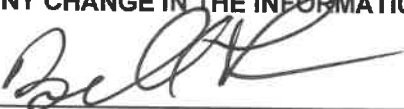
6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting those sworn statements. *(Please indicate which statement applies.)*

X Neither the entity submitted this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearing and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OR ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

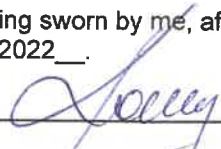

(Signature)

12/14/2022
(Date)

STATE OF Florida COUNTY OF Hillsborough

PERSONALLY, APPEARED BEFORE ME, the undersigned authority, _____,
(Name of individual signing)

who, after first being sworn by me, affixed his/her signature in the space provided above on this 14th day of December, 2022.


(Notary Public)

My Commission Expires: 3/11/24

STATE OF Florida COUNTY OF hillsborough



ATTACHMENT C

CITY OF CAPE CORAL

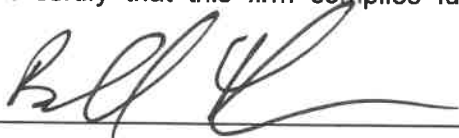
DRUG FREE WORKPLACE CERTIFICATION

In order for the City of Cape Coral to continue as a drug-free workplace, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote/proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid/proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Advanced Roofing, Inc


Authorized Signature

Company Name (please print)

Date 12/14/2022

ATTACHMENT D

CORPORATE RESOLUTION

I, Melissa Herron, Secretary of Advanced Roofing, Inc, a corporation organized and existing under the laws of the State of Florida, hereby certify that at a meeting of the Board of Directors of the Corporation duly called and held on _____, 20____, at which a quorum was present and acting throughout, the following resolutions were adopted and are now in full force and effect:

RESOLVED that the following individuals of this corporation are authorized to execute on behalf of this corporation a Bid and Agreement to City of Cape Coral, Florida for the construction of the City of Cape Coral Roofing Inspection, Maintenance and Repair Services.

(Project Name)

I further certify that the names of the officers of this corporation and any other persons authorized to act under this resolution and their official signatures are as follows:

NAME	OFFICIAL TITLE	OFFICIAL SIGNATURE
<u>Robert P Kornahrens</u>	<u>President</u>	
_____	_____	_____
_____	_____	_____
_____	_____	_____

Corporation

address

4909 West Knollwood St Tampa, FL 33634

Corporation phone number 954-522-6868

IN WITNESS WHEREOF, I have hereunto subscribed my name as Secretary and affixed the seal of the corporation this 14th day of December, 2022.

SECRETARY:  (Signature) DATE: 12/14/2022

ATTACHMENT E**FORM 3A - INTEREST IN COMPETITIVE BID FOR PUBLIC BUSINESS**

LAST NAME - FIRST NAME - MIDDLE INITIAL N/A	OFFICE POSITION HELD
MAILING ADDRESS	AGENCY
CITY ZIP COUNTY	ADDRESS OF AGENCY

WHO MUST FILE THIS STATEMENT

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, their spouses, and their children. See Part III, Chapter 112, Florida Statutes and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers, Candidates and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, provides certain limited exemptions to the above-referenced prohibitions, including one where the business is awarded under a system of sealed, competitive bidding; the public official has exerted no influence on bid negotiations or specifications; and where disclosure is made, prior to or at the time of the submission of the bid, of the official's or his spouse's or child's interest and the nature of the intended business. This form has been promulgated by the Commission on Ethics for such disclosure, *if and when applicable* to a public officer or employee.

INTEREST IN COMPETITIVE BID FOR PUBLIC BUSINESS (Required by 112.313(12)(b), Fla. Stat.)

1. The competitive bid to which this statement applies has been/will be (strike one) submitted to the following government agency:		
2. The person submitting the bid is:	NAME ▼	POSITION ▼
3. The business entity with which the person submitting the bid is associated is:		
4. My relationship to the person or business entity submitting the bid is as follows:		
5. The nature of the business intended to be transacted in the event that this bid is awarded is as follows:		
a. The realty, goods and/or services to be supplied specifically include: _____		
b. The realty, goods and/or services will be supplied for the following period of time: _____		
c. Will the contract be subject to renewal without further competitive bidding? ____ Yes ____ No. If so, how often? _____		
6. Additional comments:		
7. SIGNATURE	DATE SIGNED	DATE FILED

FILING INSTRUCTIONS

If you are a state officer or employee required to disclose the information above, please file this form with the Commission on Ethics, P.O. Drawer 15709, Tallahassee, Florida 32317-5709; physical address: 3600 Maclay Blvd. South, Suite 201, Tallahassee, FL 32312. If you are an officer or employee of a political subdivision of this state and are subject to this disclosure, please file the statement with the Supervisor of Elections of the county in which the agency in which you are serving has its principal office.

NOTICE: UNDER THE PROVISIONS OF FLORIDA STATUTES #112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.00

ATTACHMENT F

NON-COLLUSIVE AFFIDAVITState of FloridaCounty of HillsboroughBill Lester, being first duly sworn, deposes and says

that (s)he represents Advanced Roofing, Inc, the party making the fore-going proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Cape Coral of any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Bidder, if the bidder is an individual;Partner, if the bidder is a partnership;Officer, if the bidder is a corporationAdvanced Roofing, Inc(Company Name)STATE OF FloridaCOUNTY OF Hillsborough

The foregoing instrument was acknowledged before me this 14th day of December by Bill Lester Branch Manager (name and title of corporate officer) of Advanced Roofing, Inc (name of corporation), a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ (type of identification) as identification.

Shauna M. Estoch

(Signature line for notary public)

My commission expires:

10-27-2024

(SEAL)



ATTACHMENT G**SCRUTINIZED COMPANIES CERTIFICATION FORM**

Pursuant to 287.135 Florida Statute, 215.4725 and 215.473, companies contracting with public agencies are prohibited from contracting for goods or services, that appear on the Scrutinized Companies List. This form is to certify that the "Vendor/Company Name" below hereby swears or affirms that as of the signature date below that "Vendor/Company Name" is not listed on a Scrutinized Companies list. By authorized signature (authorized to enter into binding agreements), representative from this company, further affirms the following:

1. This "Vendor/Company Name" is not participating in a boycott of Israel such that company is not refusing to deal, is not terminating business activities, or taking any other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israel controlled territories, in a discriminatory manner.
2. This "Vendor/Company Name" does not appear on the Scrutinized Companies with Activities on Sudan List, where the State Board of Administration (<http://www.sbafla.com/>) has established and maintains the following criteria:
 - a. Have a material business relationship with the government of Sudan or a government-created project involving oil related, mineral extraction, or power general activities, or
 - b. Have a material business relationship involving the supply of military equipment, or
 - c. Impart mineral benefit to disadvantaged citizens that are typically located in the geographic Periphery of Sudan, or
 - d. Have been complicit in the genocidal campaign in Dufar.
3. This "Vendor/Company Name" does not appear on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List where the State Board of Administration (<http://www.sbafla.com/>) has established the following criteria:
 - a. Have a material business relationship with the government of Iran or a governmental-created project involving oil related or mineral extraction activities, or
 - b. Have made material investments with the effect of significantly enhancing Iran's petroleum sector.
4. The "Vendor/Company Name" is not engaged in business operations in Cuba or Syria.
5. The company identified below in the section entitled "Vendor/Company Name" understands that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. "Vendor/Company Name" further understands that any contract with an agency for goods or services may be terminated at the option of the agency if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List and/or with business operations in Cuba or Syria.

Vendor/Company Name:	Advanced Roofing, Inc
Street Address:	4909 West Knollwood St
City / State / Zip Code:	Tampa, FL 33634
Vendor/Company Telephone Number:	813-885-5811
Email Address:	BillL@AdvancedRoofing.com
Vendor FEIN:	59-2360591
Authorized Signature:	
Printed Name/Title:	Bill Lester/Branch Manager
Date of Signature:	12/14/2022

ATTACHMENT H**BUSINESS ETHICS REQUIREMENTS**

1. During the course of pursuing contracts with Owner and while performing contract work in accordance with this agreement, Contractor agrees to maintain business ethics standards aimed at avoiding any impropriety or conflict of interest which could be construed to have an adverse impact on the Owner best interests.
2. Contractor shall take reasonable actions to prevent any actions or conditions which could result in a conflict with Owner's best interests. These obligations shall apply to the activities of contractor employees, agents, subcontractors, subcontractor employees, consultants of contractor, etc.

Contractor employees, agents, subcontractors, material suppliers (or their representatives) should not make or cause to be made any cash payments, commissions, employment, gifts, entertainment, free travel, loans, free work, substantially discounted work, or any other considerations to Owner's representatives, employees or their relatives.

Contractor employees, agents or subcontractors (or their relatives) should not receive any cash payments, commissions, employment, gifts, entertainment, free travel, loans, free work, or substantially discounted work or any other considerations from representatives of subcontractors, or material suppliers or any other individuals, organizations, or businesses receiving funds in connection with the project.

3. Contractor agrees to notify a designated Owner representative within 48 hours of any instance where the Contractor becomes aware of a failure to comply with the provisions of this article.
4. The e-mail address and/or telephone number to report any concerns related to any possible violations of the Owner's Business Ethics Expectations are as follows:
E-mail: Mark Milkovich, mmilkovi@capecoral.gov Telephone: 239-574-0844
5. Upon request by Owner, Contractor agrees to provide a certified Management Representation Letter executed by selected Contractor representatives in a form agreeable to Owner stating that they are not aware of any situations violating the business ethics expectations outlined in this contract or any similar potential conflict of interest situations.
6. Contractor agrees to include this clause in all contracts with subcontractors and material suppliers receiving more than \$25,000 in funds in connection with the Owner's project.
7. Contractor shall permit interviews of employees, reviews and audits of accounting or other records by Owner representative(s) to evaluate compliance with the business ethics standards. Such reviews and audits will encompass all dealings and activities of Contractor's employees, agents, representatives, vendors, subcontractors, and other third parties paid by Contractor in their relations with Owner's current or former employees or employee relatives.
8. Contractor agrees to implement a program requiring their employees sign acknowledgements that they have read and understand Owner's Business Ethics Expectations and the related obligations outlined in this contract attachment.

Signature  _____

Date 12/14/22

ATTACHMENT I

ACKNOWLEDGEMENT OF INSURANCE REQUIREMENTS

Insurance: The following insurance will be required by the CITY OF CAPE CORAL.

Workers' Compensation: Submitting firm shall have Workers Compensation Insurance covering all employees meeting Statutory Limits in compliance with the applicable state and federal laws. The policy must include Employer's Liability with a minimum limit of \$2,000,000.00 for each accident.

Comprehensive General Liability: Shall have minimum limits of \$2,000,000 per occurrence, combined Single Limit for Bodily Injury Liability and Property Damage Liability. This shall include Premises and/or Operations, Independent Contractors and Products and/or Completed Operations, Broad Form Property Damage, and a Contractual Liability Endorsement.

Business Auto Liability: Shall have minimum limits of \$2,000,000 per occurrence. Combined Single Limit for Bodily Injury and Property Damage Liability. This shall include Owned Vehicles, Hired and Non-Owned Vehicles, and Employees' Non-Ownership.

Excess Liability: Submitting firm shall maintain excess liability insurance in the amount not less than \$5,000,000 Combined single limit bodily/property damage, in excess of the general liability described above.

Professional Liability: (Errors and Omissions) coverage shall have minimum limits of \$2,000,000.00 per occurrence with respect to negligent acts, errors or omissions in connection with the professional services to be provided and any deductible not to exceed \$50,000.00 each claim. Policies should be written on a "Claims Made basis, with a retroactive date that is acceptable to the City.

Certificate of Insurance: The City of Cape Coral is to be specifically included as an additional insured on the General Liability policy. This does not pertain to Workers' Compensation.

In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued thirty (30) days prior to said expiration date.

The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy.

Unless otherwise specified, it shall be the responsibility of the contractor to ensure that all subcontractors comply with the same insurance requirements spelled out above.

All certificates of insurance must be on file with and approved by the City of Cape Coral before the commencement of any work activities.

Statement of Offeror:

We understand the requirements requested and agree to fully comply.

Advanced Roofing, Inc
OFFEROR'S NAME

Branch Manager
TITLE

AUTHORIZED SIGNATURE

12/14/2022
DATE

ATTACHMENT J

References

<u>Collier County</u>	<u>Matt Fortune</u>
Company Name	Contact Person
<u>825 39th Ave Northeast</u>	<u>239-821-6565</u>
Address	Phone Number
<u>Naples, FL 34120</u>	<u>Matthew.Fortune@colliercountyfl.gov</u>
City, State, Zip	Email address
Most Recent Date of Service <u>12/09/2022</u>	Description of Service: <u>small scope</u>
_____	_____
_____	_____

<u>City of Bradenton</u>	<u>Donald Brunner</u>
Company Name	Contact Person
<u>1300 6th Street West</u>	<u>941-730-2094</u>
Address	Phone Number
<u>Bradenton, FL 34205</u>	<u>donald.brunner@cityofbradenton.com</u>
City, State, Zip	Email address
Most Recent Date of Service <u>12/09/2022</u>	Description of Service: <u>small scope job</u>
_____	_____
_____	_____

<u>Pinellas County</u>	<u>Jason Dearsman</u>
Company Name	Contact Person
<u>P.O Box 2438</u>	<u>727-364-8960</u>
Address	Phone Number
<u>Clearwater, FL 33757</u>	<u>jdearsman@pinellascounty.org</u>
City, State, Zip	Email address
Most Recent Date of Service <u>12/09/2022</u>	Description of Service: <u>Small scope job</u>
_____	_____
_____	_____

ATTACHMENT K

Page 1 of 8

BUSINESS QUALIFICATION QUESTIONNAIRE**THIS FORM MUST BE SUBMITTED AND SIGNED WITH BID PACKAGE**

Business must be legal in the State of Florida prior to bidding the type of work required by this project.

SUBMITTED BY: Advanced Roofing, Inc
 Name of Bidder
4909 West Knollwood St
 Street or PO Box
Tampa, FL 33634
 City, State & Zip Code
813-885-5811
 Phone

() Individual () Partnership (x) Corporation () Joint Venture

The undersigned guarantees the truth and accuracy of all statements and all answers to questions hereinafter made.

1. Person to Contact: Bill Lester Title: Branch Manager
 Telephone Number: 813-885-5811

2. How many years has your organization been in business as a General Contractor under your present name? 39 years Year established: 1983

3. Under what other names has your organization operated? N/A

4. List below the names, titles and addresses of officers, owners and partners:

Robert P Kornahrens, President, 1950 NW 22nd St, Fort Lauderdale FL 33311

5. Prepare a list as indicated on Table I – Completed Projects (attached) of the last five (5) projects of this type your organization has completed.

6. Prepare a list as indicated on Table II – Current Projects (attached) of projects of this type that your organization is currently engaged in.

ATTACHMENT K

Page 2 of 8

7. Have you ever failed to complete any work awarded to you?

When? NoWhere? N/AWhy? N/A

8. BONDING INFORMATION:

Surety Company: American GlobalAddress: 900 S. Pine Island Rd. Suite 210Plantation, FL 33324Surety Agent or Underwriting Contact: Kristi MesselLicense Number: CCC024413Address: 900 S. Pine Island Rd. Suite 210Plantation, FL 33324County: BrowardContact Name: William Greffe GriffinPhone: 305-307-5117Email Address: kristi.messel@americanglobal.comAggregate Bonding Capacity: 150 MillionAvailable Bonding Capacity as of date of this submittal: 40 Million**Please attach a letter from surety as evidence of bonding capacity.**

Have Bid, Performance or Payment Bond claims ever been made to a Surety for this Contractor on any project, within the past ten (10) years?

☐ YES ☒ NO

If YES, include as an Attachment, details describing the claim, name of company or person making the claim, and the resolution of claim. If the answer is NO, attach as an Attachment a letter from the Surety Company stating the referenced status of the Contractor for the time period.

ATTACHMENT K

Page 3 of 8

In the past ten (10) years, has any Surety company refused to bond the Contractor on any project?

☐ YES ☒ NO

If YES, include as an Attachment, details specifying the reasons given for that refusal, and the name and address of the Surety Company that refused to bond.

In the past ten (10) years, has any Surety company refused to bond the Contractor's parent or subsidiaries on any project?

☐ YES ☒ NO

If YES, include as an Attachment, details specifying the reasons given for that refusal, and the name and address of the Surety Company that refused to bond.

9. Enclose a sample Certificate of Insurance.

10. Provide registration, permits, and licensing information, and copies, if applicable.

State Certification No: See attached Date: _____

City Competency Certificate No: _____ Date: _____

City Occupational License No: _____ Date: _____

11. List types of work normally performed by your own forces:

Service Projects of varying size and scopes

Re-Roofing Projects of varying sizes and scopes

Solar, Lightning Protection

12. Submit no less than three financial references:

Synovous- Elaine McKie 654-252-2049 elainemckie@synovus.com

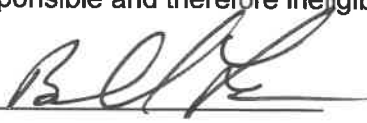
Soprema, Inc- Raquel Eagle- 330-334-0066 elainemckie@synovus.com

ABC Supply Josh Landrum- 954-584-3633 Josh.landrum@abcsupply.com

ATTACHMENT K

Page 4 of 8

13. The City of Cape Coral may request additional information related to financial documents required from bidders or proposers. Those requests may include submittal of financial statements, financial records, bonds, or insurance or other documents necessary to ascertain the viability of the bidder/proposer for the bid or service requested. The failure to submit the requested documents, may deem the bidder or proposer as nonresponsive/non-responsible and therefore ineligible for award of the bid or service proposed.

By: Bill Lester

Witness: _____ Title: Branch ManagerDate: 12/14/2022Sworn to and subscribed before me this 14th day of December

Notary Public




NOTE: IF A JOINT VENTURE, EACH CONTRACTOR MEMBER SHALL COMPLETE AN INDIVIDUAL CONTRACTOR'S QUALIFICATION QUESTIONNAIRE FORM.

