



City Hall Commission Chambers
1100 Park Lane East
Oakland Park, Florida 33334

CIVIL SERVICE BOARD
JULY 14, 2026 6:00 PM

ROLL CALL

PLEDGE TO THE FLAG

APPROVAL OF MINUTES

1. PUBLIC COMMENTS:

At this time any person will be allowed to speak on any matter that pertains to City Business for a length of time not to exceed four minutes per person.

ITEMS TO CONSIDER

2. Firefighter Paramedic-Student

STAFF LIAISON REPORT

REPORTS FROM THE BOARD

OTHER BUSINESS

ADJOURN

This meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's Office by telephone: 954.630.4300, or via Fax: 954.630.4302 for information or assistance.

I, the undersigned authority, certify the above Notice of Meeting of the Civil Service Board is a true copy of the Notice posted on the outdoor bulletin board at the main entrance of City Hall, a place convenient and readily accessible to the general public at all times.

Español - Por favor llame al 954-630-4300, o envíe un correo electrónico a publiccomments@oaklandparkfl.gov para recibir esta información en español.

Kreyòl ayisyen - Tanpri rele 954-630-4300, oswa voye yon imèl bay publiccomments@oaklandparkfl.gov pou resevwa enfòmasyon sa yo an kreyòl ayisyen.

Posted: _____ By: _____

**CITY OF OAKLAND PARK, FLORIDA
CIVIL SERVICE BOARD AGENDA ITEM REPORT**

AGENDA ITEM NO. 2.

MEETING DATE: 7/14/2026

PREPARED BY: Joanne Perez,
HR Generalist **DEPARTMENT HEAD** HUMAN RESOURCES
APPROVAL:

SUBJECT: Firefighter Paramedic-Student

1. BACKGROUND/HISTORY

See attached

2. CURRENT ACTIVITY

3. FINANCIAL IMPACT

4. RECOMMENDATION

ATTACHMENTS:

Firefighter Paramedic-Student

FIREFIGHTER PARAMEDIC
FIREFIGHTER PARAMEDIC-STUDENT
FLSA: Non-Exempt
Step Plan

GENERAL DEFINITION

This employee provides general duty firefighting work in combating, extinguishing and preventing fires and operating firefighting apparatus. An employee in this class is responsible for the protection of life and property through firefighting activities; rescue operations; fire prevention inspections and administration of emergency medical care in emergency situations. An employee in this class may be required to perform duties under hazardous conditions, which involve extreme exertion, smoke and cramped surroundings. Work may involve assignment as a driver of firefighting vehicles or rescue vehicles, and the operation of firefighting and medical equipment. Work also involves inspection and maintenance of apparatus, equipment and facilities quarters and participation in supervised training and drills. Provides emergency medical care to the sick and injured utilizing the skills, training and knowledge required of a certified Paramedic. Work is performed under the supervision of the Lieutenant, Captain and the Battalion Chief and under the medical direction of the City's Medical Director.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employee(s) will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

ESSENTIAL JOB DUTIES

- Responds to a wide variety of emergency alarms with the assigned company.
- Lays and connects hoses, holds nozzle and directs fire stream; raises ladders; operates fire extinguishers, bars, hooks, lines, and other firefighting equipment.
- Enters premises for firefighting, rescue and salvage operations.
- Drives fire apparatus and rescue vehicles, operate pumps, aerial ladders and auxiliary fire rescue equipment.
- Performs salvage operations by deploying salvage covers, removing water and clearing debris.

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Performs fire prevention inspections.

- Participates in fire rescue training drills, attends classes in firefighting, emergency medical care and related subjects.
- Attends public gatherings as assigned to ensure observance of fire safety regulations and requirements.
- Performs general maintenance and minor repairs to fire department property, apparatus and quarters.
- Provides emergency medical care to the sick and injured utilizing the skills, training, and knowledge required of a certified Paramedic.
- Generates and/or completes various records, reports, and checklists including medical records.
- Requires regular attendance to scheduled work shifts.

KNOWLEDGE, SKILLS, AND ABILITIES

- Comprehensive knowledge of the Department's Medical Protocols.
- Substantial knowledge of the geography of Oakland Park including locations of streets and fire hydrants.
- Ability to perform a wide variety of firefighting and emergency medical methods and duties, including the operation and maintenance of firefighting and rescue apparatus.
- Ability to perform the mechanical work involved in operating and maintaining firefighting apparatus, equipment, and tools.
- Ability to understand and carry out oral and written instructions.
- Ability to work effectively with other employees, City officials and the public.
- Ability to associate with fellow employees in close proximity for extended periods of time.
- Ability to provide emergency medical care to the sick and injured utilizing the skills, training, and knowledge required of a certified Paramedic.
- Ability to communicate with co-workers, management, citizens, and others in a courteous and professional manner.

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- Ability to conform with and abide by all Departmental and City regulations, policies, work procedures, and supervisory instructions.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE

- Graduation from a standard high school or its equivalent.
- Holds a valid State of Florida Firefighter Certificate (must be certified at the time of application submission).
- Possess a valid State of Florida Paramedic Certification.
- Valid State of Florida Class "E" Drivers License.
- Possess all valid certification necessary to perform as a Paramedic within the City of Oakland Park which includes certification or successful completion of:
 - Broward County Firefighter Regional Assessment Test (BC-FRAT)
 - Cardiopulmonary Resuscitation (CPR) (Student Only)
 - Emergency Vehicle Operators Course (EVOC)
 - Advanced Cardiac Life Support (Paramedic only)
 - Must be a non-user of tobacco for at least one year immediately preceding application (FL Statutes, Section 633.34(6))
 - Must meet physical requirements of National Fire Protection Standard 1582. Standard on Comprehensive Occupational Medical Program for Fire Department.
 - Candidate Physical Ability Test card/certification (issued within 12 months of the date of job posting).

PARAMEDIC/STUDENT: Paramedic Student Applicants must be progressing positively in the Paramedic program. Paramedic Student Applicants MUST provide a State of Florida Paramedic license or proof of passing the Paramedic National Registry License by the end of the employee probationary period. Paramedic Student Applicants who do not provide a Florida Paramedic license or Paramedic National Registry License by the end of the probationary period will be released from employment.

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PREFERRED

Broward County Resident
Associates Degree or Higher

PHYSICAL REQUIREMENTS OF POSITION

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations to the requirements below will be made pursuant to the Americans with Disabilities Act (42 U.S. C. 12101 et. seq.) for qualified individuals with a disability, who are capable of performing essential functions.

- Ability to traverse rough terrain, walk up or down stairwells, ladders or steps.
- Ability to participate in strenuous group activities to control and mitigate a wide variety of emergency situations.
- Ability to operate equipment, machines (including office equipment) and motorized vehicles.
- Must frequently lift and/or move 50 lbs. and occasionally lift and/or move up to 175 lbs.
- Meet NFPA 1582 visual requirements.
- Ability to smell, taste, and hear.

SELECTION GUIDELINES

Formal application, rating of education and experience. Oral interview, reference check, possible job-related testing. Physical examination and drug screen as required by the Drug-Free Workplace Ordinance. Must undergo a background investigation prior to being offered a job.
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A review of this position has excluded the marginal function of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat of significant risk to the health or safety of themselves or other employees. Requirements are representative of minimum levels of knowledge, skills, and ability.

I _____ have read and acknowledge receipt of the job classification.

Employee signature

Date