ATTACHMENT K

Page 5 of 8

TABLE I – COMPLETED PROJECTS (Reference Document)

PROJECT TITLE & LOCATION	YOUR CONTRACT AMOUNT	CONTRACTOR OR SUB	REQUIRED COMPLETION DATE	ACTUAL COMPLETION DATE	NAME, ADDRESS, PHONE #, & Email
Public Defenders Office- Hillsborough County	\$519,000.00	N/A	07/2020	07/2020	Craig Clements 813-399-2068 ClementsC@HillsboroughCounty.ORG
Dunedin Water Treatment Plant	\$170,463.00	N/A	12/2020	12/2020	Andrew Mallohan 817-513-8126
Manatee County Jail- Stockade	\$384,979.00	N/A	01/2021	01/2021	Charles Frazier 941-749-3062 Charles.Frazier@mymanatee.org

Please note this document must be completed in its entirety. Any missing or omitted information may result in a non-responsive bid and your proposal may be disqualified. This Document will also be used as a reference document and the City will verify references.

ATTACHMENT K

Page 6 of 8

TABLE II – CURRENT PROJECTS (Reference Document)

PROJECT TITLE & LOCATION	YOUR CONTRACT AMOUNT	CONTRACTOR OR SUB	REQUIRED COMPLETION DATE	ESTIMATED COMPLETION DATE	NAME, ADDRESS, PHONE #, & Email
Collier County- Roofing and Inspection Services	Rate	N/A	On-going Term Contract	On-going Term Contract	Matt Fortunes 239-821-6565 Matthew.Fortune@colliercountyfl.
City of Bradenton Roofing and Inspection Services	Rate	N/A	On-going Term Contract	On-going Term Contract	Donald Brunner 941-730-2094 donald.brunner@cityofbradenton.com
Pinellas County Roofing Inspection & Repairs Services	Rate	N/A	On-going Term Contract	On-going Term Contract	Jason Dearsman 727-364-8960 jdearsman@pinellascounty.org

Please note this document must be completed in its entirety. Any missing or omitted information may result in a non-responsive bid and your proposal may be disqualified. This Document will also be used as a reference document and the City will verify references.

ATTACHMENT K

Page 7 of 8

SUBCONTRACTOR LISTING

List all proposed subcontractors to be used for this project regardless of racial or gender grouping or dollar value of work to be performed. The City has the right to reject subcontractors that do not meet the City requirements. If you are claiming minority status it is required to attach the State of Florida issued certification showing minority status. Subcontractors must meet all Licensing, Insurance and Bonds requirements where applicable.

IF NOT USING SUBCONTRACTORS, PLEASE INDICATE AS SUCH.

Please note this document must be completed in its entirety.

Firm Name, Address, and Telephone Number	Description of Work to be Performed (Be Specific)	Estimated Dollar Value of Work	MBE/WBE
N/A _____ _____ _____		\$	
_____ _____ _____		\$	
_____ _____ _____		\$	
_____ _____ _____		\$	

ATTACHMENT K

Page 8 of 8

**CONTRACTOR'S SELF-PERFORMED
WORK EVALUATION FORM**

1	Total Estimated Project Cost (from bid form)	\$ 52,500.00
2	Total Work Performed by Subcontractors listed on "Subcontractor Listing Form"	\$ 0.00
3	Value of Work Proposed to be Self-Performed by Contractor, (line 1 minus line 2)	\$ 52,500.00
4	Percentage of "Project Cost" (line 1) Proposed to Be Self-Performed by Contractor (line 3 divided by line 1 as a percentage (%))	100 %

ATTACHMENT L

Provide pricing for responding to annual inspection, routine maintenance, and any urgent and emergency requests for service. Urgent requests should be considered service response within twenty-four (24) hours. Emergency requests should be considered service response within four (4) hours

INSPECTIONS		
Rate (per SF)	Estimated Area (SF)	
\$.07	500,000-750,000	
\$.06	750,000-1,000,000	
\$.05	1,000,000-1,500,000	
UNSCHEDULED ROOF REPAIRS (METAL)		
Regular Hourly Rate	Emergency/Holiday/After Hours Rate	Estimated Hours Annually
\$ 70.00	\$ 80.00	200-250
UNSCHEDULED ROOF REPAIRS (Shingle, Tile, BUR, Membrane, etc)		
Regular Hourly Rate	Emergency/Holiday/After Hours Rate	Estimated Hours Annually
\$ 65.00	\$ 75.00	500-750
ADDITIONAL SERVICES (Major Repairs/Replacements, Non-Destructive Testing, etc)		
Manufacturer Material % Markup from cost		15 %
Other Material/Part % Markup from cost		15 %

ATTACHMENT M

PROPOSAL PREPARATION CHECKLIST

The RFP Preparation Checklist is a guide to assist the Proposer in verifying the completeness of their response. The RFP Preparation Checklist does not relieve the Proposer of the responsibility of ensuring that all requirements of this solicitation are included with submittal of their response. Check off each of the following as you comply:

- X Read the entire Request for Proposal package
- X Complete the Proposal Preparation Checklist (Attachment L)
- X Complete and Sign Invitation to Proposer Certification (Attachment A)
If addenda were issued, please acknowledge on this form.
- X Complete and Sign Sworn Statement on Public Entity Crimes (Attachment B)
- X Complete and Sign Drug Free Workplace Form (Attachment C)
- X Complete and Sign Corporation Resolution Form (Attachment D)
- X Complete and Sign (if applicable) Form 3A Interest in Competitive Bid. If this form does not apply, mark as N/A (Attachment E)
- X Sign Non-Collusive Affidavit (Attachment F)
- X Complete and Sign Scrutinized Companies Certification Form (Attachment G)
- X Complete and Sign Business Ethics Requirements Form (Attachment H)
- X Sign Acknowledgement of Insurance Requirements Form (Attachment I)
- X Complete Reference Form (Attachment J)
- X Complete and Sign Business Qualification Statement and Questionnaire (Attachment K)
- X Complete Pricing Plan (Attachment L)
- X Copies of License (s) – Applicable for performance of work
- X Business Tax Receipts for the past three (3) fiscal years (2022, 2021, & 2020)
- X Original Official Proposal, four (4) copies, and one (1) readable/reproducible disk (CD) or flash drive completely duplicating the original.

The outer packaging of bid document shall be labeled with the "Sealed Proposal Document" label provided in this RFP package. The documents mentioned on this page must be provided. Failure to provide or properly execute these items/documents may result in your bid being considered non-responsive and, if so, may be rejected and not considered for award.

State of Florida

Department of State

I certify from the records of this office that ADVANCED ROOFING, INC. is a corporation organized under the laws of the State of Florida, filed on October 8, 1983.

The document number of this corporation is G65116.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 5, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifth day of January, 2022*



Randy R. Be
Secretary of State

Tracking Number: 0484887042CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SOCKMAN, CLINTON ALAN

ADVANCED ROOFING INC
1950 NW 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CGC1521128

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SOCKMAN, CLINTON ALAN

ADVANCED GREEN TECHNOLOGIES, INC.
2100 NW 21ST AVENUE
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CGC1522558

EXPIRATION DATE: AUGUST 31, 2024

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SOCKMAN, CLINTON ALAN

ADVANCED ROOFING, INC.
1950 NW 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CCC1329557

EXPIRATION DATE: AUGUST 31, 2024

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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE SOLAR CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SOCKMAN, CLINTON ALAN

ADVANCED GREEN TECHNOLOGIES, INC.
1950 NW 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CVC56944

EXPIRATION DATE: AUGUST 31, 2024

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SOCKMAN, CLINTON ALAN

ADVANCED ROOFING INC
1950 NW 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CVC56792

EXPIRATION DATE: AUGUST 31, 2024

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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

KORNAHRENS, MICHAEL WAYNE

ADVANCED ROOFING OF CENTRAL FLORIDA LLC
200 NORTHSTAR COURT
SANFORD FL 32771

LICENSE NUMBER: CCC1328316

EXPIRATION DATE: AUGUST 31, 2024

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Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

KORNAHRENS, ROBERT P

ADVANCED ROOFING INC
1950 NORTHWEST 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CGC1507377

EXPIRATION DATE: AUGUST 31, 2024

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

KORNAHRENS, ROBERT P

ADVANCED ROOFING INC
1950 NW 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CCC024413

EXPIRATION DATE: AUGUST 31, 2024

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Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Ricardo Baylin Lamar, William Greife Griffin, Vivian Santiago, Michael Martine, Torre Taylor, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: unlimited and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.

STATE OF MINNESOTA
HENNEPIN COUNTY

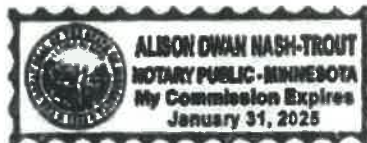


By

Paul J. Bruhn

Paul J. Bruhn, Senior Vice President

On this twenty-seventh day of April, 2020, before me personally came Paul J. Bruhn, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout

Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 5th day of January, 2022.

This Power of Attorney expires
January 31, 2025



Kara Barrow

Kara Barrow, Secretary



Robert P. Foote, President
Frank H. Furman, Inc.
1314 E. Atlantic Blvd.
Pompano Beach, FL. 33060
Main: 954.943.5050
Toll Free 800.344.4838
Mobile: 954.609.0820
Rob@furmaninsurance.com

January 4, 2022

Advanced Roofing Inc.
1950 NW 22 Street
Ft. Lauderdale, FL 33311

To Whom It May Concern:

As the insurance advisors for Advanced Roofing, Inc., we submit this letter of confirmation of three years' Workers' Compensation Experience Modification Rates:

POLICY TERM	NCCI RATING
1/1/2022	.63
1/1/2021	.59
1/1/2020	.64

If additional information required, please contact Mel Rhinehardt, Account Manager at 954-943-5050 ext. 207, or email at mel@furmaninsurance.com

Sincerely,

Robert P. Foote, CPCU, ARM, AIM, CRIS, AFSB
President

rob@furmaninsurance.com

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Advanced Roofing Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1950 NW 22 Street

6 City, state, and ZIP code
Fort Lauderdale, FL 33311

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

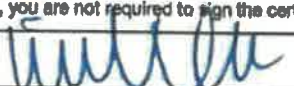
5	9	-	2	3	6	0	5	9	1
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ►  Date ► 1/3/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Frank E. Furman, Inc. 1314 East Atlantic Blvd. P. O. Box 1927 Pompano Beach FL 33061		CONTACT NAME: Judith Haase PHONE (A/C, No, Ext): (954) 943-5050 FAX (A/C, No): (954) 942-6310 E-MAIL ADDRESS: jhaase@furmaninsurance.com															
INSURED Advanced Roofing Inc Advanced Leasing Inc 1950 NW 22nd Street Fort Lauderdale FL 33311		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Greenwich Insurance Company</td> <td>22322</td> </tr> <tr> <td>INSURER B: American Guarantee & Liability Ins Co</td> <td>26247</td> </tr> <tr> <td>INSURER C: Bridgefield Employers Ins Co</td> <td>10701</td> </tr> <tr> <td>INSURER D: Continental Casualty Co</td> <td>20443</td> </tr> <tr> <td>INSURER E: Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Greenwich Insurance Company	22322	INSURER B: American Guarantee & Liability Ins Co	26247	INSURER C: Bridgefield Employers Ins Co	10701	INSURER D: Continental Casualty Co	20443	INSURER E: Federal Insurance Company	20281	INSURER F:	
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INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** Jan 22 Ftl all w/IF & Cr **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual & XCU ☒ Broad Form Prop Dmg GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:		CG8740979403	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPIOP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		CAR740979503	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP \$ 10,000
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$ zero		AUC930367420 excess over AL, GL, EL	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 Prod Comp Ops Agg \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N/A	830-56020	1/1/2022	1/1/2023	☒ PER STATUTE ☐ OTH-ER EL EACH ACCIDENT \$ 1,000,000 EL DISEASE - EA EMPLOYEE \$ 1,000,000 EL DISEASE - POLICY LIMIT \$ 1,000,000
D	Instal. Floater 5t W/E 1000 AOP ☒ Crime/EL Theft of Client Prop		4016260407 82494026	1/1/2022 1/1/2022	1/1/2023 1/1/2023	Each Job/ta/Per Occurrence 2500000/2500000 Per Loss/Deductible 500,000/15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

FOR BIDDING PURPOSES

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dirk DeJong/MR

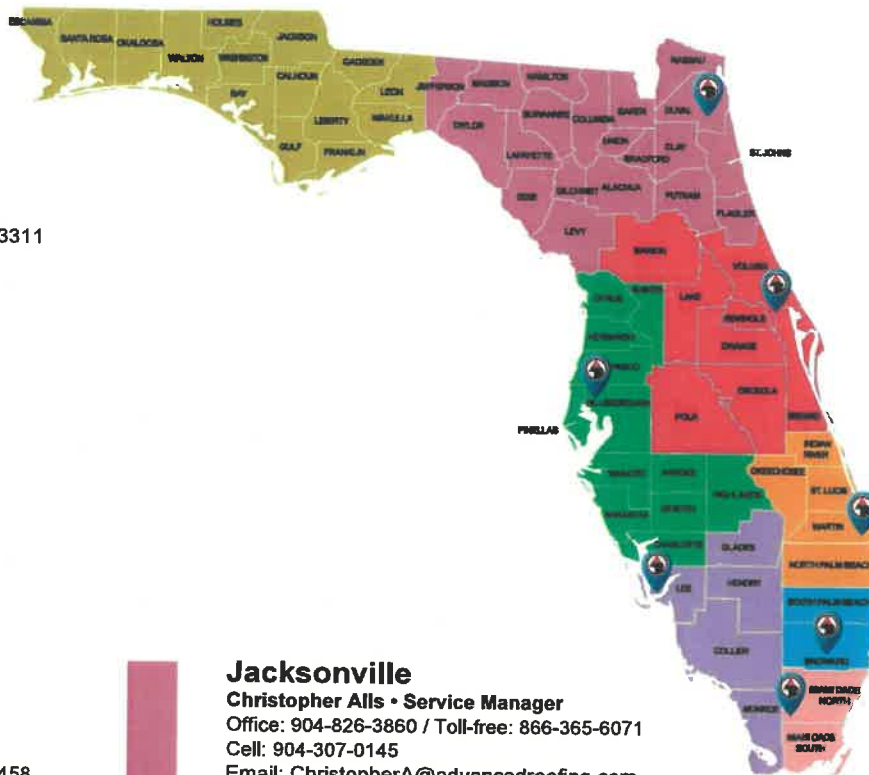
Dirk D. DeJong

ACORD 25 (2014/01)
INS025 (2014/01)

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ADVANCED ROOFING OFFICE LOCATIONS



Fort Lauderdale

Michael Kornahrens • Branch Manager

Office: 954-522-6868 / Toll-free: 800-638-6869

Cell: 954-553-8577

Email: MichaelK@advancedroofing.com

Address: 1950 NW 22nd Street, Fort Lauderdale FL 33311

Christopher Walsh • Service Manager

Office: 954-522-6868 x1099 / Toll-free: 800-638-6869

Cell: 954-649-8165

Email: ChristopherW@advancedroofing.com

Service Email: ServiceSFL@advancedroofing.com

Miami • Doral

Julian Olarte • Branch Manager

Office: 305-456-2544 / Toll-free: 800-638-6869 x1102

Cell: 786-477-3873

Email: JulianO@advancedroofing.com

Address: 1733 NW 21st Terrace, Miami FL 33142

Service Email: ServiceSFL@advancedroofing.com

Jupiter • Palm Beach

Ronney Taveras • Branch Manager

Office: 561-743-6952 / Toll-free: 800-638-6869 x1131

Cell: 561-891-2524

Email: RonneyT@advancedroofing.com

Address: 1601 Park Lane South, Suite 100, Jupiter FL 33458

Service Email: ServiceSFL@advancedroofing.com

Sanford • Orlando

Jason Carruth • Branch Manager

Office: 407-322-1555 / Toll-free: 866-365-6071

Cell: 407-509-4190

Email: JasonC@advancedroofing.com

Address: 200 Northstar Court, Sanford FL 32771

Drake Hloska • Service Manager

Office: 407-322-1555 x1210 / Toll-free: 866-365-6071

Cell: 407-429-9507

Email: DrakeH@advancedroofing.com

Service Email: ServiceCFL@advancedroofing.com

Jacksonville

Christopher Ails • Service Manager

Office: 904-826-3860 / Toll-free: 866-365-6071

Cell: 904-307-0145

Email: ChristopherA@advancedroofing.com

Address: 11031 North Main Street, Jacksonville FL 32218

Service Email: ServiceCFL@advancedroofing.com

North Florida • Panhandle

Jason Carruth • Regional Manager

Office: 407-322-1555 / Toll-free: 866-365-6071

Cell: 407-509-4190

Email: JasonC@advancedroofing.com

Address: 200 Northstar Court, Sanford FL 32771

Service Email: ServiceCFL@advancedroofing.com

South Florida Regional Contact

Kevin Kornahrens • Executive Vice President

Office: 954-522-6868 x 1177

Cell: 321-482-0546

Email: KevinK@advancedroofing.com

Address: 1950 NW 22nd St, Ft. Lauderdale, FL 33311

Air Conditioning | HVAC

Paul Murphy • Branch Manager

Office: 954-332-1418 x 1620

Cell: 321-482-0546

Email: PaulM@advancedairsystem.com

Address: 2100 NW 21st Avenue, Fort Lauderdale FL 33311

Service Email: Service@advancedairsystem.com

Solar | Electric

Clint Sockman • Executive Vice President

Office: 954-522-6868 x1060

Cell: 954-232-8772

Email: ClintS@agt.com

Address: 1950 NW 22nd Street, Fort Lauderdale FL 33311

Tampa • Saint Petersburg

Bill Lester • Branch Manager

Office: 813-885-5811 / Toll-free: 800-354-9896

Cell: 813-734-2136

Email: BillL@advancedroofing.com

Address: 4909 West Knollwood Street, Tampa FL 33634

Jeff Maurer • Service Manager

Office: 813-885-5811 / Toll-free: 800-354-9896

Cell: 727-919-4648

Email: JeffM@advancedroofing.com

Service Email: ServiceTampa@advancedroofing.com

Fort Myers • Naples

Joseph Cleland • Branch Manager

Office: 239-208-8809 / Toll-free: 800-354-9896

Cell: 954-861-7979

Email: JosephC@advancedroofing.com

Address: 14231 Jetport Loop, Unit 15, Fort Myers FL 33913

Service Email: ServiceTampa@advancedroofing.com



AGREEMENT
to
UTILIZE LEAD AGENCY CONTRACT
for
ROOFING INSECTION, MAINTENANCE, AND REPAIR SERVICES

THIS IS AN AGREEMENT ("Agreement"), dated this ____ day of _____ 20____, by and between:

CITY OF OAKLAND PARK, a municipal corporation organized and existing under the laws of the State of Florida and whose address is 1100 Park Lane East, Oakland Park, Florida 33334 ("**City**"),

and

ADVANCED ROOFING, INC., duly authorized to conduct business in the State of Florida, whose principal address is 1950 NW 22nd Street Ft. Lauderdale, Florida 33311, hereinafter "**CONTRACTOR**,"

City and CONTRACTOR may each be referred to herein as "party" or collectively as "parties".

WHEREAS, the City desires to enter into an agreement with the CONTRACTOR for the CONTRACTOR to provide **Roofing Inspection, Maintenance and Repair Services**; and

WHEREAS, the City Code provides authority for the City to select and contract through the use of the competitive bid process of another government entity as an exception to the otherwise required formal bidding process; and

WHEREAS, the parties wish to incorporate the terms and conditions of Bid No. 19-17-12-HR between **City of Cape Coral (Lead Agency)** and the CONTRACTOR for **Roofing Inspection, Maintenance and Repair Services**. The Lead Agency's contract is attached hereto as **Exhibit "A"** and incorporated herein; and

WHEREAS, the Parties agree to add the provisions of this Agreement to the Lead Agency's contract set forth herein; and

WHEREAS, CONTRACTOR has agreed to honor the prices and terms and conditions of the Lead Agency's contract; and

WHEREAS, the City desires to retain the services of CONTRACTOR by utilizing the Lead Agency's contract; and the City has reviewed the scope of services of the competitively bid solicitation and has determined that it can be used by the City; and,

WHEREAS, the Lead Agency's initial contract term was three (3) years for the period May 18, 2023, through May 17, 2026, with two (2) additional one (1) year renewal options; and,

WHEREAS, on April 27, 2026, the Lead Agency amended and renewed its contract for the first (1) year period through May 17, 2027, incorporating additional terms.

WHEREAS, at its meeting of _____, 20____, the City Commission approved this Agreement and authorized the proper City officials to execute this Agreement; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:

Section 1. The foregoing recitals are true and correct and are hereby incorporated into this Agreement.

Section 2. The prices, terms and conditions of the Lead Agency Contract shall govern the relationship between the City and CONTRACTOR, except as amended below:

- A. The Scope of Services for the Work ("Work") to be performed under this Agreement shall be as set forth in the Lead Agency award letter, except said Work shall be performed in and for the City.
- B. Estimates/proposals for Work shall be provided to and accepted by City prior to the commencement of Work.
- C. To the extent allowed by §725.08, Florida Statutes, the CONTRACTOR shall indemnify and hold harmless City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of the Agreement.
- D. CONTRACTOR shall provide City with proof of insurance and bonding, when applicable, as required by the Lead Agency Agreement. CONTRACTOR hereby confirms that the City is named as an additional insured under the provisions of CONTRACTOR'S insurance.
- E. CONTRACTOR shall not commence the Work unless and until the requirements for insurance have been fully met by CONTRACTOR and appropriate evidence thereof, in the City's sole discretion, has been provided to and approved by the City.
- F. All payments shall be governed by the Local Government Prompt Payment Act as provided under §§218.70-.80, Florida Statutes.
- G. **The term of this Agreement shall become effective upon award by the City and shall terminate on May 17, 2027.**
- H. In the event delivery is scheduled to end because of the expiration of this contract, CONTRACTOR shall continue to deliver/service upon the request of the Contract Administrator. The extension period shall not exceed 90 days beyond the expiration date of the existing contract. The CONTRACTOR shall be compensated for the product/service at the rate in effect when the extension clause is invoked by the City.

Section 3. In all other respects, the terms and conditions of the Lead Agency award letter are hereby ratified and shall remain in full force and effect under this "piggybacking" arrangement, as provided by the terms of this Agreement. All recitals, representations, and warranties of CONTRACTOR made in those documents are restated as if set forth fully herein, made for the benefit of the City, and incorporated herein

Section 4. Public Records.

A. Public Records: CONTRACTOR shall comply with The Florida Public Records Act as follows:

1. Keep and maintain public records in the CONTRACTOR's possession or control in connection with the CONTRACTOR's performance under this Agreement that ordinarily and necessarily would be required by the City in order to perform the service.
2. Upon request by City's records custodian, provide City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement.
4. Upon completion of this Agreement or in the event of termination of this Agreement by either party, any and all public records relating to this Agreement in the possession of CONTRACTOR shall be delivered by CONTRACTOR to City, at no cost to City, within seven days. All records stored electronically by CONTRACTOR shall be delivered to CITY in a format that is compatible with City's information technology systems. Once the public records have been delivered to City upon completion or termination of this Agreement, CONTRACTOR shall destroy any and all duplicate public records that are exempt or confidential and exempt from public record disclosure requirements.
5. CONTRACTOR'S failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

**RENEE SHROUT, CITY CLERK
CITY OF OAKLAND PARK
1100 Park Lane East, 5th Floor
OAKLAND PARK, FL 33334
RENEES@OAKLANDPARKFL.GOV
954-630-4298**

Section 5. Scrutinized Companies.

- A. CONTRACTOR certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the CONTRACTOR or its subcontractors are found to have submitted a false certification; or if the CONTRACTOR or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

- B. If this Agreement is for more than one million dollars, the CONTRACTOR certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the CONTRACTOR, its affiliates, or its subcontractors are found to have submitted a false certification; or if the CONTRACTOR, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- C. The CONTRACTOR agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.
- D. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

Section 6. **Assignment.** Neither party may assign its rights or obligations under this Agreement without the written consent of the other.

Section 7. **Notice.** Notice hereunder shall be provided in writing by certified mail, return receipt requested, or customarily used overnight transmission with proof of delivery, to the following parties, with mandatory copies, as provided below:

For City: David Hebert, City Manager
City of Oakland Park
1100 Park Lane East
Oakland Park, Florida 33334

Copy to: Donald J. Doody, City Attorney
Goren, Cherof, Doody, and Ezrol, P.A.
3099 E. Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308

For CONTRACTOR: Advanced Roofing, Inc.
1950 NW 22nd Street
Ft. Lauderdale, Florida 33311

Section 8. **Severability.** This Agreement sets forth the entire agreement between CONTRACTOR and City with respect to the subject matter of this Agreement. This Agreement supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, between the parties. This Agreement may not be modified except by the parties' mutual agreement set forth in writing and signed by the parties.

Section 9. **Governing Law/Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any dispute under this Agreement shall be an appropriate court of competent jurisdiction in Broward County, Florida.

Section 10. **E-verify.** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees.

Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- A. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- B. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Oakland Park. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Oakland Park; and
- C. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

Section 11. Public Entity Crimes. Contractor hereby certifies that neither it, nor any person or affiliate of Contractor, has been convicted of a Public Entity Crime as defined in section 287.133, F.S., nor placed on the convicted vendor list. Contractor further understands and agrees that it is required to inform City immediately upon any change of circumstances regarding this status.

IN WITNESS OF THE FOREGOING, the parties have hereunto set their hands and seals on the dates written below.

ATTEST:

BY: _____
City Clerk

CITY OF OAKLAND PARK:

BY: _____
City Manager

APPROVED AS TO LEGAL FORM:

BY: _____
City Attorney

WITNESSED BY:

By: *Tomara Martin*
Tomara Martin

CONTRACTOR:

ADVANCED ROOFING, INC.

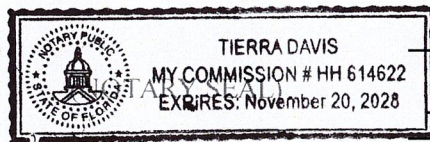
By: *[Signature]*
Title: Robert P. Kornahrens, President

STATE: Florida

COUNTY: Broward

Sworn to (or affirmed) and subscribed before me this 27th day of
May, 20 26, by: Robert P. Kornahrens.

[Signature]
Name of Person Making Statement



[Signature]
Signature of Notary Public

Tierra Davis

Name of Notary Public (Typed, Printed, Stamped)

Personally Known: X OR Identification Produced: _____

Type of Identification Produced: _____

AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: May 27, 2026

Signed: 

Entity: Advanced Roofing, Inc.

Name: Robert P. Kornahrens

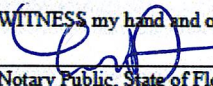
Title: President

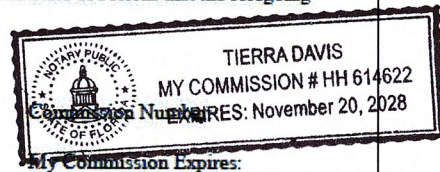
State of Florida
County of Broward

On this 27 day of May, 2026, before me, the undersigned Notary Public, personally appeared Robert P. Kornahrens [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Notary Public, State of Florida
Tierra Davis
(Print Name of Notary)



**AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138, FLORIDA STATUTES,
CONTRACTING WITH FOREIGN ENTITIES OF CONCERN**

BEFORE ME, the undersigned authority, personally appeared (Name of affiant) Robert P. Kornahrens,
who, after being first duly sworn, deposes and states as follows:

1. **Affiant Identity:** Affiant is the (Title) President of (Business Name) Advanced Roofing, Inc. which does business in the State of Florida, hereinafter called the "Contractor."
2. **Contract Purpose:** This affidavit is submitted in connection with the contract titled Roofing Inspections, Maintenance and Repair Services, between the Contractor and the City of Oakland Park, Florida ("City"), and is intended to comply with the requirements of Section 287.138, Florida Statutes, as amended.
3. **Statutory Background:** Section 287.138, Florida Statutes, prohibits governmental entities from entering into, extending, or renewing certain contracts with entities of concern, including:
 - Entities owned or controlled by the government of a foreign country of concern,
 - Entities organized under the laws of a foreign country of concern, or
 - Entities that are subsidiaries or affiliates of such entities, where such contracts would provide access to personal identifying information (PII) of individuals.
4. **Certification of Compliance:**
 - a. Contractor is not owned or controlled by the government of a foreign country of concern, as defined in Section 287.138(1), Florida Statutes.
 - b. Contractor is not organized under the laws of a foreign country of concern.
 - c. Contractor is not a subsidiary or affiliate of an entity described in paragraphs (a) or (b) above.
 - d. Contractor will not subcontract with, delegate to, or otherwise provide access to any entity that would violate the restrictions set forth in Section 287.138(3), Florida Statutes, in connection with this contract.
5. **Accuracy and Updates:** Contractor affirms that the representations in this affidavit are true and accurate as of the date of execution. Contractor agrees to notify the City immediately in writing if any representation becomes inaccurate during the term of the contract.

Signed and Delivered on this 27 day of May, 2026.

BY: 

Signature of Affiant

Robert P. Kornahrens

Printed Name

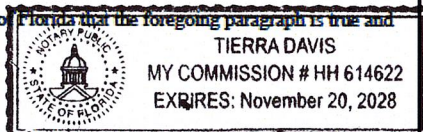
State of Florida
County of Broward

On this 27 day of May, 2026, before me, the undersigned Notary Public, personally appeared Robert P. Kornahrens [name of signer(s)], who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public, State of Florida
(Print Name of Notary) Tierra Davis



Commission Number: _____

My Commission Expires: _____

City of Cape Coral
Roofing Inspection, Maintenance and Repair Services
RPW22137MM-A

THIS CONTRACT is made this 18th day of May, 2023 by and between the **CITY OF CAPE CORAL, FLORIDA**, hereinafter called "CITY", and **ADVANCED ROOFING, INC.**, doing business as a corporation located at 1950 NW 22nd Street, Fort Lauderdale, FL 33311, hereinafter called "CONTRACTOR".

WITNESSETH: For and in consideration of the payments and agreements mentioned hereinafter:

1. The CONTRACTOR will commence and complete the Roofing Inspection, Maintenance and Repair Services for the City of Cape Coral's properties in accordance with the Contract Documents.
2. The CONTRACTOR will furnish all the material, supplies, tools, equipment, labor and other services necessary for the completion of the project described in the Contract Documents.
3. The CONTRACTOR will commence work as required by the CONTRACT DOCUMENTS as stipulated in the written NOTICE TO PROCEED.
4. The CONTRACTOR agrees to perform all the WORK described in the CONTRACT DOCUMENTS for the prices and labor rates listed on the CONTRACTOR'S Official Bid Proposal Form during the term of the contract more specifically EXHIBIT A, attached as submitted.

The term of the contract to be awarded as a result of this proposal shall be for **three** years starting on the effective date and may be renewed for **two** additional, one-year periods upon mutual agreement by the City and the Contractor.

5. This agreement may be terminated by the CITY for its convenience upon thirty (30) days prior written notice to the CONTRACTOR. In the event of termination, the CONTRACTOR shall be paid as compensation in full for work performed to the day of such termination, an amount prorated in accordance with the work substantially performed under this agreement. Such amount shall be paid by the CITY after inspection of the work to determine the extent of performance under this agreement, whether completed or in progress.
6. The Term "Contract Documents" shall include this Contract, addenda, Contractor's Bid except when it conflicts with any other contractual provision, the Notice to Proceed, the Bonds, the Bid Package prepared and issued by the CITY, the General Conditions, the Specifications and Drawings, any Special Conditions, together with all Written Amendments, Change Orders, Work Change Directives or Field Orders. In the event of conflict between any provision of any other document referenced herein as part of the contract and this agreement, the terms of this agreement shall control.
7. **Assignment:** This agreement may not be assigned except with the written consent of the CITY, and if so assigned, shall extend and be binding upon the successors and assigns of the CONTRACTOR.
8. **Disclosure:** The CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR to solicit or secure this agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the CONTRACTOR, any fee, commission, percentage, gift, or other compensation contingent upon or resulting from the award or making of the agreement.
9. **Administration of Agreement:** The appropriate City Director or their representative shall administer this agreement for the CITY.
10. **Governing Law:** The validity, construction and effect of this Contract shall be governed by the laws of the State of Florida. All claim and/or dispute resolution under this Agreement, whether by mediation, arbitration, litigation, or other method of dispute resolution, shall take place in Lee County, Florida. More specifically, any litigation between the parties to this Agreement shall be conducted in the Twentieth

City of Cape Coral
Roofing Inspection, Maintenance and Repair Services
Contract #: RPW22137MM-A

Judicial Circuit, in and for Lee County, Florida. In the event of any litigation arising out of this Contract, each party shall be responsible to pay for its own reasonable costs and attorney's fees.

11. **Amendments:** No Amendments or variation of the terms or conditions of this agreement shall be valid unless in writing and signed by the parties.
12. **Payment Procedures:** CITY shall make payment and Contractor(s) shall be in receipt of all sums properly invoiced within thirty (30) days of the CITY's receipt of such invoice unless, within a fifteen (15) day period, CITY notifies Contractor(s) in writing of its objection to the amount of such invoice, together with CITY's determination of the proper amount of such invoice. CITY shall pay any undisputed portion of such invoice within such thirty (30) day period.

If CITY shall give such notice to the Contractor(s) within such fifteen (15) day period, such dispute over the proper amount of such invoice shall be resolved, and after final resolution of such dispute, CITY shall promptly pay the Contractor(s) the amount so determined, less any amounts previously paid by CITY with respect to such invoice. In the event it is determined that CITY has overpaid such invoice, the Contractor(s) shall promptly refund to the CITY the amount of such overpayment
13. **Contractor's Representations:** In order to induce CITY to enter into the Agreement CONTRACTOR makes the following representations:

CONTRACTOR has been familiarized with the Contract Documents and the nature and extent of the work required to be performed, locality, local conditions, and Federal, State, and Local laws, ordinances, rules and regulations that in any manner may affect costs, progress or performance of the work.

CONTRACTOR has made or caused to be made examinations, investigations and tests and studies as deemed necessary for the performance of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract, and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.

CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

CONTRACTOR has given CITY written notice of all conflicts, errors or discrepancies that have been discovered in the CONTRACT DOCUMENTS and the written resolution thereof by CITY is acceptable to CONTRACTOR.
14. **Indemnity:** The CONTRACTOR shall indemnify and hold harmless the CITY, its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR and any persons employed or utilized by CONTRACTOR in the performance of this Contract.
15. **Other Provisions:** The CITY reserves unto itself sole authority to execute and authorize the issuance of change order(s), directives, or other documents to the CONTRACTOR which impact on or change the contract time or price. These actions by the CITY will be taken after due consideration of the recommendations and analysis of the ENGINEER. This provision supersedes any other contradictory provisions within the Contract Documents.
16. **Invalid Provision:** The invalidity or unenforceability of any particular provision of this agreement shall not affect the other provisions hereof, and the agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

City of Cape Coral
Roofing Inspection, Maintenance and Repair Services
Contract #: RPW22137MM-A

17. **Record Keeping:** The awarded bidder shall maintain auditable records concerning the procurement adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting principles, and the City of Cape Coral reserves the right to determine the record-keeping method in the event of non-conformity. If a Public Construction Bond is required records shall be maintained for ten (10) years, after final payment has been made and shall be readily available to City personnel with reasonable notice, and to other persons in accordance with the Florida Public Disclosure Statutes.

Records of the Contractor's personnel, sub-consultants, and the costs pertaining to the Project shall be kept in accordance with generally accepted accounting practices.

Contractor shall keep full and detailed accounts and financial records pertaining to the provision of services for the City. Prior to commencing work, Contractor shall review with and obtain the City's approval of the accounting procedures and records to be utilized by the Contractor on the Project. Contractor shall preserve the aforementioned Project records for a period of ten (10) years after final payment, or for such longer period as may be required by law.

18. **Public Record:** Pursuant to Florida Statute §287.058 (1) (c), this contract may be unilaterally cancelled by the City if the Consultant, refuses to allow public access to all documents, papers, letters, or other material made or received by the Consultant in conjunction with this contract, unless the records are exempt from disclosure.
19. **Public Construction Bond (if applicable):** Any Contractor entering into a contract for the construction of a public building or public work, or for any repairs upon a building or public work shall, before commencing work, execute, deliver to the City of Cape Coral, and record in the public records of Lee County, Florida, a public construction bond issued by a surety authorized to do business in the State of Florida. The amount of the bond shall be 100% of contract amount.
20. **Insurance:** Unless otherwise specified, Contractor shall, at its own expense, carry and maintain the following minimum insurance coverage, as well as any insurance required by law.
- a. **Workers' Compensation:** Submitting firm shall have Workers Compensation Insurance covering all employees meeting Statutory Limits in compliance with the applicable state and federal laws. The policy must include Employer's Liability with a minimum limit of \$1,000,000.00 for each accident.
- b. **Comprehensive General Liability:** Shall have minimum limits of \$1,000,000 per occurrence, combined Single Limit for Bodily Injury Liability and Property Damage Liability. This shall include Premises and/or Operations, Independent Contractors and Products and/or Completed Operations, Broad Form Property Damage, and a Contractual Liability Endorsement.
- c. **Commercial Auto Liability:** Shall have minimum limits of \$1,000,000 per occurrence. Combined Single Limit for Bodily Injury and Property Damage Liability. This shall include Owned Vehicles, Hired and Non-Owned Vehicles, and Employees' Non-Ownership.
- d. **Certificate of Insurance:** The City of Cape Coral is to be specifically included as an additional insured on the General Liability policy and the contract number (RPW22137MM-A) shall be listed under the comments section. This does not pertain to Workers' Compensation.

In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued thirty (30) days prior to said expiration date.

The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy.

City of Cape Coral
Roofing Inspection, Maintenance and Repair Services
Contract #: RPW22137MM-A

The City of Cape Coral shall be named on the COI as additional insured on the General Liability. This does not pertain to Workers' Compensation. The Project Name and Number to also be listed. (Roofing Inspection, Maintenance and Repair Services – RPW22137MM-A).

Unless otherwise specified, it shall be the responsibility of the contractor to ensure that all subcontractors comply with the same insurance requirements spelled out above.

All certificates of insurance must be on file with and approved by the City of Cape Coral before the commencement of any work activities

21. **Annual Appropriation Contingency:** Pursuant to Florida Statute §166.241, the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. This Contract is not a commitment of future appropriations. Authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the City if the City Council reduces or eliminates appropriations.
22. **Immigration Affidavit Certification and E-Verify Validation:**
As a condition precedent to entering into this AGREEMENT, and in compliance with The Immigration and Nationality Act (INA), 8 U.S.C. Section 1324a(e) Section 274A(e) and Florida Statute State Section §448.095, Contractor or Consultant and their subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. The Employment Eligibility Verification System (E-Verify), is operated by the Department of Homeland Security in partnership with the Social Security Administration.

The following conditions must be met by all Contractors, Consultants and Subcontractors:

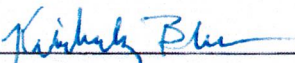
- a. Contractor or Consultant shall require each of its subcontractors to provide them with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor, Consultant or Bidder shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this AGREEMENT.
- b. The CITY, Contractor, Consultant, Bidder or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated The Immigration and Nationality Act (INA) contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) Section §448.09(1), Florida Statute or the provisions of this section shall terminate the contract with the person or entity.
- c. The CITY, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but Contractor or Consultant otherwise complied, shall promptly notify Contractor or Consultant and they shall immediately terminate the contract with the subcontractor.
- d. A contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section §448.095(2)(d), Florida Statute. Contractor or Consultant acknowledges that upon termination of this AGREEMENT by the CITY for a violation of this section by Contractor or Consultant, that the Contractor or Consultant may not be awarded a public contract for at least one (1) year. Contractor or Consultant further acknowledges that Contractor or Consultant is liable for any additional costs incurred by the CITY as a result of termination of any contract for a violation of this section.
- e. **Subcontracts:** Contractor, Consultant or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower tier subcontracts. Contractor or Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

City of Cape Coral
Roofing Inspection, Maintenance and Repair Services
Contract #: RPW22137MM-A

23. **Unauthorized Aliens:** The employment of unauthorized aliens by any Contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the Contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of any contract resulting from this ITB. This applies to any sub-contractors used by the Contractor as well.
24. **Scrutinized Companies List:** Pursuant to 287.135 Florida Statute, s. 215.4725 and s. 215.473, companies contracting with public agencies are prohibited from contracting for good or services over one million (\$1,000,000) dollars that appear on the Scrutinized Companies List.
25. **Electronic Signatures:** The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed version of an original signature or electronically scanned and transmitted versions (e.g. via pdf) of an original signature.
26. **Counterparts:** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together will constitute one and the same instrument.
27. **Entire Agreement:** This Contract constitutes the entire and exclusive agreement between the parties and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements, whether written or verbal.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed, by their duly authorized officials this Contract in one counterpart which shall be deemed an original on the date last signed as below written.

ATTEST:

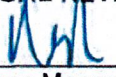
Signature: 
Typed Name: Kimberly Bruns, CMC
Title: City Clerk

CITY:

CITY OF CAPE CORAL, FLORIDA

Signature: 
Typed Name: Michael Ilczyszyn
Title: Interim City Manager
Date: 5/18/2023

CITY LEGAL REVIEW:

 4/13/2023
For Dolores Menendez Date
City Attorney

CONTRACTOR:

ADVANCED ROOFING, INC.

Signature: 
Print Name: Bill Lester
Title: Branch Manager
Date: 4/24/23

Advanced Roofing, Inc

EXHIBIT A

Provide pricing for responding to annual inspection, routine maintenance, and any urgent and emergency requests for service. Urgent requests should be considered service response within twenty-four (24) hours. Emergency requests should be considered service response within four (4) hours

INSPECTIONS		
Rate (per SF)	Estimated Area (SF)	
\$.07	500,000-750,000	
\$.06	750,000-1,000,000	
\$.05	1,000,000-1,500,000	
UNSCHEDULED ROOF REPAIRS (METAL)		
Regular Hourly Rate	Emergency/Holiday/After Hours Rate	Estimated Hours Annually
\$ 70.00	\$ 80.00	200-250
UNSCHEDULED ROOF REPAIRS (Shingle, Tile, BUR, Membrane, etc)		
Regular Hourly Rate	Emergency/Holiday/After Hours Rate	Estimated Hours Annually
\$ 65.00	\$ 75.00	500-750
ADDITIONAL SERVICES (Major Repairs/Replacements, Non-Destructive Testing, etc)		
Manufacturer Material % Markup from cost		15 %
Other Material/Part % Markup from cost		15 %

"EXHIBIT B"

**CITY OF CAPE CORAL
RENEWAL #1 & AMENDMENT #1
ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES
RPW22137MM-A**

Reference is made to the Contract entered into between the **CITY OF CAPE CORAL (CITY)** and **ADVANCED ROOFING (CONTRACTOR)** located at 1950 NW 22nd Street, Fort Lauderdale, FL 33311 for **ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES**.

Renewal

By mutual agreement between the Contracting Parties, the bid and the Contract Award period is hereby renewed for an additional 1-year period effective **May 18, 2026, through May 17, 2027**.

Amendment

The contract is amended as follows:

Paragraph 12 is replaced in its entirety with:

12. **Payments:** CITY shall make payment and CONTRACTOR shall be in receipt of all sums properly invoiced within thirty (30) days of the City's receipt of such invoice. CITY shall pay contract amount of such invoice within such thirty (30) day period. If CITY shall give such notice to the CONTRACTOR within such fifteen (15) day period, such dispute over the proper amount of such invoice shall be resolved, and after final resolution of such dispute, CITY shall promptly pay the CONTRACTOR the amount so determined, less any amounts previously paid by CITY with respect to such invoice. In the event it is determined that CITY has overpaid such invoice, the CONTRACTOR shall promptly refund to the CITY the amount of such overpayment.

Payments by Electronic Funds Transfer: All payments made by the City of Cape Coral, Florida will be made by Direct Deposit (ACH) via electronic funds transfer. Paper checks will no longer be issued to new vendors. Every new vendor must register for direct deposit with the City by providing a "Vendor Authorization Agreement for Electronic Funds Transfer" form (ACH Form) to the City's Financial Services Accounting Division. It is strongly encouraged for current vendors to register for direct deposit with the City via Direct Deposit (ACH) Electronic Funds Transfer form. The form may be accessed on the City of Cape Coral website at:

<https://cms4files.revize.com/capecoralfl/Procurement/VENDOR%20EFT%20AUTHORIZATION%20-%20Updated%20Jan%202024.pdf>

Please contact the Procurement Division at the number shown on this solicitation document herein as the first point of contact for more information.

The link below will take you to the City of Cape Coral vendor Registration page:

https://www.capecoral.gov/department/financial_services/procurement/vendor_registration.php

Suppliers submitting a response to any solicitation are not required to be registered vendors or set up EFT payment prior to submitting their response. Suppliers do need to become register vendors and have the EFT payment form in place prior to the award of any contract.

**CITY OF CAPE CORAL
RENEWAL #1 & AMENDMENT #1
ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES
RPW22137MM-A**

Paragraph 22 is replaced in its entirety with:

22. E-Verify Validation:

As a condition precedent to entering into this CONTRACT and in compliance with The Immigration and Nationality Act (INA), 8 U.S.C. Section 1324a(e) Section 274A(e) and Florida Statute State Section §448.095, Contractor or Consultant and their subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. The Employment Verification System (E-Verify) is operated by the Department of Homeland Security in partnership with the Social Security Administration.

A public agency must require in any contract that the contractor, and any subcontractor thereof, register with and use the E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

Contractor must include E-Verify Memorandum of Understanding (MOU) Verification document.

The following provisions are hereby added to the contract:

28. Prohibition Against Considering Social, Political, or Ideological Interests in Government

Contracting: In accordance with Florida Statute 287.05701 the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor. An awarding body may not give preference to a vendor based on the vendor's social, political, or ideological interests

- 29. Human Trafficking:** Pursuant to Florida Statute 787.06, when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in F.S. 787.06.

CITY OF CAPE CORAL
RENEWAL #1 & AMENDMENT #1
ROOFING INSPECTION, MAINTENANCE AND REPAIR SERVICES
RPW22137MM-A

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized representatives this Contract Amendment #1 and Renewal #1 in one counterpart which shall be deemed original.

FOR: THE CITY OF CAPE CORAL:

Signature: *Michael Ilcyszyn*

Printed Name: Michael Ilcyszyn

Title: City Manager

Date: 4/27/2026

FOR: ADVANCED ROOFING, INC.

Signature: *Robert P. Kornahrens*

Printed Name: Robert P. Kornahrens

Title: President

Date: 04.23.2026

(SEAL)
ATTEST:

Kimberly Bruns

Kimberly Bruns, MMC

City Clerk

LEGAL REVIEW

Aleksandr Boksner
Aleksandr Boksner, City Attorney

Date: 4/21/2026

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM NO. 10

MEETING DATE: 6/17/2026

PREPARED BY:	Robin Greco, Deputy City Clerk Renee M. Shrout, City Clerk	DEPARTMENT HEAD APPROVAL:	CITY CLERK
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SUBJECT:

Unsafe Structures Board - Two (2) Members

1. BACKGROUND/HISTORY

Issue Statement: Board Members Cheryl Ray Sader and Marylou Adams' terms expire June 2026. Both board members have been contacted and would like to be considered for another three-year term.

There remains five open positions on this board: Attorney, Electric Contractor, Real Estate Appraiser, Plumbing Contractor and General Contractor. There are no additional applications.

-
Recommended Action: The City Commission, by consensus, consider the applicants for a three (3) year term appointment and adopt the resolution.

ARTICLE III. UNSAFE STRUCTURES BOARD

Sec. 5-31. Created; composition.

The Unsafe Structures Board is hereby created, consisting of nine (9) members who shall be appointed by the City Commission. All professional members of the Unsafe Structures Board shall be registered and licensed in the State of Florida. In the event the City Commission cannot find a properly qualified resident of the city, it may by a majority vote appoint a qualified nonresident for the specific categories or professions required. (Ord. No. O-93-14, § 8, 10-6-93)

Sec. 5-32. Qualifications of members and terms of office.

(a)Qualifications. Members of the board shall be permanent residents of the area under the jurisdiction of the City Commission authority who possess outstanding reputations for civic activity, interest, integrity, responsibility and business or professional ability.

The composition and representative membership of the board shall be as follows:

- (1) Registered engineer
- (2) Registered architect
- (3) General building contractor
- (4) Electrical contractor
- (5) Attorney-at-law
- (6) Plumbing contractor
- (7) Real estate appraiser
- (8) Real estate property manager
- (9) Citizen with experience and background in the field of social problems

Appointments shall be for the term of three (3) years provided that the term shall continue until a successor is appointed and qualified. Appointments to fill any vacancy on the board shall be for the remainder of the unexpired term, but failure to fill a vacancy shall not invalidate any action or decision of the board.

Five members of the board constitute a quorum necessary to hold a meeting.

Current Members:

Member	Term Expires	Discipline	Resolution #
Martin Gross	09/2028	Prof. Engineer	R-2025-156
Carlos Lozano	12/2027	Architect	R-2024-228
<i>Cheryl Rae Sader</i>	<i>06/2026</i>	<i>Teacher</i>	<i>R-2023-090</i>
<i>Marylou Adams</i>	<i>06/2026</i>	<i>Property Mgr.</i>	<i>R-2023-090</i>
<i>VACANT</i>		<i>Gen. Contractor</i>	
<i>VACANT</i>		<i>Attorney</i>	
<i>VACANT</i>		<i>Plumbing Contractor</i>	
<i>VACANT</i>		<i>Elect. Contractor</i>	
<i>VACANT</i>		<i>Real Est. Appraiser</i>	

2. CURRENT ACTIVITY

Board Members Cheryl Rae Sader, Teacher/Knowledgeable in Social Problems; and Marylou Adams, Property Manager, have been contacted and wish to continue to serve another three-year term on the Board. Their applications and residential confirmation form are attached.

There are no additional applicants at this time.

The Board meets, as needed, the first Tuesday of every month at 7:30 p.m. The last meeting was held on April 3, 2018.

3. FINANCIAL IMPACT

N/A

4. RECOMMENDATION

Staff recommends the City Commission, by consensus, appoint two members for a three-year term and adopt the resolution.

ATTACHMENTS:

Resolution

Current Member Applications

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RESOLUTION NO. R-2026-XXX

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA APPOINTING TWO (2) MEMBERS TO SERVE ON THE UNSAFE STRUCTURES BOARD FOR A THREE (3) YEAR TERM; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Oakland Park appoints nine (9) members of the Unsafe Structures Board Appointment pursuant to Article III of Section 5-31 of the Oakland Park Code of Ordinances; and

WHEREAS, all appointments shall be for the term of three (3) years provided that the term shall continue until a successor is appointed and qualified; and

WHEREAS, the City Commission deems it to be in the best interests of the City to appoint two (2) members to serve on the Unsafe Structures Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the City Commission.

SECTION 2. The City Commission of the City of Oakland Park, Florida hereby appoints the following members to serve on the Unsafe Structures Board:

<u>Board Member</u>	<u>Term Expiration</u>
_____	June 30, 2029
_____	June 30, 2029

SECTION 3. The appropriate City officials are authorized and directed to execute the necessary documents to effectuate this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such

1 unconstitutional or invalid part shall be considered eliminated and will in no way affect
2 the validity of the other provisions of this Resolution.

3 **SECTION 6.** This Resolution shall become effective immediately upon its
4 passage and adoption.

5
6 **ADOPTED** by the City Commission of the City of Oakland Park, Florida this
7 17th day of June, 2026.

8
9 CITY OF OAKLAND PARK, FLORIDA

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11
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13 _____
14 MAYOR STEVEN R. ARNST

15 A. GORDON _____
16 L. NEWBOLD _____
17 F. BUDHOO _____
18 T. LONERGAN _____
19 S. ARNST _____

20
21 ATTEST:

22
23
24 _____
25 RENEE M. SHROUT, CMC
26 CITY CLERK



CITY OF OAKLAND PARK APPLICATION FOR ADVISORY BOARD APPOINTMENTS



Service on a Board or Committee provides citizens with an opportunity to help shape policy and direction for the City of Oakland Park. U.S. citizens living in the city are **encouraged** to apply for appointment to a city board by the City Commission. Applications are valid for three (3) years.

Please check Boards/Committees for which you wish to be considered:

☐ Art and Cultural Board	☐ Code Enforcement Board*	☐ Program for Public Information Board
☐ Beautification Advisory Board	☐ Historic Preservation Board	☐ School Advisory Board
☐ Board of Adjustment*	☐ Planning and Zoning Board*	☒ Unsafe Structures Board*
☐ Civil Service Board	☐ Police/Fire Pension Board*	☐ Local Government Academy (Eight Week Course)

Application is for: ☐ New Appointment ☐ Re-submission ☐ If you currently serve on a Board, please state which Board Unsafe Structure Board
 * Per Section 112.317 Florida Statutes, Members of Some Boards are required to file a Financial Disclosure Report.

Please type or print information.

PERSONAL:

Name: Marylou Adams E-Mail Address: Marylou@browardrealtycorp.com
 Residential Address: 5441 N.E. 4th AVENUE Oakland Park, Zip: 33334 Telephone Number: (954) 444-6626
 Business Number: (954) 645-7733 Cell Number: (954) 444-6626
 (You must use your Oakland Park home address on this application.) Voting Precinct Number: D004

EDUCATION:

Name of High School: MCDOWELL HIGH SCHOOL Location: ERIE, PA.
 College (if applicable): BROWARD COMMUNITY Location: was on NE 4th AVE.
 Years Completed: 1 Degree: REAL ESTATE LICENSE Field of Study: REAL ESTATE
 Other professional or technical training (Name of school, course name, etc.): GOLD COAST SCHOOL OF REALTY (BROKER LICENSE)

EMPLOYMENT:

Current or last employer: BROWARD REALTY CORP. Address: 772 NW 60th ST., FT. LAUDERDALE, FL 33309
 Position: COMMERCIAL PROPERTY MANAGER Years of Service: 2001 - PRESENT
 Duties: I manage 11 properties, 75 tenants, billing & collecting rents, supervising daily activities, repairs & renovations

OTHER QUALIFICATIONS:

Briefly describe any specific expertise and/or abilities that would pertain to your service on a City Board:
Consistently looking for tenants that could be a liability to owner & tenant

MEMBERSHIPS: Oakland Park Organization(s) Years in Membership Office Held (if any)

Broward Club of Oakland Park, member & treasurer for 21 years

Outside City

ACKNOWLEDGMENT (Check Below):

- ☒ I understand that in accordance with the Florida Sunshine Law, this information will be available for public review and I waive any objections to such publication.
- ☒ I understand that appointment to any of the positions indicated above is a voluntary service.
- ☒ If appointed, I agree to faithfully and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws or ordinances of the City, County, and State of Florida, particularly those pertaining to the conduct of public office and the financial disclosure requirements, if applicable, to my position.
- ☒ I understand, if appointed, an updated application must be submitted to seek appointment to another advisory board.
- ☒ I understand that if appointed, I must take the oath of office prescribed in the Florida Statutes.
- ☒ I understand that I may sit on only one Commission appointed board.

Signature of Applicant

Date

Please Completely Fill Out & Return this Application to the City Clerk's Office for Processing.
 City of Oakland Park • 1100 Park Lane East • Oakland Park, FL 33334 • (954) 630-4300
Applications will be valid for a period of three years



Advisory Board/Committee Member Confirmation of Request for Appointment

Name: Marylou Adams

Address: 5441 NE 4th AVENUE, OAKLAND PARK, FL 33334

Email: Marylou@browardrealtycorp.com

Phone: 954-444-6626

Current Oakland Park Resident: ☒ Yes ☐ No

Advisory Board/Committee: _____

☐ Original Appointment ☒ Request Re-Appointment ☐ Do Not Wish to Be Reappointed

Please Fill in Your Qualifications/Interest in Board:

By completing this form, I certify the following information:

- ☒ I want to serve/continue to serve.
- ☒ I meet all legal requirements to serve (residency, etc.)
- ☒ I am aware of duties and other obligations as a board member (legal & ethical).
- ☒ I understand that should I fail to abide by the rules and obligations of this position, or fail to continue to meet the conditions of membership (relocate out of city), I must disclose to the City Clerk.
- ☒ I confirm the board member application attached is current, including contact information.
- ☒ I have no intention at this time to relocate outside of the City limits and understand that should this change, I will immediately provide notice to the City Clerk.

Signature Marylou Adams

Date May 16, 2026

To be completed by staff

Appointed by: Consensus
Board Expiration Date: June 2026

Date Appointed: 6/7/23

All information has been reviewed and confirmed
Reviewed by: R. Green

Date: 5/17/26



CITY OF OAKLAND PARK APPLICATION FOR ADVISORY BOARD APPOINTMENTS

Your Service to our City is Formally Solicited
Service on a Board or Commission provides citizens with an opportunity to help shape policy and direction for the City of Oakland Park. Residents are cordially invited to apply for appointment by the City Commission to a City Board. Applications are valid for three (3) years.
Please check Boards/Commissions for which you wish to be considered:

☐ Art and Cultural Board
☐ Beautification Advisory Board
☐ Board of Adjustment
☐ Civil Service Board

☐ Code Enforcement Board
☐ Historic Preservation Board
☐ Planning and Zoning Board
☐ Public Tree Protection Board

☐ Program for Public Information Board
☐ School Advisory Board
☐ Unsafe Structure Board
☐ Local Government Academy (Eight Week Course)

Application is for: ☐ New Appointment ☐ Re-election ☒ If you currently serve on a Board, please state which Board
* Per Section 112.317 Florida Statutes, Members of Some Boards are required to file a Financial Disclosure Report.

Please type or print information.

PERSONAL:

Name: Cheryl Rae Sader E-Mail Address: cherylrae52@bellsouth.net
Residential Address: 1581 NE 47 Court Oakland Park, FL 33334 Telephone Number: 954-609-6804
Business Number: 954-609-6804 Cell Number: 954-609-6804
(You must use your Oakland Park home address on this application.) Voting Precinct Number: _____

EDUCATION:

Name of High School: McLean High School Location: McLean, Virginia
College (if applicable): Florida Atlantic University Location: Boca Raton, FL
Years Completed: 4 Degree: BA in Education Field of Study: Education

(Other professional or technical training (Name of school, course name, etc.) _____)

EMPLOYMENT:

Current or last employer: School Board Broward Co Address: 101 NE 11th Ave. Ft. Lauderdale, FL
Position: Education Years of Service: 36
Title: Teacher

OTHER QUALIFICATIONS: Briefly describe any specific expertise and/or abilities that would pertain to your service on a City Board:

MEMBERSHIPS: Oakland Park Organization(s) Years in Membership Office Held (if any)
Chairperson Unsafe Structure Board since its inception in 1988

Outside City _____

ACKNOWLEDGMENT (Check Below)

- ☒ I understand that in accordance with the Florida Sunshine Law, this information will be available for public review and I waive any objections to such publication.
- ☒ I understand that appointment to any of the positions indicated above is a voluntary service.
- ☒ If appointed, I agree to faithfully and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws and ordinances of the City, County, and State of Florida, particularly those pertaining to the conduct of public office and the financial disclosure requirements, if applicable, to my position.
- ☒ I understand, if appointed, an updated application must be submitted to seek appointment to another advisory board.
- ☒ I understand that if appointed, I must take the oath of office prescribed in the Florida Statutes.
- ☐ I understand that I may sit on only one Commission appointed board.

Cheryl Rae Sader

Cheryl Rae Sader

Signature of Applicant

May 28, 2026

Date

RECEIVED

MAY 28 2026

CITY CLERK

Please Completely Fill Out & Return this Application to the City Clerk's Office for Processing.

City of Oakland Park - 3650 NE 12 Avenue - Oakland Park, FL 33334 - (954) 630-4300



Advisory Board/Committee Member
Confirmation of Request for Appointment

RECEIVED

MAY 28 2026

CITY CLERK

Name Cheryl Rae Sader

Address 2581 NE 47 Ct.

Email Cherylrae52@bellsouth.net

Phone 954-609-6804

Current Oakland Park Resident: ☒ Yes ☐ No

Advisory Board/Committee _____

☐ Original Appointment ☒ Request Re-Appointment ☐ Do Not Wish to Be Reappointed

Please Fill in Your Qualifications/Interest in Board

By completing this form, I certify the following information:

☒ I want to serve/continue to serve.

☒ I meet all legal requirements to serve (residency, etc.)

☒ I am aware of duties and other obligations as a board member (legal & ethical).

☒ I understand that should I fail to abide by the rules and obligations of this position, or fail to continue to meet the conditions of membership (relocate out of city), I must disclose to the City Clerk.

☒ I confirm the board member application attached is current, including contact information.

☒ I have no intention at this time to relocate outside of the City limits and understand that should this change, I will immediately provide notice to the City Clerk.

Signature

Date

To be completed by staff

Appointed by: Consensus

Board Expiration Date: June 2026

Date Appointed: 6/7/23

All information has been reviewed and confirmed

Reviewed by: R. Greco

Date: 5/28/20

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM NO. 11

MEETING DATE: 6/17/2026

PREPARED BY:	Lillian Rosa, Acting Human Resources Director	DEPARTMENT HEAD APPROVAL:	HUMAN RESOURCES
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SUBJECT: City Manager Performance Evaluation 2026

1. BACKGROUND/HISTORY

Issue Statement:

Section 3.1 of the City Manager's contract provides that performance evaluations will take place annually in June, beginning in June 2016. Section 3.2 of the contract states that, "In conjunction with any review of performance, the Commission may increase the base salary and/or other benefits of City Manager in such amounts and to such extent as the Commission may deem is proper."

Recommended Action:

Compliance with provisions of the City Manager's employment agreement to conduct an annual evaluation each June.

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

Adjustments, if any authorized by the City Commission, would be accommodated in the current year's budget and would be budgeted for in FY 2027.

4. RECOMMENDATION

ATTACHMENTS:

CM employment agreement and amendments
HRCC City Manager Salary Survey 2026

AGREEMENT

THIS AGREEMENT made and entered into this 12 day of September 2014, by and between the City of Oakland Park, Florida, a municipal corporation, ("CITY") and DAVID HEBERT ("CITY MANAGER"), pursuant to these terms and conditions:

WITNESSETH:

WHEREAS, the City Commission ("COMMISSION"), pursuant to the City Charter and Code of Ordinances has the power of appointment of the City Manager; and

WHEREAS, the Commission has determined that DAVID HEBERT meets the qualification requirements to serve as City Manager and wishes to formalize his August 28th, 2014 appointment as CITY MANAGER of the City of Oakland Park and provide terms and conditions of appointment; and

WHEREAS, DAVID HEBERT wishes to accept appointment as CITY MANAGER of the CITY under the terms and conditions recited herein.

NOW, THEREFORE, the COMMISSION, acting on behalf of and for the benefit of the CITY and CITY MANAGER agree as follows:

1.0 Duties: Commencement Date

- 1.1 CITY MANAGER shall perform the functions and duties specified in Article IV, of the City Charter and other legally permissible and proper duties and functions as required of the office or as directed by the COMMISSION.
- 1.2 CITY MANAGER agrees to perform the duties of CITY MANAGER with care, diligence, skill and expertise.
- 1.3 CITY MANAGER shall commence Performing Duties on or before September 29th, 2014 ("Commencement Date").

2.0 Salary

- 2.1 CITY will pay CITY MANAGER for an annualized base salary of One Hundred Seventy Thousand and 00/100 (\$170,000.00) DOLLARS, payable in equal bi-weekly payments; paid at the same time that other managerial level employees of the CITY are paid.

3.0 Performance Review.

(00037187 | 1869-0101480)

R.2014.096

3.1 The COMMISSION will provide the CITY MANAGER with a performance evaluation six (6) months post Commencement Date and second performance evaluation on October 15th, 2015, thereafter annually utilizing a process, form, criteria, and format for the evaluation which shall be agreed upon by the members of the COMMISSION in consultation with the CITY MANAGER.

3.2 In conjunction with any review of performance, the COMMISSION may increase the base salary and/or other benefits of CITY MANAGER in such amounts and to such extent as the COMMISSION may determine is proper.

4.0 Terms of Appointment

4.1 The CITY MANAGER shall serve at the pleasure of the City Commission.

4.2 Nothing in this Agreement shall limit the right of the COMMISSION to terminate the appointment of CITY MANAGER at any time, subject only to the provisions set forth in Section 5.0 of this Agreement.

4.3 Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the CITY MANAGER to resign at any time from his position with the CITY, subject only to the provisions set forth in Section 5.0 of this Agreement.

4.4 The Commission consents to the CITY MANAGER to residing outside the City limits of Oakland Park, for a period of one (1) year from the Commencement Date.

5.0 Termination Conditions and Pay

5.1 This Agreement shall terminate:

5.1.1 by mutual agreement of CITY MANAGER and the CITY.

5.1.2 Pursuant to Section 2.09 of the City Charter by the CITY COMMISSION's unilateral termination of CITY MANAGER.

5.1.3 by death of CITY MANAGER.

5.1.4 by resignation of CITY MANAGER.

5.1.5 by amendment of the City Charter or Code of Ordinances pertaining to the role, powers, duties, authority, responsibilities of the CITY MANAGER's position that substantially changes the authority of the CITY MANAGER, in which case, the CITY MANAGER shall have the right to declare that

such amendments constitute unilateral City termination in the same manner as 5.1.2 above.

5.2 In the event of a conflict between the severance benefit terms of this agreement and the limitation on severance benefits as provided in s. 215.425, Florida Statutes, the provisions of the statute shall prevail.

6.0 Rights and Obligations Upon Unilateral Termination by CITY.

6.1 Unilateral termination shall be by a 4/5 vote by the COMMISSION and need not reflect performance related reasons. In the event of a termination for misconduct, the CITY MANAGER is not entitled to severance pay in accordance with s. 215.425, Florida Statutes. If this Agreement is terminated by unilateral action by the CITY not based on misconduct, CITY MANAGER shall be entitled to:

- 6.1.1 unpaid base salary through the effective date of the termination.
- 6.1.2 ten (10) weeks of severance pay. The term severance pay shall have the meaning as set forth in s. 215.425, Florida Statutes.
- 6.1.3 reimbursement for as-yet unreimbursed expenses pursuant to this Agreement.
- 6.1.4 all earned and accrued Paid Time Off (PTO) as provided for in the City's Civil Service Rules.

7.0 Rights and Obligations Upon Termination by Mutual Agreement.

7.1. If this Agreement terminates upon mutual agreement of the parties, CITY MANAGER the negotiated terms of severance shall be consistent with the limitation on severance pay as set forth in s. 215.425, Florida Statutes.

8.0 Rights and Obligations Upon Termination Due to Disability or Death.

8.1. If this Agreement terminates due to CITY MANAGER's disability or death, CITY MANAGER or his guardian or personal representative shall be entitled to the following compensation and benefits:

- 8.1.1 base salary to date of death or last day of work if disability.
- 8.1.2 reimbursement for as-yet unreimbursed business expenses pursuant to this Agreement.

8.1.3 earned and accrued Paid Time Off (PTO) as provided for in the City's Civil Service Rules.

8.1.4 life and/or disability benefits, if applicable.

8.1.5 accrued deferred compensation, if any.

8.1.6 In the event of any disagreement or dispute regarding to whom payment shall be made, the CITY may rely on a court order or in the absence of an order, may interplead the payment with a court of proper jurisdiction.

9.0. Rights and Obligations Upon Termination Due to Resignation.

9.1. If this Agreement terminates due to CITY MANAGER's resignation, CITY MANAGER shall be entitled only to the following compensation and benefits:

9.1.1 base salary through the date of resignation or such other date as mutually agreed to between CITY MANAGER and the CITY.

9.1.2 reimbursement for as-yet unreimbursed expenses pursuant to this Agreement.

9.1.3 earned and accrued Paid Time Off as provided for in the City's Civil Service Rules.

9.1.4 accrued deferred compensation.

9.2. A resignation shall be submitted in writing to the COMMISSION through the City Clerk and shall provide for an actual resignation date no later than thirty (30) days following the date of notice of resignation, or later with the consent of the COMMISSION. The COMMISSION may establish an earlier separation date, but compensation and benefits shall accrue through the full thirty (30) days.

10.0 Additional Benefits.

The City Manager shall receive the same educational enrichment benefits, holidays, and other leave benefits, disability benefits, as established by the City's Personnel Policies and Regulations or any compensation plan or Benefit Package for management personnel that exists or the City Commission may adopt in the future. Relative to Paid Time Off (PTO), the City Manager shall receive the equivalent of 160 hours off for the first year of his employment.

10.2 CITY shall pay for and provide the CITY MANAGER with term life insurance in an amount no less than two (2) times the City Manager Base Salary. The City will not be responsible for policy renewal after the date of termination of appointment.

10.3 In lieu of the participation in the Florida Retirement System (FRS), CITY and CITY MANAGER will execute all necessary agreements provided by the International City Management Association-Retirement Corporation (ICMA-RC) for CITY MANAGER's participation in a 401 ICMA-RC retirement plan, or any other comparable deferred compensation program. In addition to the base salary paid by the CITY to CITY MANAGER, CITY will pay Twenty-Seven Thousand and 00/100 \$27,000.00 Dollars annually into the ICMA-RC on CITY MANAGER's behalf, in equal proportionate amounts each pay period, and to transfer ownership to succeeding CITY or the CITY MANAGER upon CITY MANAGER's resignation or discharge.

The City Manager shall make any contributions as may be required by City approved retirement plans.

10.4 The CITY will pay for the registration, travel and subsistence expenses of the CITY MANAGER for professional and official travel and meetings to continue the professional development of the CITY MANAGER and to pursue necessary official and other functions for the CITY including but not limited to his attendance at the Annual Conference of the International City/County Management Association, and conferences and meetings sponsored by the Florida City/County Management Association, the Florida Bar and such other national, regional, state, and local organizations, civic groups, and committees which the CITY MANAGER of the CITY is a member and as the CITY may designate.

10.5 CITY will pay for the registration, travel and subsistence expenses of the CITY MANAGER for short courses, institutes, and seminars that are necessary for this professional development and the good of the CITY.

10.6 The CITY will pay for the professional dues and subscriptions of CITY MANAGER which shall include his Florida Bar dues necessary for his continuation and full participation in national, regional, state and local associations, civic groups, committees, and organizations necessary and desirable for his continued professional participation, growth and advancement, and for the good of the CITY, including but not limited to ICMA, FCCMA, PBCCMA and the Florida Bar.

11.0 Reimbursable Business Expenses

11.1 CITY will reimburse CITY MANAGER for all business-related expenses upon presentation to the Finance Director of duly executed expense vouchers, receipts, statement or personal affidavits.

12.0 Outside Activities

- 12.1 The appointment provided for by this Agreement shall be the CITY MANAGER's primary employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the CITY and the community, the CITY MANAGER may elect to accept limited teaching, consulting or other business opportunities upon notice to the commission and with the understanding that such arrangements must neither constitute interference with nor a conflict of interest with his responsibilities under this Agreement.

13.0 Indemnification

- 13.1 CITY shall defend, hold harmless from, and indemnify CITY MANAGER against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of CITY MANAGER's duties as CITY MANAGER. CITY shall either compromise and settle any claim or suit or pay the amount of any judgment against CITY MANAGER rendered thereon, if not compromised and settled.

- 13.2 CITY reserves the right to select, appoint, retain, and discharge legal counsel necessary to provide the foregoing defense.

14.0 Bonding

- 14.1 CITY shall bear the full cost of any fidelity or other bonds required of the CITY MANAGER under any law or ordinance.

15.0 Other Terms and Conditions of Appointment

- 15.1 The CITY has appropriated funds of the CITY in an amount sufficient to fund and pay all financial obligations of the CITY MANAGER pursuant to this Agreement, including but not limited to, the Severance and other benefits set forth above.
- 15.2 The COMMISSION, in consultation with the CITY MANAGER shall fix such other terms and conditions of appointment, as it may determine from time to time, relating to the performance of CITY MANAGER, provided such terms and conditions are not inconsistent with or in conflict with the provisions of the Agreement, the City Charter or any other law but no subsequent agreement that would modify monetary benefits is binding on the parties unless reduced to writing and approved and signed with the same formalities as this Agreement.
- 15.3 There are no established hours of work for the CITY MANAGER. The CITY MANAGER shall dedicate himself to the tasks necessary to effectively and

efficiently manage the affairs of the CITY. The CITY MANAGER may adjust his regular work schedule to balance the demands of extended business days and night meetings, upon reasonable notice to the COMMISSION.

- 15.4 The CITY will provide the CITY MANAGER with a laptop computer or other similar electronic devices suitable for on and off site business use.

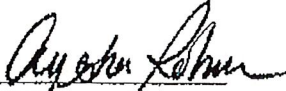
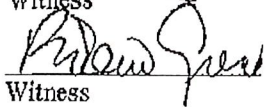
16.0 Binding Effect

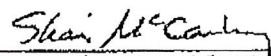
- 16.1 The Agreement shall be binding on the CITY and CITY MANAGER and the successors, assigns, and heirs of each respectively.
- 16.2 The effective date of the Agreement shall be the date it is last signed by either the CITY or the CITY MANAGER.

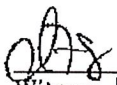
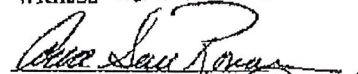
End of Agreement signature page follows

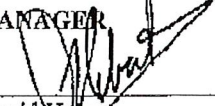
IN WITNESS WHEREOF, the parties sign and execute this Agreement.

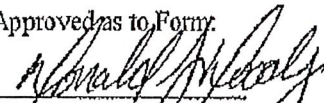
CITY OF OAKLAND PARK, FLORIDA

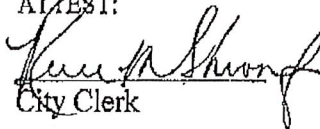

Witness

Witness


Mayor SHARI MCCARTHY
Dated: 9-18-14


Witness Hene Fernandez

Witness ANITA SAN ROMAN

CITY MANAGER

David Hebert
Dated: 9/12/2014

Approved as to Form:

Donald J. Doody, City Attorney

ATTEST:

City Clerk

**FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF OAKLAND PARK
AND DAVID HEBERT**

THIS FIRST AMENDMENT ("First Amendment") dated the 21 day of October 2015, is intended to further amend the Employment Agreement ("Employment Agreement") dated the 12th day of September, 2014 by and between:

THE CITY OF OAKLAND PARK, a municipal corporation organized and operating pursuant to the laws of the State of Florida, hereinafter referred to as "EMPLOYER",

and

DAVID HEBERT, an individual, hereinafter referred to as "EMPLOYEE."

WHEREAS, the City Commission of the City of Oakland Park desires to amend the Employment Agreement to provide for the EMPLOYEE to continue to reside outside of the City limits and; and

WHEREAS, the City Commission of the City of Oakland Park desires to amend the Employment Agreement to provide EMPLOYEE's annual review to be conducted annually in June; and

NOW THEREFORE, the EMPLOYER and EMPLOYEE agree to the following amendment to the identified section:

- 3.1 The COMMISSION will provide the CITY MANAGER with a performance evaluation six (6) months post Commencement Date and second performance evaluation on October 15th, 2015, thereafter annually in June, beginning in June, 2016 utilizing a process, form, criteria, and format for the evaluation which shall be agreed upon by the members of the COMMISSION in consultation with the CITY MANAGER.
- 4.4 The Commission consents to the CITY MANAGER to residing outside the City limits of Oakland Park until such time that he no longer resides at his present primary residency, for a period of one (1) year from the Commencement Date.

IN WITNESS WHEREOF, the City of Oakland Park, Florida, has caused this First Amendment to the Employment Agreement to be signed and executed in its behalf by its Mayor and duly attested to by its City Clerk, and David Hebert has signed and executed this First Amendment to the Employment Agreement on his own behalf.

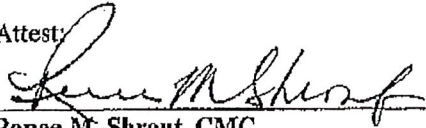
EMPLOYER:

CITY OF OAKLAND PARK, FLORIDA,
a Florida municipal association

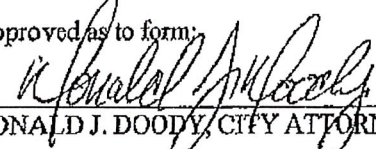
BY:


JED SHANK, MAYOR

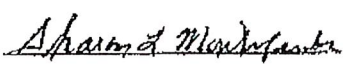
Attest:


Renee M. Shrouf, CMC
CITY CLERK

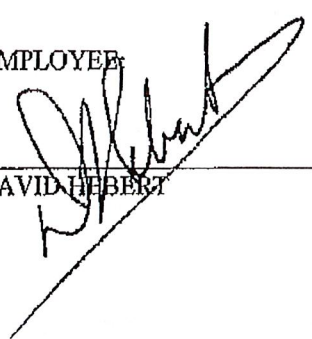
Approved as to form:


DONALD J. DOODY, CITY ATTORNEY

WITNESSES:



EMPLOYEE:


DAVID HEBERT

SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT

BETWEEN THE CITY OF OAKLAND PARK

AND DAVID HEBERT

THIS SECOND AMENDMENT ("Second Amendment") dated 6th day of July, 2016, is intended to further amend the Employment Agreement ("Employment Agreement") dated the 12th of September, 2014 by and between:

THE CITY OF OAKLAND PARK, a municipal corporation organized and operating pursuant to the laws of the State of Florida, hereinafter referred to as "EMPLOYER",

And

DAVID HEBERT, an individual, herein referred to as "EMPLOYEE".

WHEREAS, the City Commission of the City of Oakland Park desires to amend the Employment agreement to revise the City Manager's retirement contribution; and

NOW THEREFORE, the EMPLOYER and EMPLOYEE agree to the following amendment to the identified section:

10.3 In lieu of the participation in the Florida Retirement System (FRS), CITY and CITY MANAGER will execute all necessary agreements provided by the International City Management Association-Retirement Corporation (ICMA-RC) for the CITY MANAGER's participation in a 401 ICMA-RC retirement plan, or any other comparable deferred compensation program. In addition to the base salary paid by the CITY to the CITY MANAGER, CITY will pay ~~Twenty-Seven-Thousand-and-00/100 \$27,000 Dollars~~ the equivalent of the Senior FRS City contribution annually into the ICMA-RC on CITY MANAGER's behalf, in equal proportionate amounts each pay period, and to transfer ownership to succeeding CITY or the CITY MANAGER upon CITY MANAGER's resignation or discharge.;

The CITY MANAGER shall make any contributions as may be required by City approved retirement plans.

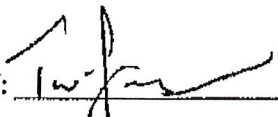
12-2016-077

IN WITNESS WHEREOF, the City of Oakland Park, Florida has caused this Second Amendment to the Employment Agreement to be signed and executed in its behalf by its Mayor and duly attested to by its City Clerk, and David Hebert has signed and executed this Second Amendment to the Employment Agreement on his own behalf.

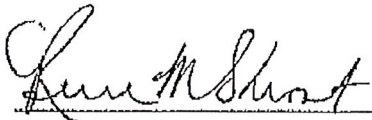
EMPLOYER:

CITY OF OAKLAND PARK, FLORIDA,

A Florida municipal association

BY: 
TIM LONERGAN, MAYOR

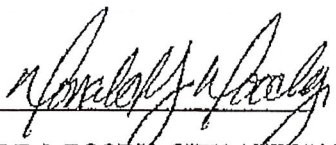
Attest:



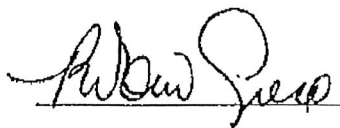
Renee M. Shrout, CMC

CITY CLERK

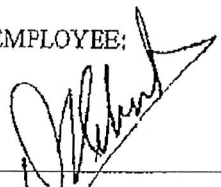
Approved as to form:


DONALD J. DOODY, CITY ATTORNEY

WITNESSES:

EMPLOYEE:


DAVID HEBERT

**THIRD AMENDMENT TO THE EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF OAKLAND PARK
AND DAVID HEBERT**

THIS THIRD AMENDMENT ("First Amendment") dated the 7 day of June, 2017, is intended to further amend the Employment Agreement ("Employment Agreement") dated the 12th day of September, 2014 by and between:

THE CITY OF OAKLAND PARK, a municipal corporation organized and operating pursuant to the laws of the State of Florida, hereinafter referred to as "EMPLOYER",

and

DAVID HEBERT, an individual, hereinafter referred to as "EMPLOYEE."

WHEREAS, the City Commission of the City of Oakland Park desires to amend the Employment Agreement to provide for the EMPLOYEE to receive an increase in hours of Paid time Off (PTO);

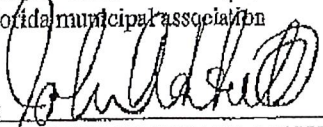
NOW THEREFORE, the EMPLOYER and EMPLOYEE agree to the following amendment to the identified section:

1. 10.0 The City Manager shall receive the same educational enrichment benefits, holidays, and other leave benefits, disability benefits, as established by the City's Personnel Policies and Regulations or any compensation plan or Benefit Package for management personnel that exists or the City Commission may adopt in the future. Relative to Paid Time Off (PTO), the City Manager shall receive the equivalent of 160 240 hours off annually for the first year of his employment.
2. All other terms of the Employment Agreement, the First Amendment, and the Second Amendment are ratified, confirmed and unaffected by the terms of this Third Amendment.

IN WITNESS WHEREOF, the City of Oakland Park, Florida, has caused this Third Amendment to the Employment Agreement to be signed and executed in its behalf by its Mayor and duly attested to by its City Clerk, and David Hebert has signed and executed this Third Amendment to the Employment Agreement on his own behalf.

EMPLOYER:

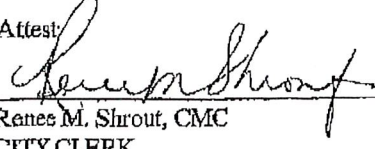
CITY OF OAKLAND PARK, FLORIDA,
a Florida municipal corporation

BY: 

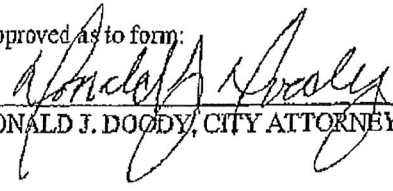
JOHN ADORNATO, MAYOR

Date: 20 JUNE 2017

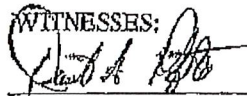
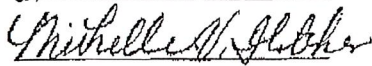
Attest:


Renee M. Shrout, CMC
CITY CLERK

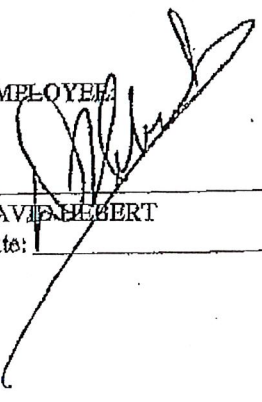
Approved as to form:


DONALD J. DOODY, CITY ATTORNEY

WITNESSES:

EMPLOYEE:


DAVID H. [unclear]
Date: _____

**FOURTH AMENDMENT TO THE EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF OAKLAND PARK
AND DAVID HEBERT**

THIS FOURTH AMENDMENT ("First Amendment") dated the 12th day of June, 2019, is intended to further amend the Employment Agreement ("Employment Agreement") dated the 12th day of September, 2014 by and between:

THE CITY OF OAKLAND PARK, a municipal corporation organized and operating pursuant to the laws of the State of Florida, hereinafter referred to as "EMPLOYER",

and

DAVID HEBERT, an individual, hereinafter referred to as "EMPLOYEE."

WHEREAS, the parties entered into a First Amendment to the Employment Agreement on October 21, 2013; and

WHEREAS, the parties entered into a Second Amendment to the Employment Agreement dated July 6th, 2016; and

WHEREAS, the parties entered into a Third Amendment to the Employment Agreement dated June 7th, 2017; and

WHEREAS, the parties agree to enter this Fourth Amendment to the Employment Agreement.

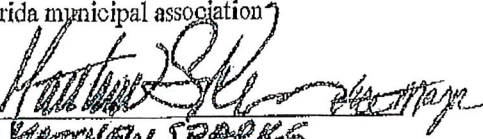
NOW THEREFORE, the EMPLOYER and EMPLOYEE agree to the following amendment to the identified section:

10.7 The EMPLOYEE is afforded the option to either elect to be covered by the health and wellness benefit extended to all city employees and Commissioners or to receive an amount equal in value to the City's contribution to be used for health and wellness related benefits of his choosing.

IN WITNESS WHEREOF, the City of Oakland Park, Florida, has caused this Fourth Amendment to the Employment Agreement to be signed and executed in its behalf by its Mayor and duly attested to by its City Clerk, and David Hebert has signed and executed this Fourth Amendment to the Employment Agreement on his own behalf.

EMPLOYER:

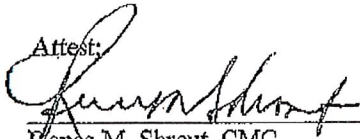
CITY OF OAKLAND PARK, FLORIDA,
a Florida municipal association

BY: 

Print: MATTHEW SPARKS

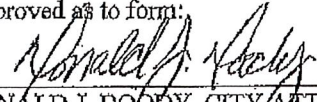
Date: JUNE 14 2019

Attest:



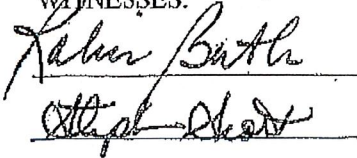
Renee M. ShROUT, CMC
CITY CLERK

Approved as to form:

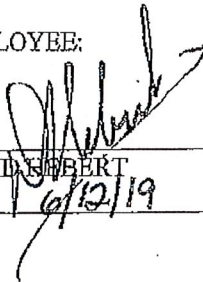


DONALD J. DOODY, CITY ATTORNEY

WITNESSES:



EMPLOYEE:



DAVID EBERT

Date: 6/12/19

**FIFTH AMENDMENT TO THE EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF OAKLAND PARK AND DAVID HEBERT**

THIS FIFTH AMANEDMENT ("Fifth Amendment") dated the 22 day of June, 2021, is intended to further amend the Employment Agreement ("Employment Agreement") dated the 12th day of September, 2014 by and between:

THE CITY OF OAKLAND PARK, a municipal corporation organized and operating pursuant to the laws of the State of Florida, hereinafter referred to as "EMPLOYER", and
DAVID HEBERT, an individual, hereinafter referred to as "EMPLOYEE."

WHEREAS, the parties entered into a First Amendment to the Employment Agreement on October 21, 2013; and

WHEREAS, the parties entered into a Second Amendment to the Employment Agreement dated July 6th 2016; and

WHEREAS, the parties entered into a Third Amendment to the Employment Agreement dated June 7th, 2017; and

WHEREAS, the parties entered into a Fourth Amendment to the Employment Agreement dated June 12th, 2019; and

WHEREAS, the parties agree to enter this Fifth Amendment to the Employment Agreement.

NOW THEREFORE, the EMPLOYER and EMPLOYEE agree to the following amendment to the identified section:

2.1 Effective the pay period beginning June 17th, 2021, CITY will pay CITY MANAGER an annualized base salary of Two Hundred Sixty-Four Thousand Three Hundred Twenty Dollars and 00/100 (\$264,320), payable in equal bi-weekly payments; paid at the same time that other managerial level employees of the CITY are paid.

IN WITNESS WHEREOF, the City of Oakland Park, Florida, has caused this Fifth Amendment to the Employment Agreement to be signed and executed in its behalf by its Mayor and duly attested to by its City Clerk, and David Hebert has signed and executed this Fifth Amendment to the Employment Agreement on his own behalf.

EMPLOYER:

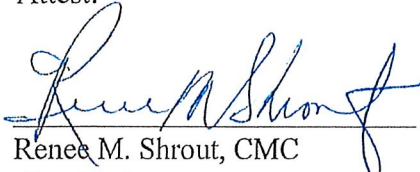
CITY OF OAKLAND PARK, FLORIDA
a Florida municipal association

BY: 

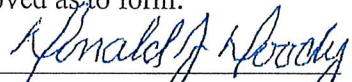
Print: JANE F. BOLIN

Date: 6/22/21

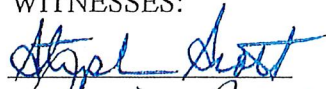
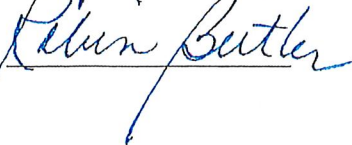
Attest:


Renee M. Shrout, CMC
City Clerk

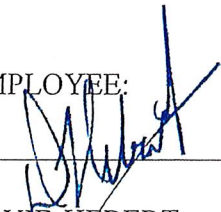
Approved as to form:


DONALD J. DOODY, CITY ATTORNEY

WITNESSES:

EMPLOYEE:



DAVID HEBERT

Date: 6/22/21

June 2, 2026

Lillian Rosa, Acting Director
Human Resources and Administrative Services Dept.
CITY OF OAKLAND PARK
3650 NE 12th Avenue
Oakland Park, FL 33334

Dear Lillian,

I am pleased to present the enclosed **CITY MANAGER PAY ANALYSIS REPORT** (May 2026) conducted by HR Compensation Consultants, LLC. This study was commissioned to evaluate the competitiveness of the City Manager's compensation relative to comparable municipalities across Broward County and to support informed decision-making regarding executive compensation.

As part of this project, we analyzed data from twelve peer cities, examining key factors including base salary, tenure, retirement benefits, insurance coverage, and executive perquisites. The findings underscore the importance of maintaining market-aligned compensation to ensure leadership stability, retain institutional knowledge, and support the City's long-term strategic initiatives. HRCC last conducted this work for the City in 2021.

The analysis confirms that Oakland Park's City Manager compensation is **generally competitive within the regional market**, with a base salary slightly above the median (\$321,526 compared to a median of approximately \$315,513) and a total compensation package exceeding \$425,000. The City also offers retirement contributions and insurance coverage consistent with peer practices. Notably, the City Manager's tenure—nearly 12 years—is the longest among surveyed municipalities, representing a significant asset in terms of organizational continuity and leadership stability.

At the same time, the report highlights increasing competition across South Florida for experienced executive leadership, with compensation trends rising accordingly. In response to these market dynamics and your City Manager's experience, qualifications, and performance, the study recommends consideration of targeted compensation adjustments. Specifically,

it suggests maintaining or modestly increasing base salary within a competitive range of \$330,000 to \$345,000, along with potential enhancements to executive benefits such as an auto allowance, to further strengthen the overall compensation package.

In conclusion, this review affirms that Oakland Park's pay and pay package is positioned competitively, while also presenting an opportunity to proactively reinforce its commitment to retaining high-performing executive leadership. Continuing regular market evaluations—**recommended every three years**—will ensure sustained alignment with evolving compensation practices in the area.

If the Mayor or City Commissioners have questions regarding our assessment, I ask that they send their questions to you. This will ensure that HRCC can provide a coordinated response.

Respectfully submitted,



Katie Miller Busch
GRP®, SHRM-SCP
VP, Lead Compensation Consultant

HR Compensation Consultants, LLC (HRCC) conducted a market review of the City Manager position to ensure Oakland Park’s compensation remains competitive with peer municipalities. The study included a survey of twelve cities across Broward County, focusing on tenure, base pay, retirement benefits, insurance coverage, and executive perquisites (perks). The last study was conducted in 2021.

Maintaining market-aligned pay is essential for leadership stability, operational continuity, and the City Commission’s ability to retain a high-performing executive. The analysis supports a City Commission decision to consider a pay adjustment for the City Manager.

Key Market Findings

Community and Organizational Context

HRCC included these organizations in our data set as we have in past surveys for City staff:

- | | | |
|---------------------|--------------------|---------------------|
| 1. Coconut Creek | 2. Margate | 3. Dania Beach |
| 4. North Lauderdale | 5. Deerfield Beach | 6. Pompano Beach |
| 7. Fort Lauderdale | 8. Tamarac | 9. Lauderdale Lakes |
| 10. Weston | 11. Lauderhill | 12. Wilton Manors |

Broward County cities vary widely in size—and those surveyed range from under 12,000 residents to more than 190,000. Oakland Park falls on the smaller end of this range.

Median household incomes across the region range from \$50,006 to over \$125,000, with Oakland Park positioned near the average.

Millage rates among surveyed cities range from 3.35 to 8.60, with an average of 6.286; Oakland Park’s rate is below the group average.

Staffing levels vary significantly, from just over 100 to more than 2,000 full-time employees. Oakland Park operates with just over 300 employees, placing it in the lower-mid range of organizational size.

Monitoring Changes in Pay and Benefits

Municipalities across South Florida continue to experience heightened competition for experienced executive leaders. City Managers with strong financial, operational, and community relations expertise are in high demand. Compensation trends reflect this increased competition.

The City Commission's practice of monitoring labor market changes (at least every five years) is sensible to ensuring that the City Manager's pay remains competitive to support:

- Retention of an employee with the technical and managerial expertise required for the job
- Continuity for long-term projects, including capital improvements and infrastructure planning
- Protection of institutional knowledge, which is especially critical in a small municipality

City Manager Tenure

Tenure among the City Managers surveyed ranges from 1.1 to 10.7 years, with an average of just under 5 years. Oakland Park's City Manager, with nearly 12 years of service, has the longest tenure of all respondents. The level of continuity in service is a competitive advantage and reflects organizational stability.

Base Pay

City Manager base salaries in the region range from just under \$210,000 to nearly \$400,000. The average is approximately \$300,000, and the median is \$315,513. Oakland Park's City Manager salary (\$321,526) is just above the median, which is generally competitive within the market.

It should be noted that five of these municipalities have City Managers with two or less years of service and pay that ranges from \$209,285 to \$350,000. Three of these five pay close to or above the Oakland Park City Managers current pay of \$321,526. See the light-yellow highlighted cells in the Survey Detail on Page 5.

Retirement Benefits

Peer cities offer a mix of retirement structures, including: 401(a) defined contribution plans, 457 retirement plans, and the Florida Retirement System (FRS) or another defined benefit plan. Employer contributions vary widely, from modest matches to contributions exceeding 30% of salary. Oakland Park's employer contribution of 33.34% is consistent with competitive market practice, with four other cities contributing a similar percentage.

Insurance and Executive Perks

All surveyed City Managers participate in medical insurance. Nine cities provide 100% employer-paid coverage, and three also cover 100% of dependent premiums. Others cover 80–90% of premiums. Oakland Park's coverage aligns with widespread practice.

Additional executive benefits across the market include:

- **Auto allowances** averaging \$7,627/year (Note: Oakland Park does not provide this benefit)
- **Cell phone allowances** averaging \$1,395/year
- **Professional dues, development, and travel allowances**, with some cities offering fixed annual stipends

These perks vary widely, averaging approximately \$9,000 (for auto and cell allowances) and are often used to enhance total compensation competitiveness.

Total Compensation Comparison

The market data indicates that Oakland Park's City Manager compensation is **generally competitive**, particularly in:

- Base salary (slightly above median)
- Retirement contribution (consistent with competitive plans)
- Insurance coverage (aligned with majority practice)

The Total Compensation Comparison on page 7 shows where Oakland Park ranks amongst the survey respondents. In the chart on the left, the top three cities generally have larger populations and have the strongest pay positioning. In the chart on the right, Oakland Park's City Manager has the highest tenure among all those surveyed. Oakland Park is one of only three cities with total compensation above \$425,000 and tenure above six (6) years (Oakland Park, Pompano Beach, Margate). Maintaining a competitive total compensation package that supports retention and reflects the value of stable executive leadership is key.

Recommendations

Based on the market findings, HRCC recommends that the City Commission:

1. **Maintain or increase the City Manager's current base salary within the competitive range**, ensuring continued alignment *above the market median and average*.
 - Increase *base pay* based on time in position, performance, and accomplishments
 - Given the combination of education and service / experience level of the Oakland Park incumbent (Masters' degree and Juris Doctorate and his long tenure) moving pay *above the average and median* would be considered reasonable
 - Target base pay in the range of \$330,000 - \$345,000 (*110% to 115% of average*)
2. **Consider targeted adjustments to executive perks** (e.g., auto allowance averaging \$7,200) if the Commission wishes to further strengthen total compensation competitiveness.
3. **Continue market reviews** to ensure ongoing alignment with local trends and evolving executive compensation practices, at least every three years.

Competitive compensation is an investment in operational continuity, strategic planning, fiscal responsibility, and community well-being as the City Manager plays a crucial role in the success and stability of the City of Oakland Park. Ensuring that compensation remains aligned with the market is not only a best practice in public-sector management but also a prudent decision for the City Commission.

Exhibits

Survey Detail

Total Compensation Comparison

OAKLAND PARK 2026 CITY MANAGER SURVEY

INFORMATION	OAKLAND PARK	COCONUT CREEK	DANIA BEACH	DEERFIELD BEACH	FORT LAUDERDALE	LAUDERDALE LAKES	LAUDERHILL	MARGATE	NORTH LAUDERDALE	POMPANO BEACH	TAMARAC	WESTON	WILTON MANORS	SUMMARY OF SURVEY RESPONDENTS I
Population	45,800	57,833	33,100	90,000	190,600	37,300	76,600	60,600	46,300	118,100	75,100	68,311	11,800	Cities in the surrounding area range widely in size, from small communities of under 12,000 residents to large municipalities exceeding 190,000. Oakland Park is on the smaller side relative to the communities included in the study.
Approximate Median Household Income	\$72,708	\$75,014	\$52,748	\$66,028	\$90,734	\$50,006	\$58,494	\$62,450	\$63,326	\$72,224	\$64,044	\$126,894	\$85,392	Approximate median household incomes vary significantly across these local cities, ranging from about \$50,006 to more than \$125,000. Oakland Park's median household income is around the average.
Millage Rate	5.6979	6.8988	5.9998	6.0018	4.1193	8.6000	7.4998	7.1171	7.4000	5.2181	7.0000	3.3464	6.2270	City millage rates show broad variation, with tax rates ranging from 3.35 mills to 8.60 mills, with an average of 6.286. Oakland Park's millage rate is on the lower side of the communities included in the study.
# of Full-Time Employees	307	459	175	375	2,069	111	618	426	227	367	439	353	115	Staffing levels differ substantially across the municipalities included in the study, ranging from just over 100 full-time employees to more than 2,000 full-time employees in the largest city. Oakland Park has just over 300 employees.
Years of Service (YOS) as City Manager	11.8	2.1	7.2	1.4	1.1	1.2	1.5	6.11	4.3	9.3	3.4	6.7	10.7	Years of service at the current top executive ranges from 1.1 years to 10.7 years with an average tenure of just under five (5) years. Oakland Park's City Manager with almost 12 years of service has the longest tenure amongst the organizations surveyed.
Annual Base Salary	\$321,526	\$318,552	\$315,547	\$244,400	\$350,000	\$209,285	\$327,737	\$316,669	\$230,000	\$398,636	\$315,479	\$294,793	\$283,388	The pay for the top executive in the surveyed communities ranges from just under \$210,000 to almost \$400,000. The average pay is approximately \$300,000 and the median is \$315,513. The Oakland Park City Manager's pay is just above the median of this group.
Pension / Retirement Plan Type(s)	401(a) Management Pension Plan	401(a) Defined Contribution Plan; 457(b) Plan	457(b) Plan	401(a) Defined Contribution Plan; 457 (b) Plan	FRS Senior Management Plan	401(a) Plan	Defined Contribution Plan	FRS Senior Management Plan	401(a) Defined Contribution Plan; 457 (b) Plan	Defined Benefit Pension Plan; 457 (b) Plan	Defined Benefit Pension Plan; 457 (b) Plan	401(a) Plan; 457 (b) Plan	FRS Senior Management Plan; 457 (b) Plan	Cities offer a wide range of executive retirement structures—including 401(a) defined contribution plans (which Oakland Park offers), 457 supplemental plans, FRS Senior Management, and defined benefit systems.
Pension / Retirement Employer Contribution(s) (% of annual salary or dollar amount)	33.24%	401(a) - ER contributes \$72,000 (2026 IRS annual max); 457 - ER contributes \$32,500 (2026 IRS annual max); Retirement HSA - ER contributes 1%	ER contributes match up to 3%	401(a) - ER contributes 15%; 457 - ER contributes up to 5%; Retirement HSA - ER contributes \$3,600/yr	ER contributes 34.74% (33.24% + 1.5% (which is 1/2 of the City Manager's 3% EE contribution))	18%	4%	33.24%	401(a) - ER contributes 14% + \$7,500; 457 - ER contributes \$15,000	Pension Plan - ER contributes 10%; 457 - ER contributes 0%	Pension Plan - ER contributes 30.23% (ER covers both the ER contribution of 20.23% and EE contribution of 10%); 457/Roth - ER contributes \$35,750	\$70,000	FRS - ER contributes 33.24%; 457 - ER contributes 0%	City employer contributions to these plans vary substantially from modest percentage matches to highly competitive packages exceeding 30% of salary or fixed annual contributions at IRS maximums. Oakland Park's contributions at 33.34% of salary is a standard contribution amongst these studied communities.
	33.24%	33.80%	3.00%	21.47%	34.74%	18.00%	4.00%	33.24%	23.78%	10.00%	41.56%	23.75%	33.24%	

OAKLAND PARK 2026 CITY MANAGER SURVEY

INFORMATION	OAKLAND PARK	COCONUT CREEK	DANIA BEACH	DEERFIELD BEACH	FORT LAUDERDALE	LAUDERDALE LAKES	LAUDERHILL	MARGATE	NORTH LAUDERDALE	POMPANO BEACH	TAMARAC	WESTON	WILTON MANORS	SUMMARY OF SURVEY RESPONDENTS I
Medical Insurance: % of Total Premium Paid by Employer	100% Employee Only	100% Employer-Paid (if on base HDHP plan - HSA - ER contributes \$5,400 (2026 IRS annual max))	84% Employee Only	90% Employee Only	100% Employee + Family	100% Employee Only	100% Employee Only	80% Employee Only	100% Employee Only	100% Employee Only	100% EE + Dependents (health, dental, and vision)	100% Employee + Family	100% Employee Only	All City Managers elect to participate in medical insurance coverage. Nine (9) of the cities surveyed provide 100% employer-paid medical coverage for the City Manager, and three (3) of those also cover 100% of dependent premiums. The other three (3) cities cover between 80% to 90% of the healthcare premium cost.
Vehicle - Provided; Annual Allowance; None	None Provided	\$ 7,200	\$ 7,200	\$ 7,200	Vehicle Provided	\$ 8,280	\$ 9,360	Vehicle Provided	Vehicle Provided	\$ 7,200	\$ 7,200	\$ 9,000	\$ 6,000	Three (3) of the surveyed cities offer a take-home vehicle; nine (9) cities provide an auto allowance ranging from \$6,000/yr to 9,360/yr, with an average of \$7,627/yr. This benefit is not offered to the Oakland Park City Manager.
Cell Phone - Provided; Annual Allowance; None	\$900	\$ 900	\$ 1,500	Cell Phone Provided	\$ 2,400	\$ 2,400	\$ 1,200	None Provided	\$ 720	Cell Phone Provided	\$ 1,020	None Provided	\$ 1,020	Two (2) communities surveyed provide a city-issued cell phone, while eight (8) organizations provide an annual cell phone allowance ranging from \$720/yr to \$2,400/yr, with an average of \$1,395/yr. Only two (2) cities do not offer a cell phone benefit.
Expense Allowance - Annual Allowance; Description; None	Registration, travel, and subsistence for conferences, meetings, and training; professional dues and subscriptions; job-related expenses	Professional development costs, including travel, training, and attendance at conferences and meetings; professional memberships, dues, and subscriptions; job-related expenses	\$ 6,000	Professional dues and subscriptions; professional development	Reasonable professional dues and subscriptions	\$ 1,200	\$ 9,000	Professional memberships, dues, and subscriptions; covers travel and related expenses for conferences, meetings, and official functions; professional development costs	Professional dues and fees	None Provided	Expense Allowance: \$4,500; Benefit Option: \$2,000; Longevity: \$2,200	None Provided	Professional dues and subscriptions; professional and officials travel expenses (subject to annual budget approval); general job-affiliated expenses (subject to Commission approval)	City Manager expense benefits generally include professional dues and subscriptions, professional development costs, and travel for conferences or official functions. Four (4) organizations provide annual expense allowances ranging from \$1,200/yr to \$9,000/yr with an average of \$5,175/yr. One city indicated they also offer a benefit option and longevity pay. Two organizations indicated they do not offer this benefit.
Name of Person Completing Survey	Lillian Rosa	Laeticia M. Larrieux	Mitzie Spear	Shelly-Ann Sampson	Jerome Post	Tara Williams	CiCi Kremler	Laurie Meyer	Heather Verga	Lisa Sonogo	Nora Carles	Don Decker	Nick Estes	
Title / Position	Acting HR Director	Benefits Program Manager	Benefits & Compensation Specialist	HR Assistant	HR Director	Director of Human Resources and Risk Management	HR Director/Risk Manager	HR Director	HR Manager	Human Resources Director	Assistant Human Resources Director	City Manager/CEO	Assistant Director, Human Resources and Risk Management	

**Approximate Median Household Income Source: U.S. Census Bureau (data.census.gov)

TOTAL COMPENSATION DATA

ORDERED BY TOTAL COMP (BASE, BENEFITS & PERKS)

CITY	POP	BASE	TOTAL COMP	TENURE
FORT LAUDERDALE * ¹	190,600	\$350,000	\$481,190	1.1
TAMARAC *	75,100	\$315,479	\$454,818	3.4
POMPANO BEACH * ²	118,100	\$398,636	\$445,700	9.3
COCONUT CREEK	57,833	\$318,552	\$434,338	2.1
OAKLAND PARK	45,800	\$321,526	\$429,302	11.8
MARGATE * ¹	60,600	\$316,669	\$429,130	6.1
WILTON MANORS *	11,800	\$283,388	\$384,606	10.7
AVERAGES	72,137	\$300,374	\$378,586	4.6
WESTON	68,311	\$294,793	\$373,793	6.7
LAUDERHILL	76,600	\$327,737	\$351,406	1.5
DANIA BEACH	33,100	\$315,547	\$333,713	7.2
DEERFIELD BEACH ²	90,000	\$244,400	\$304,080	1.4
NORTH LAUDERDALE ¹	46,300	\$230,000	\$292,620	4.3
LAUDERDALE LAKES	37,300	\$209,285	\$257,636	1.2

ORDERED BY TENURE IN JOB

CITY	TOTAL COMP	TENURE
OAKLAND PARK	\$429,302	11.8
WILTON MANORS *	\$384,606	10.7
POMPANO BEACH * ²	\$445,700	9.3
DANIA BEACH	\$333,713	7.2
MARGATE * ¹	\$429,130	6.1
WESTON	\$373,793	6.7
AVERAGES	\$378,586	4.6
NORTH LAUDERDALE ¹	\$292,620	4.3
TAMARAC *	\$454,818	3.4
COCONUT CREEK	\$434,338	2.1
LAUDERHILL	\$351,406	1.5
DEERFIELD BEACH ²	\$304,080	1.4
LAUDERDALE LAKES	\$257,636	1.2
FORT LAUDERDALE * ¹	\$481,190	1.1

• Defined Benefit Retirement Plan
To calculate Total Comp, used \$7,200 if a vehicle was provided¹ and \$1,395 if a cell phone was provided²

**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM NO. 13

MEETING DATE: 6/17/2026

PREPARED BY: Michele Johnson **DEPARTMENT HEAD** FINANCIAL SERVICES
Comptroller,
Financial
Services

APPROVAL:

Rhea Rivera,
CGFM
Director,
Financial
Services

SUBJECT:

Financial Activity Report for the Period Ended April 30, 2026

1. BACKGROUND/HISTORY

The Monthly Financial Report is an unaudited snapshot of the City's performance.

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

For informational purposes only.

ATTACHMENTS:

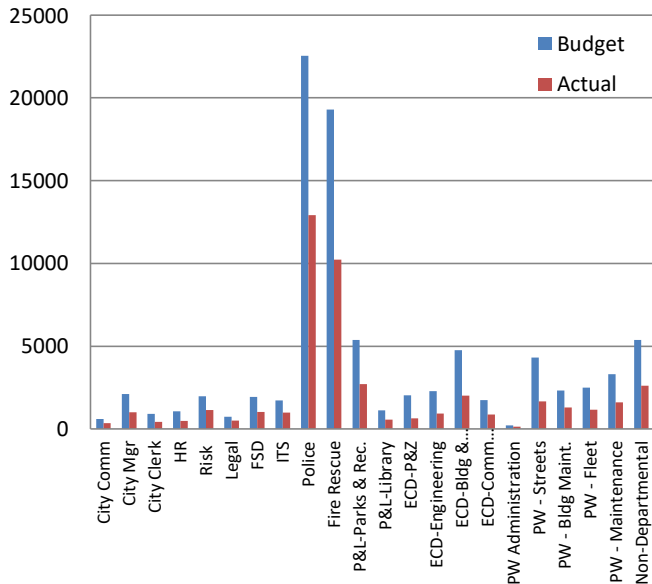
Financial Activity Report for the period ended April 30, 2026

City of Oakland Park, Florida

Financial Activity Report as of April 30, 2026

(58% of year elapsed)

YTD-General Fund Expenditures- Budget to Actual



General Fund Revenues

Revenues	Budget	Year-to-Date	YTD %
Property Taxes	\$ 33,989,596	\$ 32,761,234	96.4%
Other Taxes	9,504,430	4,619,061	48.6%
Permits & Assessments	8,985,071	3,032,763	33.8%
Intergovernmental	5,981,344	2,851,040	47.7%
Charges for Services	18,302,299	15,122,343	82.6%
Fines & Forfeitures	371,000	333,514	89.9%
Misc. Revenue	2,111,158	1,514,268	71.7%
Other sources	330,783	103,595	31.3%
Prior year fund balance	8,695,801	-	0.0%
Total Revenues	\$ 88,271,482	\$ 60,337,819	68.4%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	YTD %
City Commission	\$ 606,453	\$ 355,785	58.7%
City Manager	2,114,047	1,010,407	47.8%
City Clerk	919,957	419,449	45.6%
Human Resources	1,076,314	489,611	45.5%
Risk Management	1,967,948	1,133,554	57.6%
Legal	739,500	505,951	68.4%
Financial Services	1,932,651	1,033,575	53.5%
Information Technology	1,732,788	984,228	56.8%
Police	22,524,391	12,930,799	57.4%
Fire Rescue	19,286,788	10,225,056	53.0%
Parks & Recreation	5,371,039	2,721,938	50.7%
Library and Cultural Services	1,129,117	567,008	50.2%
ECD- Planning & Zoning	2,033,591	652,412	32.1%
ECD- Engineering & Const. Mgmt	2,292,320	927,389	40.5%
BCS- Building & Permitting	4,757,645	2,018,459	42.4%
BCS- Community Enhancement	1,742,667	865,250	49.7%
Public Works Administration	226,194	132,412	58.5%
Public Works - Streets	4,310,124	1,662,348	38.6%
Public Works - Bldg Maint.	2,320,429	1,282,998	55.3%
Public Works - Fleet	2,503,440	1,165,977	46.6%
Public Works - Parks Maintenance	3,311,196	1,608,171	48.6%
Non-Departmental	5,372,883	2,622,584	48.8%
Total Expenditures	88,271,482	45,315,359	51.3%
Excess(deficiency)	\$ -	\$ 15,022,459	

YTD-Total Citywide Expen. Budget

Expenditures	Budget	Year-to-Date	YTD %
Total Citywide Budget	\$ 200,460,195	\$ 80,707,951	40.3%

Selected Other Funds

Debt Service Fund	Budget	Year-to-Date	YTD %
Ad Valorem - Debt Service	\$ 3,048,260	\$ 2,919,920	95.8%
Interfund Transfers	2,741,356	1,599,045	58.3%
Total Revenues	5,789,616	4,518,965	78.1%
Total Expenses	5,789,616	3,949,465	68.2%
Excess(deficiency)	\$ -	\$ 569,500	

CRA Fund	Budget	Year-to-Date	YTD %
Revenues	\$ 47,322	\$ 30,842	65.2%
Other sources	569,177	332,020	58.3%
Prior Year Fund Balance	449,901	8,050	1.8%
Total Revenues	1,066,400	370,912	34.8%
Expenses- Personal	364,144	173,679	47.7%
-Operating	555,238	190,233	34.3%
-Capital Outlay	-	-	0.0%
-Other	147,018	7,000	4.8%
Total Expenses	1,066,400	370,912	34.8%
Excess(deficiency)	\$ -	\$ (0)	

Water & Sewer Fund	Budget	Year-to-Date	YTD %
Revenues - Water	\$ 14,603,675	\$ 9,060,675	62.0%
-Sewer	11,147,000	6,818,331	61.2%
-Other	540,000	507,621	94.0%
-Other sources	15,000	-	0.0%
Prior Year Fund Balance	6,051,485	-	0.0%
Total Revenues	32,357,160	16,386,626	50.6%
Expenses:			
Water-Personal	1,486,734	735,867	49.5%
-Operating	10,506,775	5,710,724	54.4%
-Capital Outlay	1,549,475	67,502	4.4%
-Debt Service	1,478,735	436,518	29.5%
-Other	256,000	1,922	0.8%
Total Water Expenses	15,277,718	6,952,534	45.5%
Sewer-Personal	1,373,000	637,008	46.4%
-Operating	10,934,484	5,185,908	47.4%
-Capital Outlay	3,043,224	248,066	8.2%
-Debt Service	1,478,735	436,518	29.5%
-Other	250,000	-	0.0%
Total Sewer Expenses	17,079,442	6,507,501	38.1%
Water/Sewer Expenses	32,357,160	13,460,035	41.6%
Excess(deficiency)	\$ -	\$ 2,926,592	

Solid Waste Fund	Budget	Year-to-Date	YTD %
Revenues - Residential	\$ 3,703,987	\$ 3,546,132	95.7%
-Commercial	6,283,600	4,274,072	68.0%
-Other	211,500	267,392	126.4%
PY Fund Balance	1,601,163	-	0.0%
Total Revenues	11,800,250	8,087,596	68.5%
Expenses-Personal	2,633,273	1,432,928	54.4%
-Operating	6,270,163	3,254,775	51.9%
-Capital Outlay	2,184,376	1,559,492	71.4%
-Debt Service	512,438	228,375	44.6%
-Other	200,000	-	0.0%
Total Expenses	11,800,250	6,475,571	54.9%
Excess(deficiency)	\$ -	\$ 1,612,025	

Stormwater Fund	Budget	Year-to-Date	YTD %
Revenues - Stormwater	\$ 5,676,698	\$ 5,489,040	96.7%
-Other	5,380,402	173,506	3.2%
-Other sources	7,537,170	548,313	0.0%
Prior Year Fund Balance	4,355,995	-	0.0%
Total Revenues	22,950,265	6,210,859	27.1%
Expenses -Personal	1,068,184	454,685	42.6%
-Operating	2,382,492	1,071,026	45.0%
-Capital Outlay	17,785,702	1,216,937	6.8%
-Debt Service	1,107,238	339,455	30.7%
-Other	606,649	-	0.0%
Total Expenses	22,950,265	3,082,102	13.4%
Excess(deficiency)	\$ -	\$ 3,128,758	

City of Oakland Park, Florida
Financial Activity Report as of April 30, 2026
General Fund Expenditure Detail

Dept/Division	Budget	YTD \$	ENC \$	YTD+ENC %	Dept/Division	Budget	YTD \$	ENC \$	YTD+ENC %
City Commission					Library and Cultural Services				
Personal	190,125	104,723	-	55.1%	Personal	754,836	376,637	-	49.9%
Operating	416,328	251,062	43,167	70.7%	Operating	374,281	190,370	62,573	67.6%
Capital Outlay	-	-	-	0.0%	Capital Outlay	-	-	-	0.0%
Total City Comm.	\$ 606,453	\$ 355,785	\$ 43,167	65.8%	Total P&L-Library	\$ 1,129,117	\$ 567,008	\$ 62,573	55.8%
City Manager					ECD- Plan. & Zoning				
Personal	1,796,844	887,330	-	49.4%	Personal	926,375	466,606	-	50.4%
Operating	317,203	123,078	8,891	41.6%	Operating	1,107,216	185,806	83,720	24.3%
Capital Outlay	-	-	-	0.0%	Capital Outlay	-	-	-	0.0%
Total City Manager	\$ 2,114,047	\$ 1,010,407	\$ 8,891	48.2%	Total Plan/Zoning	\$ 2,033,591	\$ 652,412	\$ 83,720	36.2%
City Clerk					ECD- Engineering & Const. Mgmt				
Personal	449,124	221,190	-	49.2%	Personal	1,269,341	684,235	-	53.9%
Operating	470,833	198,259	19,592	46.3%	Operating	1,022,979	243,155	120,597	35.6%
Capital Outlay	-	-	-	0.0%	Capital Outlay	-	-	-	0.0%
Total City Clerk	\$ 919,957	\$ 419,449	\$ 19,592	47.7%	Total Engineering	\$ 2,292,320	\$ 927,389	\$ 120,597	45.7%
Human Resources					BCS- Bldg & Permitting				
Personal	734,984	358,346	-	48.8%	Personal	2,554,440	1,213,639	-	47.5%
Operating	341,330	131,265	34,416	48.5%	Operating	2,053,205	724,016	737,315	71.2%
Capital Outlay	-	-	-	0.0%	Capital Outlay	150,000	80,804	33,433	0.0%
Total HR	\$ 1,076,314	\$ 489,611	\$ 34,416	48.7%	Total Bldg/Permits	\$ 4,757,645	\$ 2,018,459	\$ 770,748	58.6%
Risk Managmt					BCS- Community Enhancement				
Operating	\$ 1,967,948	\$ 1,133,554	\$ -	57.6%	Personal	1,227,104	666,882	-	54.3%
Legal					Operating	505,563	198,368	130,409	65.0%
Operating	\$ 739,500	\$ 505,951	\$ 93,263	81.0%	Grants & Aids	-	-	-	0.0%
Financial Services					Capital Outlay	10,000	-	-	0.0%
Personal	1,563,602	813,194	-	52.0%	Total Comm. Enhancement	\$ 1,742,667	\$ 865,250	\$ 130,409	57.1%
Operating	369,049	220,381	93,229	85.0%	Public Works Admin.				
Capital Outlay	-	-	-	0.0%	Personal	202,682	120,920	-	59.7%
Total Financial Ser.	\$ 1,932,651	\$ 1,033,575	\$ 93,229	58.3%	Operating	23,512	11,493	931	52.8%
Info. Tech.					Capital Outlay	-	-	-	0.0%
Personal	759,110	485,377	-	63.9%	Total PW-Admin	\$ 226,194	\$ 132,412	\$ 931	59.0%
Operating	883,678	483,103	97,115	65.7%	Public Works - Streets				
Capital Outlay	90,000	15,747	24,563	44.8%	Personal	617,363	264,317	-	42.8%
Total Information Tech.	\$ 1,732,788	\$ 984,228	\$ 121,678	63.8%	Operating	3,265,649	1,217,560	585,203	55.2%
Police					Grants & Aids	3,000	-	-	0.0%
Personal	325,000	-	-	0.0%	Capital Outlay	424,112	180,471	18,602	46.9%
Operating	22,199,391	12,930,799	9,280,996	100.0%	Total PW-Street	\$ 4,310,124	\$ 1,662,348	\$ 603,805	52.6%
Total Police	\$ 22,524,391	\$ 12,930,799	\$ 9,280,996	98.6%	Public Works - Bldg Maint.				
Fire Rescue					Personal	985,001	568,976	-	57.8%
Personal	17,328,368	9,496,549	-	54.8%	Operating	1,217,022	634,257	293,811	76.3%
Operating	1,334,023	640,281	258,344	67.4%	Capital Outlay	118,406	79,765	3,641	70.4%
Capital Outlay	624,397	88,226	-	14.1%	Total Building Maint.	\$ 2,320,429	\$ 1,282,998	\$ 297,452	68.1%
Total Fire Rescue	\$ 19,286,788	\$ 10,225,056	\$ 258,344	54.4%	Public Works - Fleet				
Parks & Rec.					Personal	772,680	408,073	-	52.8%
Personal	2,383,775	1,218,421	-	51.1%	Operating	1,706,627	733,771	454,636	69.6%
Operating	2,446,900	1,463,561	581,652	83.6%	Capital Outlay	24,133	24,133	-	0.0%
Capital Outlay	504,243	34,956	373,137	80.9%	Total Fleet	\$ 2,503,440	\$ 1,165,977	\$ 454,636	64.7%
Grants & Aids	36,121	5,000	18,270	64.4%	Public Works - Parks Maintenance				
Total Parks & Recr.	\$ 5,371,039	\$ 2,721,938	\$ 973,060	68.8%	Personal	1,201,893	621,754	-	51.7%
Non-Departmental					Operating	1,680,412	847,312	252,164	65.4%
Operating	749,920	106,147	18,600	16.6%	Capital Outlay	428,891	139,106	94,023	54.4%
Capital Outlay	-	-	-	0.0%	Total PW- Parks Maint.	\$ 3,311,196	\$ 1,608,171	\$ 346,187	59.0%
Grants & Aids	170,000	100,000	-	58.8%					
Other Uses	4,452,963	2,416,437	-	54.3%					
Total Non-dept	\$ 5,372,883	\$ 2,622,584	\$ 18,600	49.2%					
Total General Fund	\$ 88,271,482	\$ 45,315,359	\$ 13,816,293	67.0%					
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**CITY OF OAKLAND PARK, FLORIDA
CITY COMMISSION AGENDA ITEM REPORT**

AGENDA ITEM NO. 14

MEETING DATE: 6/17/2026

PREPARED	City Attorney's	DEPARTMENT HEAD	CITY CLERK
BY:	Office	APPROVAL:	

SUBJECT: City Attorney Report - June 3, 2026

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

ATTACHMENTS:

Report

CITY ATTORNEY ACTIVITY REPORT

CITY COMMISSION AGENDA

June 17, 2026

6:30 PM

AGENDA PREPARATION

RESOLUTIONS/AGENDA ITEMS:

1. Final Renewal of Agreement for School Crossing Guard Services.
2. Children's Services Council MOST Grant Award Acceptance.
3. Renewal of Banking Services Agreement with Wells Fargo.
4. Agreement with Amici Engineering Contractors LLC for Galvanized Water Service
5. Window Tint for the New City Hall Building
6. Resolution of Support for FY27 FL Cultural Facilities Grant Application
7. Approval to Enter into an Agreement with Advance Roofing, Inc. utilizing Cape Coral Contract
8. Unsafe Structures Board Two Members
9. Drainage Improvements to NW 43rd Place (Summer Lake Single Family Homes)
10. Approval of Execution of First Amendment to Joint Participation Agreement re: Prospect Road Landscape.

ORDINANCES

LITIGATION/ADMINISTRATIVE PROCEEDINGS:

1. Oakland Park Dixie v. School Board Broward County, et al. Case No.: CACE 26-003633
2. Father Robert Caudill, All Saints Catholic Mission, Inc. v. City of Oakland Park, Florida
3. Space Coast Union (Richard Smith/ Derick Bolinder) vs. City of Oakland Park (Foreclosure)
4. Power Financial Credit vs. 4900 Powerline LLC , City of Oakland Park et al (Foreclosure)
5. Aleksandr Veksler Plaintiff vs. Anthony Younglove, et al Defendant (Foreclosure)
6. Richard H Kaufman, et al Plaintiff vs. Sweet Acacia, LLC, et al Defendant - Case NO. CACE-25-002071 (foreclosure)
7. NewRez LLC vs. Bolinder, Derick, City of Oakland Park et al (Foreclosure)
8. Newtek Small Business Finance vs DYC, LLC, City of Oakland Park Florida et al (Foreclosure)

LITIGATION (monitoring)

- 1) Coty Dean Griffiths v. Oakland Park (Auto Negligence)
- 2) Michelle Garcia v Cypress Lakes Owner, LLC (Trip and Fall/Negligence)
- 3) Allan Sendel vs. Oakland Park (Negligence)
- 4) Personal Injury Claim - Gregory Yusaf
- 5) Jerson Velazquez Ordonez vs. City of Oakland Park et al
- 6) Charles Payne vs. City of Oakland Park (Negligent Retention)
- 7) Maria Bernadette Garguilo v. City of Oakland Park Case: 2025 CA 00531 (Auto Negligence claim)

- 8) Joseph DiMarco v. City of Oakland Park et. al. (Personal Injury claim)
- 9) Dallas Pralle v. City of Oakland Park (Personal Injury claim)

MUNICIPAL PROSECUTIONS

- No cases pending.

MISCELLANEOUS

1. Prepare for closing Horizon project
2. City of Oakland Park/ Oakland Storage
3. Community Enhancement/ Code Lien Reduction Policy

BOARDS

- Code Enforcement Board
- Unsafe Structures Board
- P&Z Board
- Board of Adjustment
- GEPP Board